

CORPORATION OF THE MUNICIPALITY OF CALVIN

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January 22, 2021

NOTICE OF REGULAR MEETING

To: Mayor and Council

The Regular Meeting of Council will be held **electronically** at 7 p.m. on Tuesday January 26, 2021.

If you are unable to be in attendance it is greatly appreciated that you notify the undersigned in advance.

Thank you.

Best regards;

Cindy Pigeau
Clerk-Treasurer

CORPORATION OF THE MUNICIPALITY OF CALVIN

AGENDA
REGULAR COUNCIL MEETING
Tuesday January 12, 2021 at 7:00 p.m.
ELECTRONICALLY

1. **CALL TO ORDER**
2. **WRITTEN DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST**
3. **PETITIONS AND DELEGATIONS** Susan Church – Blue Sky
4. **REPORTS FROM MUNICIPAL OFFICERS** Jacob Grove, Recreation - Written Report Only
5. **REPORTS FROM COMMITTEES** Ad Hoc Public Swimming Access Committee
6. **ACTION LETTERS**
 - A) Minutes of Council Meeting Adopt Minutes of Tuesday, January 12/21
 - B) Report from Clerk Treasurer 2021CT01 Report To Council – Background Information for Siting Policy
 - C) Municipality of Calvin – Administration DRAFT Siting Telecommunications Facilities
 - D) By-Law No. 2021-001 A By-Law to Confirm the Proceedings of Council for Fourth Quarter (October 1, 2020 to December 31, 2020) – Third Reading
 - E) Report from Clerk Treasurer 2021CT02 Report to Council – Annual Borrowing By-Law
 - F) By-Law No. 2021-002 Annual Borrowing By-Law – Third Reading
 - G) By-Law No. 2021-003 To Provide for Interim Tax Levy, Penalty and Interest 2021 – Third Reading
 - H) Municipality of Calvin Administration Resolution of Support for Financing of Cassellholme Redevelopment Project
 - I) Report from Clerk-Treasurer 2021CT03 Report to Council – Emergency Control Group Meeting Summary – January 13, 2021
 - J) Municipality of Calvin - Recreation Committee Resolution to Stand Up Recreation Committee
 - K) Enterprise for Municipalities (E4M) Notification of Presentation of Integrity Commission Reports at February 9, 2021 Regular Council Meeting
 - L) Municipality of Calvin – Recreation Dept. Discussion on Closure of Ice Rink and Future Maintenance
 - M) Municipality of Calvin – Educational Off the Cuff-Volumes 1-3 by George Cuff and Who’s Driving the Grader by Ian McCormack-Books Available for Council to Borrow

N) Municipality of Calvin – Educational Municipal World Postcast – Stop Doing Stupid Stuff – Part 2
<https://www.municipalworld.com/podcasts/stop-doing-stupid-stuff-part-2-ian-mccormack/>

7. INFORMATION LETTERS

- | | | |
|-----|---|---|
| A) | Gravel Watch Ontario | Ontario On the Rocks |
| B) | Ministry of Environment, Conservation and Parks | Conservation Authorities Working Group |
| C) | Resource Productivity & Recovery Authority | Authority Approves Stewardship Ontario’s Blue Box Program Wind-Up Plan with conditions |
| D) | Municipal Finance Officers Association of Ontario | Reduction of the BET rate in 2021 and Creation of New Optional Small Business Property Subclass |
| E) | Municipal Tax Equity Consultants Inc. | Risks Associated with the Regulation of a Special Education Rate for Select Payments in Lieu of Taxation: A White Paper |
| F) | Municipal Finance Officers Association of Ontario | Request for Extension of Deadlines in O. Reg 588/17 |
| G) | Province of Ontario | Backgrounder – Regulations and Statues to Support People and Businesses |
| H) | Association of Municipalities of Ontario (AMO) | AMO Policy Update – New Covid 19 Provincial Emergency Declared, Updated Covid Modelling and CA Working Group |
| I) | Township of Larder Lake | Municipal Insurance Costs |
| J) | Municipality of West Grey | Schedule 8 of the Provincial Budget Bill 229, Protect, Support and Recover From Covid 19 Act |
| K). | Ministry of Finance | Property Tax and Assessment Measures Announced in 2020 Ontario Budget |
| L) | Ministry of Solicitor General | Mattawa and Area Police Services Board |
| M) | Ministry of Finance | Tax Rates Study Document |
| N) | Association of Municipalities of Ontario (AMO) | AMO Policy Update – New Covid 19 Ontario Regulations Ontario Gas Tax Transit Allocations, Ontario Heritage Act Amendments Update and Firefighter Training Changes |
| O) | Ministry of Municipal Affairs and Housing | Declaration of Provincial Emergency under Emergency Management and Civil Protection Act |
| P) | Municipal World | State of Canadian Municipalities amid Covid 19 Survey Results |
| Q) | Township of Chisholm | Cassellholme Redevelopment Financing |
| R) | Province of Ontario | Stay-At-Home Order |

S)	Township of Matachewan	Support for Longer Future Grant Application Deadlines
T)	Township of Matachewan	Support for Municipal Drainage Matters and Need for Coordination with National Railways
U)	Municipality of Mississippi Mills	Request for Revisions to Municipal Elections
V)	Municipality of Mattawan	Cassellholme Redevelopment Financing
W)	Ontario Stone, Sand & Gravel Assoc.	Correction of Misinformation about the Industry
X)	United Counties of Stormont, Dundas & Glengarry	Small Businesses Reopening Immediately
Y)	Township of Laird	Interim Cap on Gas Plant and Greenhouse Gas Pollution and the Development and Implementation of a Plan to Phase out Gas Fired Electricity Generation
Z)	Perth County	Support for Longer Future Grant Application Deadlines
AA)	Anthony Rota, Nipissing-Timiskaming	2021 Canada Summer Jobs Program
BB)	Township of South-West Oxford	Automatic Speed Enforcement (aka Photo Radar)
CC)	Tribunals Ontario	Second Declaration of Emergency (O. Reg 50/20) and Board Updates
8.	INFORMATION LETTERS AVAILABLE	Stewardship Ontario Blue Box Program Transition & Stewardship Ontario Windup Plan
9.	OLD AND NEW BUSINESS	
10.	ACCOUNTS APPROVAL REPORT	
11.	CLOSED PORTION	As per Section 239(2) (d) – labour relations or employee Negotiations and Section 239 (2) (b) personal matters about an Identifiable individual, including municipal or local board employees (RE: Performance Review).
12.	BUSINESS ARISING FROM CLOSED SESSION	C2021-01 Adopt Minutes of Last Closed Portion Held on Tuesday, December 8th, 2020 C2021-02 Adjourn Closed Portion
13.	NOTICE OF MOTION	
14.	ADJOURNMENT	

MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
Recreation, Cemetery, Landfill JG2021-03

REPORT DATE: DD/MM/2021

ORIGINATOR: Jacob Grove – Recreation, Landfill, Cemetery Manager

SUBJECT: Snow blower

BACKGROUND

On January 12th Council passed a resolution that authorized staff to repair or replace the existing snow blower following the Procurement Policy.

Additional Information

We received pricing to repair the snow blower \$1509.57.

Three brands of snow blower were priced and investigated: Husqvarna, Cub Cadet, Ariens. Seven different snow blowers were consider and investigated.

To replace the snow blower with something similar it cost \$1865, it was decided better to replace then repair.

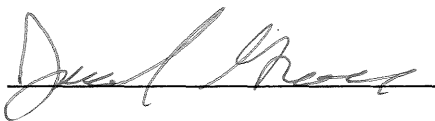
Of the snow blowers that are best suited to clean the rink - the Ariens had the best pricing. Staff viewed and tested it, it was deemed to be of the quality we need and could perform the jobs it is required for.

The Ariens snow blower was purchased and immediately put into service.

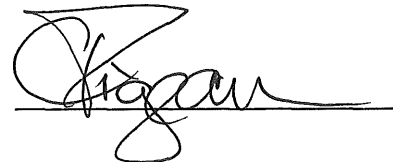
Recommendation

It is the recommendation of staff that the old snow blower be declared surplus.

Respectfully submitted;



Jacob Grove
Recreation, Landfill, Cemetery Manager



Cindy Pigeau
Clerk - Treasurer

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: January 26, 2021

NO. 2021-_____

MOVED BY _____

SECONDED BY _____

“That the minutes of the regular meeting of Council held on Tuesday, January 12, 2020 be hereby adopted and signed as circulated.”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEAS</u>	<u>NAYS</u>
Coun Cross	_____	_____
Coun Maxwell	_____	_____
Coun Olmstead	_____	_____
Coun Grant	_____	_____
Mayor Pennell	_____	_____

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE REGULAR COUNCIL MEETING TUESDAY, JANUARY 12, 2021

The regular meeting of Council was held this date by Zoom electronic meetings (due to Covid-19 pandemic). Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross, Coun Dan Maxwell, Coun Heather Olmstead, Coun Dean Grant, Fire Chief, Dean Maxwell, Roads Superintendent, Chris Whalley, Recreation/Landfill/Cemetery Manager, Jacob Grove and Clerk-Treasurer, Cindy Pigeau.

Regrets: 0 Guests: 0

The meeting was called to order at 7:00 p.m. by Mayor Pennell

PECUNIARY/CONFLICT OF INTEREST: None

PRESENTATIONS/DELEGATIONS: None

2021-001 MINUTES OF REGULAR COUNCIL MEETING

Moved by Coun Grant and seconded by Coun Maxwell that the Minutes of the regular meeting of Council held on Tuesday, December 22, 2020 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea

Carried

2021-002 BY-LAW 2021-001 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL.

By-law 2021-001 being a By-Law to confirm the proceedings of Council. This By-law received the 1st and 2nd reading on Tuesday, January 12, 2021 and will come before Council for 3rd and final reading on Tuesday, January 26, 2021.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea

Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea

Carried

2021-003 BY-LAW 2021-002 BEING A BY-LAW TO CONFIRM THE ANNUAL BORROWING BY-LAW.
By-law 2021-002 being a By-Law to authorize the borrowing of funds, if necessary, to meet current expenditures until taxes are collected and other revenues are received and commonly called the Annual Borrowing By-Law. This By-law received the 1st and 2nd reading on Tuesday, January 12, 2021 and will come before Council for 3rd and final reading on Tuesday, January 26, 2021.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea

Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea

Carried

2021-004 BY-LAW 2021-003 BEING A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY, FOR THE PAYMENT OF TAXES AND FOR PENALTY AND INTEREST IN DEFAULT OF PAYMENT THEREOF FOR 2021.
By-law 2021-003 being a By-Law to provide for an interim tax levy and to provide for the payment of taxes and to further provide for penalty and interest in default of payment thereof for 2021. This By-law received the 1st and 2nd reading on Tuesday, January 12, 2021 and will come before Council for 3rd and final reading on Tuesday, January 26, 2021.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea

Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea

Carried

2021-005 CONTAMINATED SITES

Moved by Coun Grant and seconded by Coun Maxwell that as of April 1, 2014 the accounting standards, to be applied by municipalities for the preparation of their financial statements, must include a new section, under Section PS 3260 of the Liability for Contaminated Sites, to recognize liability for contaminated sites, and further that in November 2014 the Clerk-Treasurer met with staff and Council to discuss and identify any known potentially contaminated sites within the Municipality of Calvin, and further that in support of the 2015 and 2016 year-ends, at the February Council meeting of those subsequent years the contaminated site question was revisited, and resolutions passed confirming the absence of potentially contaminated sites, and further, that in support of the 2017 year-end, this was again added as an agenda item for the January 2018 Council meeting, and resolution passed confirming the absence of potentially contaminated sites, and further, that in support of the 2018 year, this was added as an agenda item for November 27, 2018 Council meeting, and resolution passed confirming the absence of potentially contaminated sites, and further, that in support of the 2019 year, this was again added as an agenda item for the January 14, 2020 Council meeting, and resolution passed confirming the absence of potentially contaminated sites, and further, that in support of the 2020 year, this was again added as an agenda item for the January 12, 2021 Council meeting, and resolution passed confirming the absence of potentially contaminated sites, and further that no potentially contaminated sites have been identified since 2014 and to date no contaminated sites have been identified, therefore no further action is currently planned or required.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Grant Yea
Mayor Pennell Yea
Carried

2020-325 BY-LAW 2020-024 BEING A BY-LAW TO ADOPT A POLICY FOR THE PROCESS OF RECEIVING AND RESPONDING TO FORMAL PUBLIC COMPLAINTS REGARDING ADMINISTRATIVE ACTIONS AND FUNCTIONS OF THE MUNICIPALITY

By-law 2020-024 being a By-Law to adopt a policy for the process of receiving and responding to formal public complaints regarding administrative actions and functions of the Municipality. This By-law received 3rd and final reading on Tuesday, January 12, 2021 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

Third Reading
Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Grant Yea
Mayor Pennell Yea
Carried

2021-006 EXTENSION OF DEADLINES FOR FUNDING APPLICATIONS

Moved by Coun Olmstead and seconded by Coun Cross WHEREAS there are numerous announcements of available federal and provincial grants for municipalities, and; WHEREAS The Corporation of the Municipality of Calvin is very appreciative of the opportunity to apply for these grants, however, the turnaround time for applications is very short and restrictive for small municipalities with few employees; NOW THEREFORE, the Council of The Corporation of the Municipality of Calvin respectfully request that the application deadlines on any further grant opportunities have longer turnaround times, and; FURTHER THAT a copy of this resolution be forwarded to the Hon. Steve Clark, Minister of Municipal Affairs and Housing, the Association of the Municipalities of Ontario (AMO), the Federation of the Northern Ontario Municipalities and the Corporation of the Township of Matachewan.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea
Carried	

2021-007 FINANCING FOR CASSELLHOLME REDEVELOPMENT PROJECT

Moved by Coun Maxwell and seconded by Coun Grant WHEREAS The Corporation of the Municipality of Calvin received report "Redevelopment Update for Municipalities – November 30th, 2020" from Cassellholme on December 10th, 2020; AND WHEREAS the said report recommends that each member municipality of Cassellholme confirms their preferred method of financing the redevelopment project from two presented financing options: Option 1 – Cassellholme will obtain financing through Infrastructure Ontario's Corporate Loan Program, levy member municipalities annually for their share of the capital costs and requires member municipalities to guarantee their share of the entire project value; Option 2 – Member municipalities pay upfront in cash or obtain their own financing and provide the funds to Cassellholme on completion of the project and requires member municipalities to guarantee their share of the project; AND WHEREAS upon review of the financing options being recommended by Cassellholme and the request from member municipalities to guarantee Cassellholme's loan, the Council for The Corporation of the Municipality of Calvin deems that the financing options being recommended are not in line with the understanding that there was to be a request for legislative changes to allow the Cassellholme Board of Management to borrow the necessary funds, on its own, to complete the redevelopment project and repay the debt using a combination of capital subsidy payments by the Ministry of Health and Long-Term Care as well as revenue from operations and the annual levy to the municipalities in proportion; AND WHEREAS Council of the Municipality of Calvin requests that prior to approval of the redevelopment project, the following information, all of which remains outstanding, be provided by the Cassellholme Board of Management to member municipalities:

- A comprehensive business case;
- The final architectural design;
- A current cost estimate;
- A detailed financing plan which shall include the interest rate, payment schedules or the lump sum payment options for each of the municipalities involved; and
- Confirmation that the Province will advance the funds, up front for the redevelopment of Cassellholme.

BE IT HEREBY RESOLVED that Council of the Municipality of Calvin will support the redevelopment of Cassellholme but rejects the proposed financing options being recommended by Cassellholme; and seeks new financing options that are in line with the original understanding that the Cassellholme Board of Management borrow the necessary funds, on its own, to complete the redevelopment project and excludes member municipalities assuming Cassellholme's long-term debt and/or providing municipal guarantees of any form; AND FURTHER that a clear outline of the exit strategy of the Municipalities of Calvin and Mattawan, the Township of Papineau-Cameron and the Town of Mattawa to transition the provincially required levies to the Algonquin Nursing Home be provided; AND FURTHER that Cassellholme provides member municipalities with the said outstanding information; AND FURTHER that a copy of this resolution be sent to all Cassellholme member municipalities.

Recorded Vote as per Electronic Meeting Best Practices

VOTE FOR DEFERRAL ONLY

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Grant Yea
Mayor Pennell Yea

Deferred Until January 26, 2021 Meeting to amend wording of motion.

2021-008 FIRE DEPARTMENT PURCHASE OF GAS DETECTORS AND BUNKER GEAR

Moved by Coun Olmstead and seconded by Coun Cross That Council hereby authorizes the Fire Chief to purchase 2 Drager XAM 2500 Gas Detectors with a Draeger X charger in advance of the approval of the 2021 Budget with the majority of the cost (\$5,000.00 of the \$6,815.03) being covered by a graciously received grant from TC Energy in December of 2020; Council also hereby authorizes the Fire Chief to proceed with bunker gear testing for 2021 as well as the purchase 2 sets of bunker gear in advance of the approval of the 2021 Budget in order to receive the bunker gear in a timely fashion.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Grant Yea
Mayor Pennell Yea

Carried

2021-009 RECREATION DEPARTMENT PURCHASE OF SNOWBLOWER

Moved by Coun Cross and seconded by Coun Maxwell That Council hereby authorizes the Recreation Department in conjunction with the Treasurer to repair the existing snow blower OR purchase a new snow blower, if the repairs are too costly, within the confines of the Procurement Policy in advance of the approval of the 2021 Budget as the snow blower is essential in the maintenance of the ice rink.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Grant Yea
Mayor Pennell Yea

Carried

2021-010 UPDATED JOB DESCRIPTIONS FOR STAFF OF THE CORPORATION OF THE MUNICIPALITY OF CALVIN

Moved by Coun Grant and seconded by Coun Olmstead That Council hereby acknowledges the updates made to the Job Descriptions of Staff for The Corporation of the Municipality of Calvin.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Grant Yea
Mayor Pennell Yea

Carried

2021-011 APPROVAL OF RECOMMENDED CHANGES TO DRAFT REVISION OF THE OFFICIAL PLAN
Moved by Coun Olmstead and seconded by Coun Maxwell That Council hereby approves the recommended changes to the DRAFT Revision of the Official Plan as proposed by Glenn Tunnock of Tunnock Consulting as per the email dated Wednesday, January 6, 2021 12:49PM.

Recorded Vote as per Electronic Meeting Best Practices
Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Grant Yea
Mayor Pennell Yea
Carried

2021-012 CALL FOR CLOSED SESSION AT THE JANUARY 26, 2021 REGULAR COUNCIL MEETING
Moved by Coun Grant and seconded by Coun Cross That as per the Municipal Act Section 239 (2)(b) and (d) a Closed portion of Council shall be held during the regular Council Meeting of Tuesday January 26, 2021 for the purpose of personal matters about an identifiable individual, including municipal and local board employees and labour relations and employee negotiations RE: Performance Review.

Recorded Vote as per Electronic Meeting Best Practices
Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Grant Yea
Mayor Pennell Yea
Carried

2021-013 DISBURSEMENTS
Moved by Coun Olmstead and seconded by Coun Grant that the disbursements dated January 7, 2021 in the amount of \$ 23,727.86 and January 12, 2021 in the amount of \$ 3,155.64 (2021 invoices) and \$9,280.86 (2020 invoices) be hereby authorized and passed for payment.

Recorded Vote as per Electronic Meeting Best Practices
Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Grant Yea
Mayor Pennell Yea
Carried

2021-014 ADJOURNMENT
Moved by Coun Cross and seconded by Coun Maxwell that this regular meeting of Council now be adjourned at 10:34 p.m.

Recorded Vote as per Electronic Meeting Best Practices
Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Grant Yea
Mayor Pennell Yea
Carried

Mayor

Clerk

MUNICIPALITY OF CALVIN
2021CT01 REPORT TO COUNCIL

REPORT DATE: **January 19, 2021**
ORIGINATOR: **Cindy Pigeau – Clerk-Treasurer**
SUBJECT: **Background Information Regarding Siting Policy**

Industry Canada regulates how towers are installed in a community. It is Federal Legislation that must be followed by all providers of broadband (installation of towers).

Unless the Municipality has a siting policy, they have very little say in where the provider puts the tower. If the Municipality does not have a siting policy then the provider will use the federal legislation. That means that the provider could potentially put the tower almost anywhere. Some previous examples given by BlueSky Net of why a siting policy would be important were if the municipality wants all towers painted green to blend with the surroundings, or if they want it a certain distance from waterways. This is the type of thing that could be put into a siting policy.

The siting policy is in preparation of when broadband does come here. Having the policy in place also indicates to the upper levels of government that we are serious about bringing this technology to our community as well as we are prepared for it.

So while it is not urgent at this time, it is recommended that we have this policy in place before any funding is awarded or contracts are signed. We do not want to hold things up if/when the time comes to accept funding and put agreements into place. The siting policy is not meant to be a document for a specific circumstance. If a provider wants to do something that is against the policy that is in place then it would be Council's prerogative to make an amendment to the policy to provide for the exception in that specific circumstance. The public consultation timeframes are up to the municipality. The typical timeframe for public consultation is 30-45 days.

Reference materials for development of this policy have been provided to Council and can be found in the following Council packages:

[October 13, 2020 Council Package - Action Letters – Item G](#) - a copy of an Antenna System Siting Protocol Template that was developed by FCM (Federation of Canadian Municipalities) in conjunction with Industry Canada and the Canadian Wireless Telecommunications Association.

[December 8, 2020 Council Package – Information Letters – Item C](#) - ROMA Insider – Broadband Connectivity – A Municipal Roadmap and Broadband Connectivity – A Municipal Primer

[December 22, 2020 Council Package – Information Letters – Item C](#) - ROMA Resource Guides on Broadband Connectivity

The following links have also been provided as there is a great deal of information found at these links regarding the application process as well as the installation of towers. A lot of the regulations revolve around the height (size) of the tower and it is important to note that towers must be approved by the federal government after they meet very strict safety regulations.

https://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/h_sf11435.html
<https://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/sf08777.html>
<https://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/sf11443.html>

Respectfully submitted;
Cindy Pigeau
Clerk-Treasurer

**POLICY FOR SITING
TELECOMMUNICATIONS
FACILITIES**

**Within the Municipality of
XXXXXX**

Revised May 2020

SECTION 1: BACKGROUND

Applications for telecommunications facilities fall under the jurisdiction of Industry Canada. Policies currently followed by Industry Canada require that the proponent of a new telecommunications facility which is subject to federal approval, must consult with the municipality and indicate whether the municipality concurs with the application.

As a result of increases in demand for wireless communications and the public's demand for better service throughout the Planning Area, there has been an increase in the number of telecommunications facilities to support this industry.

The Municipality of XXXXXX requires a public consultation process to be conducted by a proponent, as contemplated by Industry Canada, prior to the endorsement of the site(s) for Telecommunications Facilities where the proposed structure is considered significant.

The purpose of the Policy is to:

- To minimize adverse land use impacts of Telecommunications Facilities within the Municipality of XXXXXX while balancing the location and design requirements of proponents.
- To establish a transparent, consistent and predictable framework for the evaluation of Telecommunications Facility proposals while respecting federal jurisdiction.
- To ensure co-location opportunities for telecommunication antennas are explored and acted upon where appropriate.

SECTION 2: JURISDICTION

ROLE OF INDUSTRY CANADA: Industry Canada has the ultimate authority, under the Radiocommunication Act, to approve the location of radiocommunication facilities. Industry Canada's publication, CPC-2-0-03 — Radiocommunication and Broadcasting Antenna Systems (<http://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/sf08777.html>) outlines their areas of interest and the process followed in the licensing of facilities. They are responsible for fostering the orderly development and operation of communications in Canada. The radio frequency spectrum is managed by the Spectrum Management program through planning, regulation, and the establishment of technical standards so that radio services operate with minimum interference. Industry Canada is directly responsible for radio spectrum management. It assigns radio spectrum wireless service providers

allowing them to operate communications networks. Telecommunications facilities licensed by the authority of the federal government are not subject to municipal zoning regulations.

Industry Canada's approval process considers the following:

- **Environment**
 - Effects on water bodies, ground water, terrestrial and aquatic habitat etc.
 - Most radiocommunication towers are excluded from environmental assessment under the Exclusion List Regulations of the Canadian Environmental Assessment Act (CEAA).
- **Health Canada's Safety Code 6** – exposure to radio frequency fields
 - Contains recommended safety procedures for the installation and use of radiofrequency emitting devices and establishes maximum exposure levels.
- **Land Use Consultation**
 - Industry Canada requires that land-use authorities be consulted prior to the building of significant structures.
 - Participation of land-use authorities in the consultation process does not transfer any federal decision-making authority, nor does it confer a right of veto in the location of the radiocommunication facility.
 - If the proponent and the land-use authority cannot reach an agreement, Industry Canada will decide what action needs to be taken based on the information provided and the land-use authority.

ROLE OF THE MUNICIPALITY: the ultimate role of the Municipality is to issue a statement of concurrence or non-concurrence to the Proponent and to Industry Canada. The Municipality also guides and facilitates the siting process by: communicating to proponents, particular amenities, sensitivities, planning priorities and other characteristics of the area; design guidelines; and establishing a consultation process, where warranted.

ROLE OF THE PROPONENT: Proponents need to strategically locate Antenna Systems to satisfy technical criteria and operational requirements in response to public demand. Throughout the siting process, Proponents must adhere to the antenna siting guidelines in the CPC.

SECTION 3: POLICIES RELATED TO THE SITING OF TELECOMMUNICATIONS FACILITIES WITHIN THE MUNICIPALITY OF XXXXXXXXX

1. POLICY STATEMENT

It is the policy of the Corporation of the Municipality of XXXXX to require a public consultation process to be conducted by a proponent, as contemplated by Industry Canada, prior to the endorsement of the site(s) for Telecommunications Facilities where the proposed structure is considered significant.

2. OBJECTIVE

The policy is aimed at encouraging applicants to design and locate facilities in such a fashion as to minimize impact on residential and shoreline areas. Locations well removed from residential areas are therefore encouraged. Co-location of new facilities on existing towers and structures (including rooftops and water towers) is a preferred option. The municipality strongly encourages commercial carriers to share their towers/structures in order to minimize the impact on our urban and waterfront environment. If, however, such a location is not possible for technical reasons, the applicant will be required to provide the municipality with written justification as to why the proposed tower is required, and why co-location is not possible.

Building Permits are required for all telecommunication tower and buildings, however, Building Code matters as they relate to operational quality of the telecommunication tower and its associated buildings may be superseded by relevant Federal legislation.

3. POLICY

The policy deals only with telecommunications facilities which will be operated under an authority from Industry Canada. It deals with these facilities in two ways, depending on the type of structure and its location. If the new facility meets the policy's criteria to be considered "insignificant", a neighbourhood meeting will not be required. For facilities which are considered "significant", a neighbourhood meeting is required, (the cost of which should be bourn by the proponent. The municipality will however make every attempt to provide municipal facilities at no cost).

4. CLASSIFICATION OF STRUCTURES

Insignificant Structures – No Public Consultation Required

- Rooftop structures, where the tower is less than 25% of the height of the building.
- Addition or modification of an antennae system (including improving the structural integrity of its integral mast to facilitate sharing), the transmission line, antenna-supporting structure or other radio apparatus to existing infrastructure, building, water tower, etc. provided the addition or modification does not result in an overall height increase above the existing structure of 25% of the original structure's height.
- Maintenance of existing radio apparatus including antenna systems, transmissions lines, masts, towers or other antenna-supporting structures which may include painting or lighting.
- Structures mounted on utility poles.
- Towers less than 15 metres in height.
- Installation, for a limited duration (typically not more than 3 months), of an antenna system that is used for a special event, or one that is used to support municipal, provincial, or national emergency operations during the emergency, and is removed within 3 months after the emergency or special event.

Significant Structure – Public Consultation Required

- Towers 15 metres in height and greater.

5. SITE SELECTION AND STRUCTURE DESIGN

Proponents are always encouraged to protect the natural landscape of a site.

Where Transport Canada requires a telecommunication facility to be lit or where lighting is required for security purposes, the lighting should be the minimum number of lights and the lowest illumination allowable.

6. PRELIMINARY CONSULTATION

The proponent will arrange for preliminary consultation with the **Municipality** prior to presenting its proposal. **Municipal staff** will provide the proponent with the following:

- a) This policy, including the process to be followed and requirements for public consultation.
- b) A list of agencies to be consulted.

Note: The preliminary consultation shall not mark the commencement of the 120-day consultation process.

7. SUBMISSION PACKAGE

All new tower proposals shall submit the following documentation to the **Municipality**:

- a) Written documentation by the proponent outlining the steps taken to investigate all non-tower and co-location options and why a new tower is the only option, and a statement indicating the reasons for the tower height.
- b) A site plan drawn to scale showing the subject property, location of proposed tower(s) and accessory buildings, site grading, drainage, driveways and entrances, parking, existing and proposed landscaping and vegetation, screening, setbacks from the lot lines, and the type and height of the proposed tower.
- c) A calculation of the distance between the tower and the nearest residential dwelling, Residential Zone and/or Community or Village Policy Area Designation.
- d) Owner letter of authorization.
- e) The proposed power output of the facility.

8. PUBLIC CONSULTATION

Public meetings are required when new structures are proposed which meet the policy's criteria as being "significant". Notice of the meeting shall be provided by the applicant as follows:

- a) For significant towers of 30 metres in height or more, a notice in accordance with the Municipality's Communications Policy, advising of the time, date and location of the neighbourhood meeting, together with the location and height of the proposed facility;
- b) For all significant towers a notice shall be mailed to all property owners within a radius of 1 kilometer of the tower, measured from the tower base or the outside perimeter of the supporting structure, whichever is greater. For the purpose of this requirement, the outside perimeter begins at the furthest point of the supporting mechanism, be it the outermost guy line, building edge, face of the self-supporting tower, etc.;

The mail notice shall include the height of the proposed tower and an 8.5" x 11" sketch, indicating the location of the proposed tower on the site. Generally, to be held no later than 21 days of mailing of the notification of public meeting. The **Municipality** will provide the applicant with the mailing list, indicating the name and addresses of the property owners within the required radius;

- c) A notice to the Clerk of the Municipality of XXXXXXXXX;
- d) A notice to the Director of Planning for the XXXXXXXXX
- e) A notice to Industry Canada.

Within 15 business days of following the Public Meeting, the Proponent should forward to the **Municipality**:

- a) A record of names and addresses of attendees;
- b) Minutes of the public meetings to identify the issues and concerns that were raised;
- c) A follow-up letter to the **Municipality** to indicate the proponent's formal response to the concerns raised at the Public Meeting. Should any modification of the proposed structure be required, then further details, ie revised plans or technical drawings will be provided as soon as possible.

Upon receipt of the above information, **Municipal staff** will forward an information report to the next available regularly scheduled Council meeting, where possible, and the Municipality will inform the proponent and Industry Canada by way of resolution, that the land use authority consultation process has been completed in accordance with the Municipality's Policy for Siting Telecommunications Facilities.

A resolution of the Council of the Municipality of XXXXXXXX shall be provided to Industry Canada advising of Council's concurrence or non-concurrence with the proposal.

Note: Issuance of non-concurrence does not mean installation of the proposed telecommunications facility will not proceed. As the approval authority for such installations, Industry Canada will consider the Municipality's position and whether the proposed installation meets Industry Canada requirements before issuing a decision.

9. CONSULTATION PROCESS TIMEFRAME

Consultation with the **Municipality** is to be completed within 60 days of the proposal being accepted as complete by the **Municipality**.

Where public consultation is required, consultation with the **Municipality** and public consultation are to be both completed within 120 days of the proposal being accepted as complete by the **Municipality**.

The Municipality or Proponent may request an extension to the consultation process timeline. The extension must be mutually agreed to by both parties.

CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2021-001

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL.

WHEREAS it is the desire of Council to confirm all proceedings, motions and by-Laws:

NOW THEREFORE THE CORPORATION OF THE MUNICIPALITY OF CALVIN HEREBY ENACTS AS FOLLOWS:

1. THAT the Confirmatory Period of this By-Law shall be for all Regular and Special Council meetings from October 1, 2020 up to and including December 31, 2020;
2. THAT all By-Laws passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed;
3. THAT all resolutions passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed;
4. THAT all other proceedings, decisions and directives of the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.

Read a first time this 12th day of January, 2021.

Read a second time this 12th day of January, 2021.

Read a third time and finally passed in open council this 26th day of January, 2021.

MAYOR

CLERK-TREASURER

MUNICIPALITY OF CALVIN
2021CT02 REPORT TO COUNCIL

REPORT DATE: **January 20, 2021**
ORIGINATOR: **Cindy Pigeau – Clerk-Treasurer**
SUBJECT: **Borrowing By-Law Limits**

RECOMMENDATION

It is the recommendation of staff that Council pass the Borrowing By-Law as presented and should additional funds be required, an application can be made at that time.

It is also recommended that a review of the Annual Borrowing By-Law take place in the fall of the preceding year for Council to determine if they would like to increase the annual borrowing limit for the following year.

BACKGROUND

As requested, our financial institution was contacted regarding the limits for the annual borrowing by-law. The response received from our bank representative is that it is up to Council and Staff to determine what we would need to cover any shortfalls for operating expenses. It is a straightforward request but we would need to apply to the Risk Department at the bank in order to increase the limit. There is no cost associated with changing the value but it must be approved by the Risk Department.

The \$100,000 limit has been in place since at least, the year 2000. The budgeted operating expenditures over the past five years have been the following:

2015	1.47 Million
2016	1.43 Million
2017	1.49 Million
2018	1.59 Million
2019	1.71 Million
2020	1.83 Million

The Average Monthly Expenditures for the years 2019 and 2020 are as follows:

2019 - \$148,856.33

2020 - \$140,665.37

As mentioned, the limit can be increased to an amount that Council and Staff deem appropriate. If Council wishes to increase the limit from the current \$100,000, then it will need to be applied for with the Risk Department at the bank. Alternatively, Council can pass the by-law using the existing limit of \$100,000 and if it is decided that more is needed, it can be applied for at that time.

Respectfully submitted;
Cindy Pigeau
Clerk-Treasurer

BORROWING BY-LAW MUNICIPALITIES

BY-LAW NO. 2021-002

WHEREAS the Council (COUNCIL)

of the The Corporation of the Municipality of Calvin (NAME OF MUNICIPALITY)

(the "Corporation") deems it necessary to borrow the sum of One Hundred Thousand Dollars dollars (\$100,000.00) to meet, until the taxes are collected and other revenues are received, current expenditures of the Corporation for the year;

BE IT THEREFORE ENACTED as a By-Law of the Corporation as follows:

(*INSERT TITLES RATHER THAN NAMES)

1. The * Mayor and Clerk-Treasurer is/are hereby authorized to borrow on behalf of the Corporation from THE BANK OF NOVA SCOTIA (the "Bank") from time to time by way of promissory note or bankers' acceptance a sum or sums not exceeding at any one time One Hundred Thousand Dollars dollars (\$100,000.00) to meet, until the taxes are collected and other revenues are received, current expenditures of the Corporation for the year 2021 .

2. The * Mayor and Clerk-Treasurer is/are hereby authorized to sign, make or draw on behalf of the Corporation and to furnish to the Bank from time to time promissory notes or bankers' acceptances for the sum or sums so borrowed with interest or any other charges at such rate as the Bank may from time to time determine.

3. The * Mayor and Clerk-Treasurer is/are hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such other times as the Bank may from time to time request, a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.

4. All sums borrowed from the Bank and any interest thereon and any other charges in connection therewith shall, be a charge upon the whole of the revenues of the Corporation for the current year and for any preceding years as and when such revenues are received and that * Mayor and Clerk-Treasurer is/are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank an Agreement or Agreements of the Corporation charging the said revenues of the Corporation with payment of all sums borrowed from the Bank and any interest thereon and any other charges in connection therewith.

5. The * Mayor and Clerk-Treasurer is/are hereby authorized and directed to apply in payment of all sums borrowed from the Bank, and of any interest thereon and any other charges in connection therewith, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the moneys collected or received from any other source.

CERTIFICATE

I hereby certify that the foregoing is a true copy of By-Law No. 2021-002 of the Corporation of the The Corporation of the Municipality of Calvin in the District of Nipissing duly passed at a meeting of the Council of the said Corporation duly held on the day of , that the said By-Law is under the seal of the said Corporation and signed by its proper officers as required by law and that the said By-Law is in full force and effect.

DATED this day of .

(CORPORATE SEAL)

By: Sign Title

By: Sign Title

DATE RECEIVED
RECORDED
APPROVED
E.O. AUDITOR

**SECURITY AGREEMENT
MUNICIPALITIES AND SCHOOL BOARDS**

By-Law 2021-002

To: THE BANK OF NOVA SCOTIA, (the "Bank")

* (DELETE
WHICHEVER IS
INAPPLICABLE)

WHEREAS by a *By-law or Resolution passed by the Council
(COUNCILOR SCHOOLBOARD, ETC.)

of The Corporation of the Municipality of Calvin
(NAME OF MUNICIPALITY, SCHOOLDISTRICT, ETC.)

on the _____ day of _____, _____ authority was given to the

** (INSERT TITLES
RATHER THAN
NAMES OF
AUTHORIZED
OFFICIALS AS
SET OUT IN THE
BORROWING
BY-LAW OR
RESOLUTION)

** Mayor and Clerk - Treasurer to borrow from
the Bank the sum or sums therein mentioned and this Agreement was authorized.

AND WHEREAS the Corporation desires to borrow the said sum or sums from the Bank.

NOW IT IS HEREBY AGREED by the Corporation that in consideration of the Bank advancing or providing the said sum or sums to the Corporation that all the revenues of the Corporation of whatever nature and kind are hereby charged to and in favour of the Bank, as security for payment of the moneys so advanced or provided by the Bank and any interest thereon and any other charges in connection therewith and the Bank shall have a lien upon all such revenues until the charge hereby and by the said *By-law or Resolution created is satisfied.

The Corporation represents and warrants that the whole or any part or parts of the revenues of the Corporation are not subject to any prior charge, except as disclosed to the Bank in writing.

*** (FOR MUNICIPALITIES
IN ONTARIO
DELETE THE
PHRASE "ITS
CORPORATE SEAL
TO BE HEREUNTO
AFFIXED UNDER THE
HANDS OF" AND
INSERT INSTEAD
"THIS AGREEMENT TO
BE EXECUTED BY")

IN WITNESS WHEREOF the Corporation has caused *** its corporate seal to be hereunto affixed under the hands of its proper officers as required by law this _____ day of _____, _____.

WITNESS:

) By: Sign _____
) Title _____
)
) Sign _____
) Title _____

c/s

DATE RECEIVED
RECORDED _____
APPROVED _____
E.O. AUDITOR _____

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2021-003

BEING A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY AND TO PROVIDE FOR THE PAYMENT OF TAXES AND TO FURTHER PROVIDE FOR PENALTY AND INTEREST IN DEFAULT OF PAYMENT THEREOF FOR 2021

WHEREAS Section 317(1)(3) of the *Municipal Act, S.O. 2001, c.25*, provides that a local municipality, before the adoption of estimates for the year under Section 290, may pass a by-law levying amounts on the assessment of the property in the local municipality rateable for local municipality purposes;

AND WHEREAS Section 345(2)(3) of the Municipal Act, S.O. 2001, c.25, provides that a Municipality may impose penalties and interest on unpaid and overdue taxes;

NOW BE IT ENACTED as a By-law of this Corporation as follows:

1. The interim tax amount levied on a property shall not exceed 50% of the total amount of taxes for municipal and school purposes levied on the property for the previous year.
2. The said interim tax levy shall become due and payable in one installment and shall become due and payable on the 31st day of March, 2021.
3. A penalty charge shall be imposed on due and unpaid taxes at the rate of 1.25% per month (15% per annum) to be effective the first day of default to the last day of the current year.
4. Interest charges at the rate of 1.25% per month (15% per annum) shall be payable on the unpaid taxes after the first year.
5. The treasurer shall mail or cause to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
6. The taxes are payable by cash, cheque or money order, at the Municipal office located at 1355 Peddlers Dr., or mailed to The Corporation of the Municipality of Calvin, 1355 Peddlers Dr., R.R. #2, Mattawa, Ontario. P0H 1V0, or via online banking deposit through participating banking institutions, or using electronic transfer or on the Municipal website (www.calvintownship.ca) via credit card.

Read a first time this 12th day of January, 2021.

Read a second time this 12th day of January, 2021.

Read a third time and finally passed in open council this 26th day of January, 2021.

Mayor

Clerk-Treasurer

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: January 26, 2021

NO. 2021-007

MOVED BY _____

SECONDED BY _____

“WHEREAS The Corporation of the Municipality of Calvin received report “Redevelopment Update for Municipalities – November 30th, 2020” from Cassellholme on December 10th, 2020;

AND WHEREAS the said report recommends that each member municipality of Cassellholme confirms their preferred method of financing the redevelopment project from two presented financing options:

Option 1 – Cassellholme will obtain financing through Infrastructure Ontario’s Corporate Loan Program, levy member municipalities annually for their share of the capital costs and requires member municipalities to guarantee their share of the entire project value.

Option 2 – Member municipalities pay upfront in cash or obtain their own financing and provide the funds to Cassellholme on completion of the project and requires member municipalities to guarantee their share of the project.

AND WHEREAS upon review of the financing options being recommended by Cassellholme and the request from member municipalities to guarantee Cassellholme’s loan, the Council for The Corporation of the Municipality of Calvin deems that the financing options being recommended are not in line with the understanding that there was to be a request for legislative changes to allow the Cassellholme Board of Management to borrow the necessary funds, on its own, to complete the redevelopment project and repay the debt using a combination of capital subsidy payments by the Ministry of Health and Long-Term Care as well as revenue from operations and the annual levy to the municipalities in proportion;

AND WHEREAS Council of the Municipality of Calvin requests that prior to approval of the redevelopment project, the following information, all of which remains outstanding, be provided by the Cassellholme Board of Management to member municipalities:

- A comprehensive business case;
- The final architectural design;
- A current cost estimate;
- A detailed financing plan which shall include the interest rate, payment schedules or the lump sum payment options for each of the municipalities involved; and

- Confirmation that the Province will advance the funds, up front for the redevelopment of Cassellholme.

BE IT HEREBY RESOLVED that Council of the Municipality of Calvin rejects the proposed financing options being recommended by Cassellholme; and seeks new financing options that are in line with the original understanding that the Cassellholme Board of Management borrow the necessary funds, on its own, to complete the redevelopment project and excludes member municipalities assuming Cassellholme's long-term debt and/or providing municipal guarantees of any form;

AND FURTHER that a clear outline of the exit strategy of the Municipalities of Calvin and Mattawan, the Township of Papineau-Cameron and the Town of Mattawa to transition the provincially required levies to the Algonquin Nursing Home be provided;

AND FURTHER that Cassellholme provides member municipalities with the said outstanding information;

AND FURTHER that a copy of this resolution be sent to all Cassellholme member municipalities.”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEAS</u>	<u>NAYS</u>
Coun Cross	_____	_____
Coun Maxwell	_____	_____
Coun Olmstead	_____	_____
Coun Grant	_____	_____
Mayor Pennell	_____	_____

MUNICIPALITY OF CALVIN

2021CT03 REPORT TO COUNCIL

REPORT DATE: **January 19, 2021**
ORIGINATOR: **Cindy Pigeau – Clerk-Treasurer**
SUBJECT: **Emergency Control Group Meeting Summary – January 13, 2021**

The Emergency Control Group met electronically on Wednesday, January 13, 2021 by Zoom.

In regards to Key Legislation changes – We entered a second State of Emergency on January 12, 2021. Effective January 14, 2021 a Stay-At-Home order was issued. There were many things that were initially unclear about this State of Emergency/Lockdown/Stay-At-Home Order but in the days following the announcement, the province cleared up some of the confusion.

The Calvin Fire Fighters will be considered part of the First Responders that will receive the vaccination when it becomes available. As the Designated Officer and the CEMC, Rene Knight will be the point of contact for arranging the vaccines for the Fire Fighters in conjunction with the Fire Chief. It is estimated that our area will receive the vaccine for the general public near the end of the summer.

The Emergency Control Group duties have not changed in the past two weeks.

There are no changes to the Emergency Response Plan to report.

Old/New Business – When the vaccinations are available for the general public, it was asked if the community hall will be available for administering the vaccinations within our community. It was confirmed that the Community Hall will be available.

The Municipal State of Emergency still remains in effect.

Respectfully submitted;
Cindy Pigeau
Clerk-Treasurer

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE January 26, 2021

NO. 2020-259

MOVED BY _____

SECONDED BY _____

“THAT as per By-law No. 2015-019 and the Recreation Committee Mandate contained in Schedule A of By-law No. 2008-008, the Municipality of Calvin Recreation Committee will be stood up and Council hereby appoints the following Members of Council to the newly formed Recreation Committee

- 1) _____
- 2) _____

and the remaining four members of the Recreation Committee (3 voting members and 1 non-voting) will be members of the public; and who will hold this appointment from this date forward or until a replacement has been appointed should any appointee be unable to fulfill this appointment.

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	_____	_____
<u>Coun Maxwell</u>	_____	_____
<u>Coun Olmstead</u>	_____	_____
<u>Coun Grant</u>	_____	_____
<u>Mayor Pennell</u>	_____	_____

Expertise for Municipalities

Office of the Integrity
Commissioner

1894 Lasalle Blvd.
Sudbury, ON P3A 2A4

Tel. 705-863-3306
Fax. 705-806-4000
www.e4m.solutions

January 19, 2021

Cindy Pigeau
Clerk-Treasurer
Corporation of the Municipality of Calvin
1355 Peddlers Dr., R.R. #2
Mattawa, ON P0H 1V0

By Email to: clerk@calvintownship.ca

RE: Notice of Integrity Commissioner Reports

Dear Ms. Pigeau,

In accordance with the Municipality's Integrity Commissioner Inquiry Protocol, please provide Council with notice of intent from the Integrity Commissioner to submit two (2) reports for consideration at the next regular meeting of Council.

Please provide our office with the date and time of the meeting.

Respectfully,



Vikki Soros
E4M Support Team
Administrative Coordinator

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE January 26, 2021_____

NO. 2021-_____

MOVED BY _____

SECONDED BY _____

“That this portion of the meeting be now closed under the Municipal Act, 2001, as per Section 239 (2)(d) labour relations or employee negotiations and Section 239 (2) (d) personal matters about an identifiable individual, including municipal or local board employees (RE: Performance Review).”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEAS</u>	<u>NAYS</u>
Coun Cross	_____	_____
Coun Maxwell	_____	_____
Coun Olmstead	_____	_____
Coun Grant	_____	_____
Mayor Pennell	_____	_____

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: January 26, 2021

NO. 2021-

MOVED BY _____

SECONDED BY _____

“That Council Reports

C2021-01 Adopt Minutes of Last Closed Portion Held on Tuesday, December 8,
2020

C2021-02 Adjourn Closed Portion

be hereby approved and adopted as presented.”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
Coun. Cross	_____	_____
Coun Maxwell	_____	_____
Coun Olmstead	_____	_____
Coun Grant	_____	_____
Mayor Pennell	_____	_____



To: Mayor and Council

From: Gravel Watch Ontario

Re: Ontario on the Rocks

Date: January 8, 2021

Gravel Watch is a province-wide umbrella group representing communities and individuals across the province. Like you, we keep a watchful eye on aggregate-related operations, practices, and policy development throughout Ontario. In addition to that vigilance, we offer many resources to our members and the public, providing education via our website at www.gravelwatch.org and in monthly meetings. Further, we advocate on behalf of members, communities, the environment, and all Ontarians, for better management of aggregate resources. We believe that these can be of use to you and to members of your community.

When, in 2020, we sent a previous communication, we were pleased that we subsequently heard from community groups. That means that you shared the document, and we shared your burden of providing information around aggregate issues to the community. If we lightened your load by doing so, that is a good thing. We know what difficult times you are steering your municipality through. Thank you for that work.

The attached document, *Ontario on the Rocks: A Report on the Economic, Social and Environmental Consequences of Resource Extraction*, is a summary of some current policy directions as well as our recommendations which have been previously offered to the Ministry of Natural Resources and Forestry. It suggests the following:

- Stimulating the Ontario economy's emerging industries as well as reducing costs to the municipalities and the province through resource recovery and other measures;

Gravel WATCH

O N T A R I O

- Prioritizing local industry, and local jobs through provincial procurement practices;
- Quantifying, evaluating, and conserving aggregate resources;
- Valuing agriculture and water resources above the narrow, short-term interests of one industry
- Showing respect to individuals, community groups and municipalities in a way that recognizes not only your attachment but your detailed knowledge of the particularities of your location.

Gravel Watch Ontario invites you to consider and discuss the attached document, and to share it actively with members of your community who have an interest in moving toward better management of aggregate resources. Additionally, Gravel Watch is open to discussions with you and them via our email connection i.e., info@gravelwatch.org, our website at www.gravelwatch.org, or by calling 289-270-7535.

Sincerely,

Bryan Smith, President

Gravel Watch Ontario

Introduction

Ontario is the economic engine of Canada in the several sectors – manufacturing, agriculture and resource extraction. The first two of these depend on Ontario's rich resources. This paper will focus on resource extraction knowing that while it seems to support economic activity and therefore communities, it actually undermines the environment necessary to sustain communities and agriculture. Further, this paper will discuss the relationships between the extraction industry and the province at community, municipal and provincial levels. These relationships are complex and costly for the province. As a wise woman said "Gravel is complicated". While mining and forestry are also resource extraction industries, and while there are parallels and analogies between those and the extraction of aggregate, it is on the rock, sand, clay and gravel that this paper will focus.

Extraction creates an economic boost?

It is commonly believed that gravel pits or quarries create jobs. Community members see trucks coming and going. Municipalities see some portion of the levy coming to their limited coffers. Machine operators, blasters and other labour are required, and often live in nearby communities. This appearance of economic activity is deceptive: When the economy is active, there is demand for aggregate for a variety of uses; the extraction does not create the economic conditions but rather is a response to economic conditions. So, stimulus to extraction either by incentive measures or lightening some part of the industry's responsibilities is not a positive economic boost. The aggregate industry allows pits and quarries to remain dormant for decades between contracts without major economic impact on the surrounding communities, though with consequences for the environment only somewhat less than those during active periods.

Aggregate extraction has multiple costs for the province. The bulk of gravel, stone and sand are bought by municipalities and the Province. Roads and bridges consume them in their raw and processed states; the bills land on the desks of government officials and are paid by the public. The industry in Ontario is largely

weighted to multi-national corporations who are the players in the large projects which governments undertake. When a local municipality is contracting for materials and/or road work, they often find that the local company is owned by a larger one. This structure of the industry means that money flows out of Ontario to corporate head offices. That net outflow reduces the economic value of Ontario's economy. It would be better if Ontario's road construction were sourcing its materials from local producers which would result in much higher direct and indirect investments in Ontario than that to be anticipated from international bankers.

Extraction takes away!

By its very nature, extraction takes valued resources from the environment. Where this results in greater value in a full-cost equation, this could be deemed a good thing. In Ontario, Canada's most southerly province, agriculture is the largest industry. Because food travels from food to table, it engenders multiple additional jobs and processes along the way. Farmers work at planting and sowing; food processors work at capturing the flavour and nutrition; warehousing and transportation move the goods to local, national and international markets and consumers. Contrary to the extraction of cash from Ontario's economy, this results in an inflow to farm owners and their employees.

The vital contribution of agriculture to the province relies on a precious resource – topsoil. Fertile lands in Southern Ontario are valued around \$30 000 an acre. Given that 6 inches of topsoil is largely what generates this price, we can see its extraordinary monetary value. When extraction occurs, however, topsoil ceases to be available for agriculture. Worse, when it is shaped into berms alongside pits and quarries in a vain attempt to hide their view from passersby and to prevent waves of dust from sailing over, topsoil's microbial life ends, so soil fertility is damaged. That loss to agricultural potential is costly. In light of the extraction industry's negative impact on agricultural lands already under significant pressure, and in light of the presence of vast numbers of dormant and relatively inactive pits, there is an argument to be made for the closure of the pit license application process in Ontario. Under that balanced approach, agricultural and

recreational land uses would produce economic growth while inefficient and under-utilized operations would be rationalized.

Extraction costs in municipal and provincial road work.

The costs of extraction industries are largely borne by the public. This is a highly inefficient way to do business because it means that cost accounting is done by multiple public agencies at several levels. Municipalities' budgets are strained by the load which extraction puts on roads. Each new pit adds the potential for new stretches of road to require upgrading and resurfacing of haul routes. This extracts vital funds from road maintenance budgets that are needed to respond to winter conditions, for regular repairs or to replace surfaces which were paved with substandard materials in the same way as the Province experienced significantly short lifespans. This cost was created when contaminated aggregate was substituted for quality.

Currently, when aggregate moves longer distances, it travels on provincial highways. They are routinely pummelled by overloaded trucks. The Ministry of Transport inspections have revealed 10 to 20% excess loads on gravel trucks, representing an undue strain on roads, as well as a significant safety hazard. The costs of accidents on public highways are immeasurable when they take lives. Even when they do not, they spread costs among fire departments, local and provincial police forces, road repairs and reconstruction when surfaces are damaged or guard rails ploughed aside by trucks, and the high costs of hospitalization and rehabilitation of the injured. When gravel trucks crash, everything stops! – The vital movement of goods from producer to consumer, of just-in-time parts to manufacturers, of business people to their time-sensitive meetings or of workers to their punch-clock jobs are all affected adversely by the poor safety record of aggregate hauling. The aggregate industry needs to reconsider the how, the when and the why of hauling rock and smaller products around the province.

Aggregate does not need to move by truck. Were it to move by longer distances train, for instance, the infrastructure would be private and under federal jurisdiction reducing costs and liability for the Province. There are existing

examples, particularly in Alberta, of efficient use of railways to move aggregate. Further, shipping aggregate by boat is practised in Ontario and could relieve the strain on current roads and/or the need to add lanes or highways.

Aggregate Costs the Public's Health

While aggregate production is supposed to be an “interim use”, its duration is such that it has significant health and other impacts on neighbouring communities. Dust produced during extraction routinely leaves the pit areas and spread to “sensitive receptors”, i.e., people. Included in that dust output is fine particulate matter, of under 2.5 microns in size, which a series of research papers including those by Public Health – Ontario, reveal to damage lungs, hearts and brains. That direct impact is complicated by yet another factor of quarrying, the haulage by diesel trucks whose negative impacts include the emission of fine particulate especially when idling at entry gates, loading or exiting and when accelerating from pits onto roads. While fine particulate matter is invisible to the human eye, the belching black fumes are seen by our eyes, sensed by our noses and suffered by our lungs. The presence of dust and fine particulate matter in the air engenders massive costs in health for members of the public and the public system offering it, as well as shortening productive life spans. Human conditions are economic conditions.

Public health is affected too when water quality or quantity from private, community or municipal wells is undermined by dewatering of pits, by below-the-water-table extraction, by the loss of filtration values of overburdens and gravel deposits, the diminution of headwater recharge zones as well as effects on surface water. When pits are dewatered, water tables fall, necessitating deeper drilling of wells. This costs well-owners. When pits open ground water to the sky, run-off, deposition from the air and other vectors can add contaminants to drinking water, necessitating more expensive filtration and treatment. When deep sand and gravel layers are removed above the aquifer, the rapid infiltration of water means that the filtering process supplied naturally by the sand and gravel as in moraines, drumlins and alvars is lost. Emerging science provided by toxicologist Poh-Gek Forkert and others points to the need for filtration and

entrapment of a number of toxins used currently, or historically and now banned. When source water recharge zones become smooth surfaces like roads, pits, parking areas in quarries, water sources dry up. There is unanimous agreement in the Legislature, for instance that “The Paris Galt Moraine is an essential water recharge area in Ontario’s largest watershed – the Grand River Watershed – purifying water at no cost to the citizens” and that “This is about conserving what nature can do for free, so I cannot think of a more fiscally responsible solution. Failure to act could put the government on the hook for hundreds of millions in water infrastructure”. This applies broadly across the province as does the necessity to sustain wetlands. Wetland loss has resulted in significant reductions in groundwater and surface water which effects domestic and industrial uses of water, and therefore has significant economic impact. If any of these processes allows chemical and/or biological contaminants to reach drinking water, the tragic results, like those at Walkerton, are immediate, early or painfully slow deaths. Dollars and cents don’t make sense of these losses.

Extraction is No Limit

There is no indication that Ontario needs any more gravel, rock, sand or clay. Not a single road, bridge or highway has come to a halt because of a lack of supply. Not a single skyscraper or foundation has been prevented because no aggregate was available. In fact, as regards roads, every indication is that Ontario uses too much aggregate in building them, the highest in Canada despite harsher climates elsewhere, and higher than adjacent American states where traffic volumes match or exceed ours. Is the province over-consuming and paying the price. Innovations in building materials see more and glass and steel in use, vastly diminishing the quantities of aggregate needed directly or indirectly. The resurgence of wood in exterior and interior construction suggests that this renewable resource might be more efficient as well as sustainable than a finite supply of aggregate. There seems little risk that potters will run out of mud.

Fortunately, Ontario’s ‘finite’ supply is close to infinite. The report prepared for the MNRF by Larry Jensen, an accredited geologist, analyzes licences across the province and predicts from them a 100 to 200 year supply with existing licenses.

From that you would deduce that Ontario needs no more licenses to be issued, freeing up MNRF staff to effectively monitor and enforce policies in an equitable and consistent manner and even to assist operators in the efficient workings of their equipment. (One inspector on a noise complaint realized that the screeching which produced calls to the office was a bearing that would cost thousands to replace and would result in long down-time. He recommended lubricants. Neighbours and employees had a more pleasant experience after lubrication and the gravel pit saw economic benefit). Additionally, MNRF staff could also be deployed to determine the actual amount of virgin aggregate available when accurate data has not been available beyond the licence amounts. To those efficiencies could be added a drive to rehabilitate the approximately 7 000 abandoned pits across the province, restoring them to productive uses, agricultural, recreational or other, and getting the province back on track with the work to move other depleted sites out of post-extractive neglect and into the hands of willing landowners. There is no crisis in supply; there wasn't in the 1970 despite industry crying "Wolf" and there won't be in the foreseeable future.

Ontario is further supplied with stone or crushed product when reprocessing occurs. This increases Ontario's supply and the horizon for adequate availability. It also moves from an intense consumption of energy to less one. While traffic is slowed by a machine which removes, melts and reapplies asphalt to roads, it is not brought to a stop as when truckloads of damaged road surfacing materials are hauled away, and new cement or asphalt is laid. Recycled aggregate has home uses as well, crushed brick pathways for example, when houses give way to higher and/or more modern structures. This industrial process also creates jobs in the proximity of the new project while saving provincial costs associated with haulage as previously described. Aggregate can be part of a circular economy, and by doing so can be perceived as both for the people who benefit from the jobs and the speed of transition from wreckage to new construction and for the people who live in rural areas which are spared destruction.

Three Heads are Better than One

The value of public consultations is that they bring together stakeholders from multiple sectors: those who work in the field, such as industry and ministry; those who live beside the field, such as individuals and community groups; and, scientists, such as academics whose research provides emerging knowledge which can result in current and future savings and accredited qualified consultants. Regarding the science community, we might have hoped that emerging science were more carefully listened too before the release of heavy liquid metals into the waters around the Reed Paper Mills, and might want to harken to the warnings that qualified consultants working with the best current knowledge and ethical interests would apply to operations and rehabilitation of aggregate extraction sites. It is fitting that aggregate policy be for the people who live with it, pay for it, and require it (and especially robust worker safety and residential health standards) for their continued benefit. Since industry players are in competition with each other, we should not have been surprised to see the collapse of the CornerStone Standards, nor the conflict among small versus large (and therefore international) companies evident in multiple cases. That leaves ministry staff to carry out the policy role, which means that some proponent-driven processes which the industry currently claims to struggle with could become the work of the Ministry of Natural Resources who would manage the processes, provide expertise, consult with the local, broader and scientific community, and to regulate in an equitable fashion extraction from approved sites in the interests of the people. Democracy is for the people and continues to engage people in decisions.

Recommendations

1. Adopt a balanced approach where agriculture and public investment outweigh the narrow interests of one small segment of resource extraction.
2. Stimulate the Ontario economy through a broad variety of investments in emerging industries, resource recovery, cost efficiencies, and broad consultations with stakeholders.
3. Encourage the location of industry in Ontario through procurement practices that prioritize local ownership and head offices.
4. Quantify resources; determine quality; and conserve the irreplaceable.
5. Show respect for the people as individuals and in community groups in a way that recognizes the profound attachment of rural people to productive land.

Ontario on the Rocks

A Report on the
Economic,
Social
and
Environmental
Consequences
of
Resource
Extraction

March
2019

From: [Minister, MECP \(MECP\)](#)
To: [Cindy Pigeau](#)
Subject: Ontario Moves Forward with Conservation Authorities Working Group
Date: Monday, January 11, 2021 5:17:32 PM

Good afternoon,

In order to create a practical forum to help our government implement recent changes to the *Conservation Authorities Act* and ensure conservation authorities and other stakeholder groups have a stronger voice at the table, I have invited 10 individuals to participate in a newly-formed conservation authorities working group.

The working group members, chaired by Hassaan Basit, President and CEO of Halton Region Conservation Authority, have been drawn from a variety of conservation authorities, Conservation Ontario and the Association of Municipalities of Ontario, as well as the development and agriculture sectors. The full list of members include:

- Hassaan Basit, President and CEO, Halton Region Conservation Authority (Chair)
- Kim Gavine, General Manager, Conservation Ontario
- John McKenzie, Chief Executive Officer, Toronto and Region Conservation Authority
- Sommer Casgrain-Robertson, General Manager, Rideau Valley Conservation Authority
- Chris Darling, Chief Administrative Officer, Central Lake Ontario Conservation Authority
- Rob Baldwin, Chief Administrative Officer, Lake Simcoe Region Conservation Authority
- Brian Tayler, Chief Administrative Officer, North Bay-Matawa Conservation Authority
- Samantha Lawson, Chief Administrative Officer, Grand River Conservation Authority
- Cathie Brown, Senior Advisor, Association of Municipalities of Ontario
- Scott McFadden, Mayor, Township of Cavan Monaghan

The following individuals will also assist the Working Group by providing further perspectives, including on the section 28 Minister's regulation:

- Jason Sheldon, Vice-President, Land Development, Remington Group
- Gary Gregoris, Senior Vice-President, Land Development, Mattamy Homes
- Josh Kardish, Vice-President, EQ Homes
- Michelle Sergi, Director Community Development, Region of Waterloo
- Leslie Rich, Policy and Planning Liaison, Conservation Ontario
- Barb Veale, Director, Planning and Watershed Management, Halton Region Conservation Authority

- Laurie Nelson, Director, Policy and Planning, Toronto and Region Conservation Authority
- Mark Wales, Past President, Ontario Federation of Agriculture

The Working Group's first task includes looking at the first phase of proposed regulations impacting conservation authorities and their participating municipalities, which will be available for public consultation later this month. The proposed regulations will include:

- details on the programs and services conservation authorities will implement, and how the programs and services may be funded such as:
 - the mandatory programs and services to be delivered by conservation authorities;
 - the proposed agreements that may be required with participating municipalities to fund non-mandatory programs and services with municipal dollars; and
 - the transition period to establish those agreements;
- how conservation authorities will regulate development and other activities to ensure public safety through natural hazard management,
- the requirement for conservation authorities to establish community advisory boards; and
- a Minister's regulation under section 29 of the *Conservation Authorities Act* relating to conservation authority operation and management of lands owned by the authority.

Our government is committed to ongoing collaboration as we work to improve how conservation authorities deliver core programs and services to their communities. Drawing on their extensive knowledge and experience, the working group members we've assembled will provide valuable perspectives to help us make better informed decisions.

We look forward to your feedback as part of our consultation process on the upcoming regulatory postings.

Sincerely,

Jeff Yurek
Minister of the Environment, Conservation and Parks

LATEST NEWS

📅 Dec 23, 2020

Authority approves Stewardship Ontario's Blue Box Program Wind-Up Plan with conditions

The Authority has approved the [wind-up plan](#) for the Blue Box Program and Stewardship Ontario (SO) submitted by SO. [Read the approval letter.](#)

The plan details how the Blue Box Program will be wound up by December 31, 2025 in order to transition it to Ontario's new extended or individual producer responsibility regulatory framework and outlines how SO itself will be dissolved soon after. The plan also includes an implementation plan; timelines; financial plan and budgets; promotion and education plan; data management plan; and other considerations.

In approving the plan, the Authority assessed the plan to ensure compliance with the requirements of the *Waste Diversion Transition Act, 2016* and the Minister's directions and consistency with the Authority's wind-up guide.

The Authority imposed the following six conditions as a stipulation of its approval of the plan:

1. Prior to the implementation of the Material Cost Differentiation (MCD) methodology, SO is required to:
 - develop a proposal, to the Authority's satisfaction, to further mitigate the increase of InKind funding to municipalities and First Nation communities as a result of the adoption of the methodology until the program winds up
 - develop a plan, to the Authority's satisfaction, to address stakeholder concerns about potential impacts of the methodology on competition in the market for resource recovery services under the *Resource Recovery and Circular Economy Act, 2016*
2. SO shall ensure its Code of Conduct applies to all SO staff and develop a plan by February 15, 2021, to the satisfaction of Authority staff, to ensure measures are in place at the staff level to further mitigate conflict of interest
3. SO is required to develop a plan by May 31, 2021, to the satisfaction of Authority staff, to ensure data retained outside of its enterprise resource planning system is managed in a secure manner and destroyed following wind up of the Blue Box Program
4. SO is required to develop a plan by September 15, 2021, to the satisfaction of Authority staff, to maintain or minimize reduction in program performance during the wind-up process
5. SO is required to update the plan as required to address operational and implementation issues and as directed by Authority staff
6. SO shall provide any information identified by Authority staff that it requires to perform its mandated duties

The Authority has also approved the [Continuous Improvement Fund's wind-up plan](#) and changes to its governance structure, which was included, by reference, in SO's wind-up plan. [Read the approval letter.](#)

In August 2019, the Minister of the Environment, Conservation and Parks directed SO to wind up the Blue Box Program. SO submitted their wind-up plan to the Authority by the August 31, 2020 deadline.

Between September 30 and November 10, 2020, the Authority consulted on the plan with municipalities, First Nation communities, stewards, and other interested stakeholders. Visit the [consultation page](#) of the Authority's website to learn more about the consultation process and to [read the consultation report](#) summarizing the stakeholder feedback received and how the Authority incorporated the feedback in its approval.



MUNICIPAL FINANCE
OFFICERS' ASSOCIATION
OF ONTARIO

Allan Doheny
Assistant Deputy Minister
Provincial Local Finance Division
Ministry of Finance

December 16, 2020

Sent by email: allan.doheny@ontario.ca

Dear Allan,

RE: Comments on the 2020 provincial budget's reduction of the BET rate in 2021 and creation of a new optional small business property subclass

I am writing on behalf of the Municipal Finance Officers' Association of Ontario, and the municipalities it serves, to provide comments on two recent changes to the property tax and assessment regime.

The Municipal Finance Officers' Association of Ontario (MFOA) is the professional association of municipal finance officers with more than 2,300 individual members. We represent individuals who are responsible for handling the financial affairs of municipalities and who are key advisors to councils. MFOA is a strong advocate for best practices that encourage long-term fiscal sustainability, including long term financial planning and asset management planning.

The 2020 provincial budget made several changes to the Ontario property tax and assessment regime. This letter discusses two of these changes: the reduction of the Business Education Tax (BET) rate to 0.88% in 2021; and the creation of a new optional small business property subclass.

Reduction of the BET rate

MFOA supports the reduction of the BET rate to 0.88%. The cut will benefit most businesses across the Province in a time of hardship for some and uncertainty for all. While positive for business, we are concerned with the financial impact on municipalities that retain a portion of the education taxes of certain payments in lieu of taxes (PILTs). For some municipalities, these amounts can be significant (e.g., municipalities that are home to federal properties, among other types of property).

On November 17, the Ministry sent a letter to municipalities providing assurance that the rate for PILT properties would not be subject to the proposed cut. This letter was well received by municipalities, but did not fully alleviate the sector's financial and philosophical concerns.

MFOA members are worried that, despite the letter, the federal government, financial corporations (hydro), and public utilities will continue to view the effective rate for the calculation of PILTs as 0.88%. This is based on an understanding that the legislation governing the payment of PILTs includes provisions which prevent the application of separate BET rates in the calculation of PILTs. The City of Kingston's recent conversation with staff at the federal government support this interpretation. Federal staff expressed that they would not be paying at a rate different than the rate that would be applicable if the property were to be taxable. More details on this interpretation of the legislation are provided in Appendix A.

From a philosophical point of views, we are concerned that depending on the methodology adopted, the proposed solution could result in the differential tax treatment of properties in the same property tax class. The current property tax and assessment regime is underpinned by principles of equity and fairness. We will always be concerned with unintended consequences when these principles are tested.

The pandemic has had and continues to have a significant impact on municipalities. According to the Financial Accountability Office, Ontario municipalities are facing a multibillion-dollar shortfall in 2021. Many of the options available to address the potential municipal funding gap caused by the decrease in the BET rate are discretionary in nature. This is problematic for municipalities for two main reasons. First, it introduces even more uncertainty into the municipal decision-making process. Second, it increases the pressure on residential taxes if the municipal share of PILTs is deemed to be at risk.

Given these financial and philosophical concerns, we recommend that the Ministry of Finance discuss potential options to mitigate the impact of the cut to BET rates on municipalities with the Ministry's Property Assessment and Taxation Review Municipal Advisory Committee (PATRMAC). We also recommend that the Ministry reach out to federal and provincial colleagues to discuss taking a whole of government approach to supporting municipal service delivery.

Creation of the small business property subclass

We are mixed with respect to the creation of the small business property subclass. On one hand, we agree that an optional small business property subclass is an interesting idea worthy of exploration. On the other hand, we are concerned that it will not successfully address small businesses' most pressing issues and that a rushed implementation could have negative spillover effects for municipalities, businesses, and residents.

Negatively impacted small businesses need help immediately. Creating a new property subclass, on the other hand, takes time to implement, especially since 2021 assessment rolls were shared with municipalities on December 15, 2020. Further, the effects of creating a new property tax class will extend beyond the current crisis. Temporally, there is a mismatch between the needs of suffering small businesses and the creation of this new subclass.

Rushing implementation is not an optimal solution to this problem. A rushed implementation could potentially entrench inequities, foster animosity between businesses, residents, and municipalities, as well as reduce the predictability of municipal revenue by increasing the number of property tax appeals. Both the Province and municipalities will need to proceed with caution and due care to ensure both the regulatory framework and subsequent implementation of the subclass support both parties' long term strategic objectives.

For the Province, much of the challenge lies in the development of the regulation. Flexibility will be critical to reflect unique local circumstances. But flexibility must be balanced with the imperatives of fairness and equity, in addition to the need for administrative safeguards to minimize municipal risk. Given this balance, we recommend considering the following items when developing the regulation:

- Providing municipalities with discretion over eligibility criteria, including the ability to draw on roll-based and non-roll-based variables. This discretion, however, should be guided by the intent of anti-bonusing provisions in section 106 of the *Municipal Act, 2001*. Section 106 protects municipalities against undue pressure for special treatment of individual businesses. In the property tax and assessment context, provisions would be necessary to safeguard against the application of special treatment for some properties to the exclusion of other similar properties.
- Providing municipalities with discretion over program administration, including the ability to:
 - Create an applications-based program similar to current tax incentive programs should they so choose
 - Set administrative exclusions that can not be overridden on appeal
- Providing municipalities with the authority to compel taxpayers to submit required information as a matter of course in compliance with local policies as related to the parameters of the subclass.

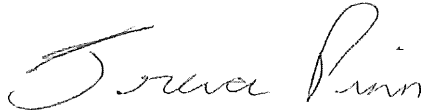
Municipalities will need time to understand the costs and benefits of the optional small business property subclass. Part of this cost relates to the ongoing toll of administering this specialized class on already stretched resources. We understand the wish to help struggling businesses now, but we must ensure that the solution matches the problem and that the implementation of the subclass is equitable, effective, and efficient. We highly recommend that the Ministry of Finance consult with PATRMAC prior to finalizing the regulation.

Overall, changes proposed to the property tax and assessment regime in the 2020 provincial budget present both opportunities and challenges for municipalities. While MFOA supports the proposals' intent, we believe that the risks of unintended

consequences are high. Effective communication and due care will be critical to their success.

We would be pleased to elaborate on any of the issues included in this letter. Should Ministry staff wish to follow up, please contact MFOA's Manager of Policy, Shira Babins by email (shira@mfoa.on.ca).

Sincerely,

A handwritten signature in cursive script that reads "Trevor Pinn".

Trevor Pinn, CPA, CA
President

**RISKS ASSOCIATED WITH THE REGULATION OF A SPECIAL EDUCATION RATES
FOR SELECT PAYMENTS IN LIEU OF TAXATION: A WHITE PAPER**

By:
MUNICIPAL TAX EQUITY (MTE) CONSULTANTS INC.
GEORGETOWN, ONTARIO
WWW.MTE.CA

PUBLISHED AND INTENDED FOR GENERAL DISCUSSION PURPOSES ONLY

Published On:
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Please Direct Questions, Comments and Enquiries To:
Peter Frise via email at: peterf@mte.ca



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The information, views, data and discussions in this document and related material are provided for general reference purposes only.

Regulatory and statutory references are, in many instances, not directly quoted excerpts and the reader should refer to the relevant provisions of the legislation and regulations for complete information.

The discussion and commentary contained in this report do not constitute legal advice or the provision of legal services as defined by the *Law Society Act*, any other Act, or Regulation. If legal advice is required or if legal rights are, or may be an issue, the reader must obtain an independent legal opinion.

Decisions should not be made in the sole consideration of or reliance on the information and discussions contained in this report. It is the responsibility of each individual in either of a decision-making or advisory capacity to acquire all relevant and pertinent information required to make an informed and appropriate decision with regards to any matter under consideration concerning municipal finance issues.

No attempt has been made by MTE to establish the completeness or accuracy of the data prepared by the Municipal Property Assessment Corporation (MPAC). MTE, therefore, makes no warranties or guarantees that the source data is free of error or misstatement.

MTE is not responsible to any municipality or any other party for damages arising based on incorrect data or due to the misuse of the information contained in this study, including without limitation, any related, indirect, special or consequential damages.

Nothing herein is intended as or should be taken or interpreted as advice or recommendation to any municipality, government body or individual.

INTRODUCTION AND CONTEXT

This paper has been prepared to outline some specific risks perceived by the author in relation to the Province of Ontario's Budget announcement that it intends to reduce property tax rates for business class properties in 2021 and a subsequent commitment that special rates would be set for certain properties eligible for Payments in Lieu of Taxation. While the stated intent of these special rates is to provide Municipalities with greater stability in respect of any education PIL amounts that they are entitled to retain, the application of such rates may be in conflict with the statutes under which such payments are calculated and made.

It is critical that the reader be aware that this paper has been prepared as a general summary of observations in relation to this narrow and isolated issue. The Author does not question the Province's stated intent, or the potential positive implications for municipalities that rely on this revenue stream. More importantly, while this paper points out potential conflicts, pit-falls and risks, the objective is awareness and discussion, not criticism.

PAYMENTS IN LIEU OF TAX (PIL'S) AND PRESCRIBED PAYMENTS

Federal and Provincially owned and occupied properties are exempt from both municipal and Provincial (education) property taxes. Both levels of government do, however, maintain programs whereby payments are made to local governments in lieu of the taxes that would otherwise be applicable to property that they own and occupy.

There are also various prescribed payments that municipalities, electricity utilities and other actors must pay, which are to be calculated like tax, or are to be equal to tax. These prescribed payments are commonly referred to as Municipal PIL's and Hydro or Electricity PIL's.

Federal and Provincial PIL payments are made and administered under Federal and Provincial statutes and regulations, including the Federal *Payment in Lieu of Taxes Act*, and Ontario's *Municipal Tax Assistance Act*. Municipal and Hydro payments are made in accordance with the *Assessment Act* and *Electricity Act*. This collection of statutes along with the *Municipal Act, 2001* and *the City of Toronto Act* serve to prescribe the circumstances under which PIL's will be made and the amounts of those payments, but also how the payments are shared and distributed.

Retention of Certain Education Amounts

Under certain circumstances the local municipality retains the education portion of the PIL entitlement as local revenue. This is provided for under sections 2 and 3 of Ontario Regulation 392/98, which state that in the case of payments made under a number of specific authorities, the "education" portion is ultimately retained by the local municipality. The eligible payments captured by these rules, are those made in accordance with:

- Subsection 27 (3) of the *Assessment Act*,
- The Federal *Payment in Lieu of Taxes Act*; and
- Subsections 84(2), (3) or (5) of the *Electricity Act*.

For some local municipalities, particularly smaller single-tiers, these retained payments are simply an exercise of paying themselves in respect of municipally owned properties. For others that have significant concentrations of Federally owned properties and/or are receiving prescribed payments from an upper-tier or neighboring municipality, these can represent significant and material components of their revenue stream.

2021 BUSINESS EDUCATION TAX (BET) CUTS

As part of the Province's 2020 Budget they have proposed reducing the Business Education Tax (BET) Rates province-wide to a uniform level of 0.88%. This will mean rate reductions over 2020 of approximately 30% for any rate that was at the previous maximum, and just over 10% for new construction rates and those set to the previous target level of 0.98%.¹

The implication for the overwhelming majority of municipalities that are entitled to retain the education portion for certain PIL's, and prescribed payments is that they could be facing a revenue reduction of between 10% and 30% in respect of those properties. That would be a reduction of \$10,000 for each 10 Million dollars of CVA if the municipality's BET rate is 0.98% for 2020. Where a BET rates are at 1.25% the revenue reduction would be \$37,000 for every 10 Million of CVA.

Based on Ontario Regulation 400/98 as most recently revised, the following summary has been prepared to illustrate how rates may be changing at the upper and single-tier municipal level across the Province.

2020 Broad Class Rate Level	Upper & Single Tier Count		Anticipated Rate Change
	Commercial	Industrial	
1.25%	27	49	-29.60%
Greater than 0.98%, Less than 1.25%	12	23	Between ↑↓
0.98%	111	103	-10.20%
Greater than 0.88%, Less than 0.98%	17	3	Between ↑↓
Less than 0.88%	37	21	0.0%
No Rates	1	6	N/A
Total	205	205	

Province to Maintain PIL Rates

On November 17th, 2020, the Province informed municipalities that it would be maintaining status quo education rates for the purposes of calculating PIL's for properties where the local municipality was entitled to retain the education portion. This announcement was undoubtedly made in order to minimize the potential implications for municipal revenue. As the impetus for these cuts was the Province's desire to reduce the property tax burden for business, these secondary implications for municipalities may not have been *top of mind* when the decisions were originally made.

POTENTIAL RISKS RELATED TO SETTING/RELYING ON SPECIAL PIL RATES

Although paragraph 257.12(1)(c) of the *Education Act* provides the Minister of Finance with the Regulatory authority to prescribe rates for the purposes of calculating payments in lieu of taxes, the statutory provisions under which those payments are made all rely on the tax rates applicable to taxable properties. That is, while the *Education Act* states that rates applicable for PIL's can be separately identified, the Acts which actually flow the payments dictate that those rates match the rates for taxable properties.

¹ A general overview regarding Provincial Education Tax Rates is included in Appendix A to this paper.

None of these payment provisions rely on specific tax rates due to the fact that they are not subject to taxation. It is prescribed by legislation that all these amounts must be calculated using the same rates as those that apply to taxable properties. This is very deliberate and an integral element of each piece of legislation. Quite simply, these statutes are crafted specifically to prevent and preclude special rates being used for the calculation of payments. That is, not only do these statutes not contemplate a special, dedicated PIL rate, they have been worded to ensure there is protection against any such rate being used.

The manner in which each of these Acts preclude the use of a special rate in the calculation of payments, and in fact demand that they be subject to the same treatment as taxable equivalents is further clarified below.

Federal Payments in Lieu of Taxes Act

Subsection 4(1) of this Act reads as follows:

Payments in lieu of real property tax

4 (1) Subject to subsections (2) and (3) and 5(1) and (2), a payment referred to in paragraph 3(1)(a) shall not exceed the product of:

- (a) **the effective rate** in the taxation year applicable to the federal property in respect of which the payment may be made, and
- (b) the property value in the taxation year of that federal property.

The Effective Rate is explicitly defined as follows:

***effective rate** means the rate of real property tax or of frontage or area tax that, in the opinion of the Minister, would be applicable to any federal property if that property were taxable property*

To provide the Federal Government with further protection against any tax rate being struck to affect special treatment on their property, the Act includes a clause that says payments may be adjusted if the Federal real property is not part of the taxable rate calculation. So, not only does the Act state that payments will be made based on taxable rates only, this is further ensured by demanding that their property and expected revenue be integral to that calculation (see s.s.5(1)).

In all it seems clear that the effective education rate for a commercial or industrial property will be 0.88% in 2021 under the Federal Payments in Lieu of Taxes Act. The outstanding question is whether Federal actors responsible for making payments rely on the *Act* or what is requisitioned from Municipalities.

Electricity Act/Prescribed Payments

This Act also includes specific language that limits the prescribed payments to the amount that would be calculated using the rate for taxable property. Further, similar to the Federal Act, subsection 84(7) demands that the assessment against which these amounts will be calculated must be included in the taxable rate calculation. This provides an elevated level of protection from the application of any special rate.

Tax exemption

84 (1) Despite the *Assessment Act* or any other general or special Act, the Financial Corporation and its property are not subject to taxation for municipal or school purposes, except for local improvements.

Annual payments to municipalities

(2) The Financial Corporation shall pay in each year to any municipality in which are situated lands owned by the Financial Corporation or buildings used exclusively for executive, administrative or commercial purposes and owned by the Financial Corporation or buildings owned by the Financial Corporation and rented by it to other persons, an amount equal to the taxes for municipal and school purposes that would be payable if the lands and buildings were taxable.

Same

(3) In addition to the amounts payable under subsection (2), the Financial Corporation shall pay in each year to any municipality in which are situated generating station buildings or structures or transformer station buildings or structures owned by the Financial Corporation, an amount equal to the taxes for municipal and school purposes that would be payable if the buildings or structures were taxable and the assessed value were determined on the basis of \$86.11 for each square metre of inside ground floor area of the actual building or structure housing the generating, transforming and auxiliary equipment and machinery.

Same

(5) The Financial Corporation shall pay in each year to any municipality in which situated land owned by it is used as a transmission or distribution corridor and leased to another person for rent or other valuable consideration, an amount equal to the taxes for municipal and school purposes that would be payable if the land were taxable and subsection (2) does not apply with respect to the land.

Limitation

(6) Despite subsections (2) and (3), the total amount payable thereunder by the Financial Corporation to any municipality in any year shall not exceed 50 per cent of the total of the amounts required for the purposes of the municipality and of all of its local boards being raised by the imposition, rating and levying of all rates, assessments and taxation, except local improvement rates, upon rateable property in the municipality in that year.

Use of valuations for computing rates

(7) The valuations made under this section shall be used for the purpose of computing upper-tier municipality rates, school rates and legislative grants in all respects as though the properties valued were not exempt from taxation for such purposes.

Assessment Act / Prescribed Payments

Payments made under Subsection 27(3) of the *Assessment Act* are generally made by municipalities with the only material circumstances for retained education amounts being payments made by upper-tiers, or payments made by one local municipality to another.

Consistent with the other two Acts noted above, this provision does not rely on an “applicable rate” or “prescribed rate”, the calculation of the taxes is to be undertaken as if the property were taxable. And, similar to the above provisions, the section includes a requirement that the valuation be included in any and all apportionment calculations.

Annual payment to municipalities

(3) Subject to the regulations, every commission shall pay in each year, to any municipality in which lands or buildings owned by the commission are situated, an amount equal to the taxes for municipal and school purposes that would be payable if the land and buildings were taxable and classified in the commercial property class.

Credit to municipal general fund

(7) The payments received under subsection (3) shall be credited by the municipality to the general fund of the municipality.

(7.1) Subject to the regulations, if land or buildings owned by a commission are located in non-municipal territory, the commission shall pay in each year to the Minister an amount equal to the taxes that would be payable under the Provincial Land Tax Act, 2006 if the land and buildings were taxable and classified in the commercial property class.

Valuation to be included in apportioning levies

(9) The valuation of properties assessed under this section shall be included when apportioning levies for any purpose.

SUMMARY COMMENTS

In all, it is extremely clear that all three Acts, under which retained education payments are to be calculated have been explicitly crafted so as to prevent the application of any special or targeted rates.

If such rates are in fact struck for 2021 education purposes, the Federal Government, the Financial Corporation (hydro) and public utilities may be well within their rights to remit only those amounts calculated using the rates applicable to taxable assessment. Should this happen, it is unlikely that a challenge by a local municipality would be successful, as those payments would be fully consistent with the spirit, intent and letter of the statutes under which they are made.

In the absence of any explicit confirmation from those who will be making actual payments under these provisions, it would be prudent for municipalities to plan for a measure of at-risk revenue in 2021.

Appendix A: Provincial Education Property Taxes - General Background

While municipalities levy and collect the education portion of the property tax bill, they have no authority over the tax rates employed for this purpose. Since 1998, education tax rates have been regulated by the Minister of Finance on an annual basis. Uniform education tax rates have been prescribed for properties in residential, multi-residential, farm and managed forest property classes, which apply Province-wide.

Traditionally, annual adjustments to the uniform residential education rate have been made to maintain approximate revenue neutrality on a Province-wide basis; it will inevitably impact overall tax levels within each municipal jurisdiction, depending on how values in each area have behaved relative to Province-wide phase-in change averages.

The Province also prescribes business education (BET) rates, however, these are set at a unique level for each upper and single-tier jurisdiction. From 1998 through 2007, the Province maintained approximate revenue neutrality at the single and upper-tier municipal level when setting education tax rates for the business classes. This meant municipal specific adjustments in reassessment years and rate freezes for non-reassessment years.

Certain business properties also receive special tax treatment for education purposes if they are eligible for inclusion in one of the "new construction" classes. (commercial residual, shopping centre, office building, industrial residual and large industrial.) These five new construction property classes are based on the same criteria as their traditional counterpart classes, and are subject to differential treatment for education tax purposes only.

In 2008, the Province began a migration towards uniform commercial and industrial education tax rates. The original plan was to flow-through actual tax cuts each year with moving to a uniform rate almost secondary. There was a one-time bump of all Northern jurisdictions down to the Target or New Construction Rate in 2010. Following this, actual material tax cuts were paused in 2011 as part of broader priority swing towards balancing the Provincial budget.

Since 2011 both the target (low) and ceiling rates have been reset annually to approximate revenue neutrality in response to annual phase-in change. During this time many municipalities have fully migrated to the low-end target rate for one or more classes, others have followed the ceiling rate down and others have had specific rates prescribed in between those. A schedule of annual education rates and limits is set out below, however. For municipal specific rates, the reader should refer to Ontario Regulation 400/98 as amended for each taxation year.

Provincial Education Tax Rate Outline – 2008 to 2020

Year	Uniform Residential Rate	Uniform Farm / Forest Rate	Target BET Rates	Maximum BET Rates	
				Commercial	Industrial
2008	0.00264000	0.00066000	1.60%	2.50%	3.00%
2009	0.00252000	0.00063000	1.52%	2.30%	2.70%
2010	0.00241000	0.00060250	1.43%	2.15%	2.45%
2011	0.00231000	0.00057750	1.33%	1.73%	1.93%
2012	0.00221000	0.00055250	1.26%	1.49%	1.59%
2013	0.00212000	0.00053000	1.26%	1.49%	1.59%
2014	0.00203000	0.00050750	1.22%	1.46%	1.56%
2015	0.00195000	0.00048750	1.19%	1.43%	1.53%
2016	0.00188000	0.00047000	1.18%	1.40%	1.50%
2017	0.00179000	0.00044750	1.14%	1.39%	1.39%
2018	0.00170000	0.00042500	1.09%	1.34%	1.34%
2019	0.00161000	0.00040250	1.03%	1.29%	1.29%
2020	0.00153000	0.00038250	0.98%	1.25%	1.25%



MUNICIPAL FINANCE
OFFICERS' ASSOCIATION
OF ONTARIO

Hon. Laurie Scott
Minister of Infrastructure
5th Floor
777 Bay St.
Toronto, ON M7A 2J3

October 22, 2020

Dear Minister Scott,

RE: One-year extension of deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015

I am writing on behalf of the Municipal Finance Officers' Association of Ontario, and the municipalities it serves, to request a one-year extension of all upcoming deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015 (O. Reg. 588/17).

The Municipal Finance Officers' Association of Ontario (MFOA) is the professional association of municipal finance officers with more than 2,300 individual members. We represent individuals who are responsible for handling the financial affairs of municipalities and who are key advisors to councils. MFOA is a strong advocate for best practices that encourage long-term fiscal sustainability, including long term financial planning and asset management planning.

In recent years, MFOA and the Province have worked together to support municipalities on their asset management (AM) journeys. Our collaboration has resulted in a range of useful resources, including tip sheets, a strategic AM planning policy development toolkit, a guide on creating AM communities of practice, an AM framework, a self assessment tool, training, and the provision of professional one-on-one AM consulting, among other supports. MFOA, like the Province, believes in the fundamental importance of AM planning.

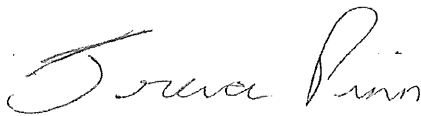
But we have also heard our members. As noted in your statement to the Standing Committee on Finance and Economic Affairs on July 30, 2020, municipalities were "among the hardest hit" by the economic shutdown necessitated by the COVID-19 pandemic. This hit has and continues to be both financial and operational in nature. Since March, municipalities have declared states of emergency, redeployed resources, contained costs (including hiring freezes), and rightly prioritized the immediate needs of stakeholders. Given these pressures, municipalities have not had the capacity to work on meeting the 2021 deadline in O. Reg. 588/17 and as we are in a second wave and a return to a modified stage 2 in some parts of the Province with no end in sight and the possibility of extended restrictions elsewhere, it is unlikely that current capacity challenges will be resolved in the short-term.

We are also concerned that revenue losses in some municipalities will result in re-evaluations of capital plans, including AM plans. AM planning completed during a period of high revenue uncertainty is unlikely to be very reliable. Plans done after a revenue re-evaluation post COVID provides confidence that AM plans have taken into account the COVID impacts and that they are more up to date and robust.

Similar to the Public Sector Accounting Board's one-year deferral of the effective date of upcoming standards, MFOA recommends a one-year extension of all upcoming deadlines in O. Reg. 588/17. In the short-term, an extension will help municipalities focus on pandemic management. In the long-term, extending timelines will ensure municipalities can produce meaningful work that embodies the spirit of AM that reflects new post COVID realities.

Throughout the pandemic, we have seen how much can be achieved when municipalities and the provincial government work together to achieve a common goal. Should you wish to follow up on this letter, please contact MFOA Executive Director, Donna Herridge (donna@mfoa.on.ca).

Sincerely,

A handwritten signature in cursive script that reads "Trevor Pinn".

Trevor Pinn, CPA, CA
President

cc. Hon. Steve Clark, Minister of Municipal Affairs and Housing



MUNICIPAL FINANCE
OFFICERS' ASSOCIATION
OF ONTARIO

**MFOA Request for One Year Extension of Deadlines in O. Reg. 588/17 - Sample
Resolution**

WHEREAS the COVID-19 pandemic has had significant financial and operational impacts on Ontario municipalities;

AND WHEREAS municipalities have had to divert resources towards addressing the immediate needs of the pandemic and maintaining service delivery standards despite evolving restrictions and limited funds;

AND WHEREAS the Government of Ontario has delayed timelines with respect to several pieces of legislation;

AND WHEREAS the Government of Ontario has regulated municipal asset management through O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the *Infrastructure for Jobs and Prosperity Act, 2015*;

AND WHEREAS O. Reg. 588/17 mandates that every municipality shall prepare an asset management plan in respect of its core municipal infrastructure assets by July 1, 2021, and in respect of all of its other municipal infrastructure assets by July 1, 2023;

AND WHEREAS the key components of an asset management plan as required by the regulation are:

1. Infrastructure asset inventory
2. Levels of service
3. Lifecycle management and financial strategy

AND WHEREAS there is a concern amongst Municipal Finance Officers' Association of Ontario (MFOA) members and their municipalities that current capacity challenges (redeployment of staff, and lack of available resources) will result in limitations for purposeful asset management planning;

AND WHEREAS Ontario municipalities do not anticipate the current capacity challenges to be resolved in the short-term;

NOW THEREFORE BE IT RESOLVED that **THE MUNICIPALITY OF** supports MFOA's letter to the Ministry of Infrastructure requesting a one-year extension of deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the *Infrastructure for Jobs and Prosperity Act, 2015*; so that all municipalities can focus on the immediate needs of the pandemic and engage in municipal asset management planning when capacity challenges are resolved.

BACKGROUND

Regulations and Statutes to Support People and Businesses

Changes Come into Force on January 1, 2021

December 30, 2020

[Office of the Premier](#)

The following legislation and regulation changes come into effect on January 1, 2021. They are listed by responsible ministry.

Agriculture, Food and Rural Affairs

The Ontario government is streamlining the legislation that governs the sales of livestock medicines by proclaiming provisions under the *Better for People, Smarter for Business Act* to repeal the *Livestock Medicines Act* and amend the *Animal Health Act*, by introducing a new regulation under the *Animal Health Act*. Changes will ensure farmers have ongoing access to livestock medications, reduce administrative burden and simplify rules for livestock medicine outlets, while protecting animal and public health, by:

- removing red tape and reducing paperwork and fees for more than 500 licensed Livestock Medicines Outlets through simplified, one-time licensing
- removing regulatory requirements that are adequately addressed by federal regulations
- ensuring the simplified requirements are focused on outcomes instead of being overly prescriptive to better support businesses.

Proclaiming provisions under the *Better for People, Smarter for Business Act* to repeal the *Fish Inspection Act*, and implementing regulatory provisions under the *Food Safety and Quality Act*, will modernize the food safety regulatory framework for provincial fish processors by:

- Continue strengthening food safety rules with a focus on fish processors
- Implementing the framework supporting the new licencing provisions for fish processors
- enhancing the government's capacity to respond to food safety incidents.

Amending several regulations related to Ontario's agri-food sector will remove outdated references to reflect the implementation of the new federal food legislation, the *Safe Food for Canadians Act*. Amendments will also remove duplication between provincial and federal governments for the oversight of shipments of inedible eggs and inedible processed eggs in Ontario from federally inspected egg grading and egg processing stations.

Proclaiming sections of the *Restoring Ontario's Competitiveness Act, 2019*, the *Better for People, Smarter for Business Act, 2019*, and the *COVID-19 Economic Recovery Act, 2020* will allow for new regulations that support more flexible administration of the Farm Business Registration (FBR) program, including:

- online delivery and reduced administrative burden for farmers, Accredited Farm Organizations and the eligible francophone organization
- flexibility in how the farm income requirement is determined when applying for a 2021 in order to help maintain program eligibility for farm businesses that may have been negatively affected by COVID-19.

Ministry of the Attorney General

The Ontario government is making the justice system more accessible, responsive and resilient by working with justice partners to accelerate the modernization of processes in the civil justice system.

Amendments to regulations under the *Courts of Justice Act* will expand the use of electronic processes in civil proceedings in the Superior Court of Justice and Divisional Court by authorizing and establishing processes for:

- a hearing, mandatory mediation and oral examination for discovery to proceed by teleconference or video conference
- the use of electronic signatures by judicial officials and court registrars

- delivery of court documents by court staff by email and communications by email
- electronic issuance of court orders and other documents
- electronic endorsements of orders
- electronic certification of court documents
- the use of a new document sharing platform (CaseLines) to submit filed documents for hearings, pre-trial conferences and case conferences as required by the court
- email service without consent or court order for court documents that are not required to be served personally or by an alternative to personal service
- changes to processes relating to the preparation and delivery to the court of a draft order and to the process for entering and filing orders
- electronic service and filing of transcripts
- the removal of the use of fax for service of court documents.

The government is also helping restaurants, bars and their workers overcome the COVID-19 pandemic by permanently expanding opportunities in alcohol sales.

Changes to regulations under the *Liquor Licence Act* and *Alcohol, 1996, Cannabis and Gaming Regulation and Public Protection Act* will:

- enable permanent takeout and delivery of alcohol from licensed establishments, create more flexibility in the liquor delivery service framework, allow manufacturers to deliver liquor for a fee, and enable eligible manufacturers to sell spirits and 100 per cent Ontario wine at farmers' markets.
- increase the flexibility for issuing temporary extensions of licensed patios and permanently allow boats with liquor sales licences to sell and serve alcohol while docked and create a patio adjacent to their docked boat

Ministry of Children, Community and Social Services

The Ontario government is supporting our service men and women by modernizing the Soldiers' Aid Commission to ensure its reach is extended to all Veterans regardless of when and where they served, as well as their families.

The *Soldiers' Aid Commission Act, 2020* will continue the corporation known as the Soldiers' Aid Commission and enable its mandate to administer a financial assistance program for eligible Veterans and eligible family members of Veterans who are residents of Ontario.

A new regulation under the *Soldiers' Aid Commission Act, 2020*:

- defines eligibility and operationalizes the financial assistance program administered by the Soldiers' Aid Commission.
- describes who is eligible for Soldier's Aid Commission financial assistance, how to apply and defines eligible expenses to a maximum of \$2,000 over a 12-month period.

Amendments to a regulation under the *Ontario Works Act* and the *Ontario Disability Support Program Act* exempt financial assistance provided by the Soldiers' Aid Commission as income and assets for social assistance purposes. The amendments ensure financial assistance provided to eligible individuals by the Soldiers' Aid Commission will not negatively impact their eligibility for social assistance. The regulation allows Veterans and their eligible family members to receive financial assistance from the Soldier's Commission that is fully exempt from Ontario Disability Support Program and Ontario Works.

An amendment to a regulation under the *Child, Youth and Family Services Act, 2017* will allow an update to the standard form for complaints for services sought or received by a Children's Aid Society (i.e., the *Formal Complaint to a Society's Internal Complaints Review Panel* form). The amendment will change the version date for the complaints form that is prescribed in the regulation from 2019/04 to 2020/11.

Ministry of Colleges and Universities

The Ontario government is making it easier for students to afford and access high-quality education that will help them learn new skills, succeed in their current job or find their next career.

A new regulation under the *Ministry of Training, Colleges and Universities Act*, titled "Ontario Student Grants and Ontario Student Loans for Micro-credentials" and three related regulatory amendments under the same Act will make it easier for workers to get the skills they need to get a good job by expanding the Ontario Student Assistance Program (OSAP) parameters for qualified students to include ministry-approved, quality-assured micro-credential programs beginning in the 2020-21 academic year.

Ministry of Economic Development, Job Creation and Trade

The Ontario government's focus remains on unburdening businesses modernizing regulations, digitizing processes, and tackling persistent obstacles to recovery, growth and success. The COVID-19 outbreak has reinforced the urgency of updating processes to ensure that the government is a bridge and not a barrier on the road to Ontario's economic recovery.

The Ontario government passed the *Modernizing Ontario for People and Businesses Act, 2020*, a new piece of burden reduction legislation that creates obligations for all of Ontario's ministries to follow when writing new legislation, regulations, policies and forms. For example, creating new requirements and merging the *Burden Reduction Reporting Act, 2014* and the *Reducing Regulatory Costs for Business Act, 2017* will make it easier for businesses to recover from the pandemic and rebuild with fewer barriers and costs in their way.

Ministry of Energy, Northern Development and Mines

The Ontario government is fixing the hydro mess by rebuilding an electricity system that is accountable to the people of Ontario and keeps electricity bills stable for families and businesses.

A new regulation under the *Electricity Act* will allow government to fund a portion of the costs of non-hydro renewable energy generation contracts, including wind, solar and bioenergy, so they are no longer being paid by electricity customers. This change will deliver a 15-16 per cent electricity bill savings to commercial and industrial customers and support economic recovery and job creation across the province.

An amendment to a regulation under the *Electricity Act* would enable the recovery of \$333 million in Global Adjustment costs that were not charged to commercial and industrial consumers between April and June 2020 in order to provide temporary electricity rate relief during the COVID-19 pandemic.

An amendment to a regulation under the *Ontario Rebate for Electricity Consumers Act* will hold reduce the percentage of the Ontario Electricity Rebate from 33.2 per cent to 21.2 per cent. This regulation amendment and the new regulation under the *Electricity Act* will result in electricity cost savings for industrial and large commercial consumers and hold the average residential electricity bill flat in January 2021 relative to November 2020.

Amendments to regulations under the *Ontario Energy Board Act* will hold Ontario Power Generation's (OPG) hydroelectric rates constant for five years and allow OPG to recover the costs associated with the closure of the Pickering Nuclear Station in a future rate application.

Revoking a regulation under the *Electricity Act* removes the timing requirements associated with the release of the next long-term energy plan, providing an opportunity to examine current long-term energy planning and design a more effective planning process.

Amendments to the *Ontario Energy Board Act* replaced two dated Ontario Energy Board objectives with one to promote innovation in the electricity sector.

Amendments to the *Ontario Energy Board Act* will also give the Ontario Energy Board the authority to grant electricity transmission proponents earlier access to land to conduct preliminary environmental studies prior to applying for Leave to Construct. This supports a more streamlined and robust Environmental Assessment and reduces regulatory burden for electricity transmission projects.

In order to provide direct and immediate support to Ontarians while they are asked to stay home during the province-wide shutdown, an amendment was made to a regulation under the *Ontario Energy Board Act* to require that the Ontario Energy Board hold regulated electricity prices at the off-peak rates of 8.5 cents-per-kilowatt-hour for both time-of-use and tiered rate customers from January 1, 2021 to January 28, 2021.

Ministry of the Environment, Conservation and Parks

The Ontario government is taking action through its Made-in-Ontario Environment Plan to protect our land, air and water with practical, sensible and affordable solutions to some of our province's most pressing environmental concerns, including climate change.

Amendments to regulations under the *Environmental Protection Act* will make it safer and easier for industry and land developers to reuse more excess soil while continuing to ensure strong protection of human health and the environment by:

- setting clear rules that will reduce costs for managing and transporting excess soil and reduce the amount of clean soil being sent to landfills
- extending the deadline for infrastructure projects that have been delayed due to COVID-19 to enter into a soil management contract from January 1, 2021 to January 1, 2022. Projects with a soil management contract in place by

January 1, 2022 would be exempt (through "grandparenting provisions") from new requirements coming into force on January 1, 2022.

Amendments to regulations under the *Pesticides Act* aligned farmer training and vendor licencing requirements with the latest pesticide classes. These changes create a simpler, more efficient process for the sale and use of some pesticides in Ontario, while ensuring continued environmental protection by maintaining Ontario's role in the sale and use of pesticides. Changes also increase insurance requirements for extermination businesses.

Ministry of Finance

The Ontario government has made available the necessary health resources to continue protecting people, deliver critical programs and tax measures to support individuals, families and job creators impacted by the virus, and lay the groundwork for a robust long-term economic recovery for the province

Amendments to the *Taxation Act, 2007*, to provide for a Seniors' Home Safety Tax Credit, a temporary refundable tax credit worth 25 per cent of up to \$10,000 in eligible expenses for a senior's principal residence in Ontario. The maximum credit would be \$2,500. This credit will be available for the 2021 taxation year.

Ministry of Government and Consumer Services

The Ministry of Government and Consumer Services oversees ServiceOntario, Consumer Protection Ontario, and numerous administrative authorities that protect and provide services to Ontarians. It also supports the rest of government with business services including human resources, procurement, information technology, real estate and information management.

The Ontario government introduced changes to the *Ticket Sales Act* that will make it a requirement for ticket offers to be listed and charged in Canadian currency, repeal the price cap for resale tickets (which was never proclaimed into force), and remove some redundant disclosure requirements for secondary sellers. These changes are under the *Rebuilding Consumer Confidence Act, 2020* and *Protecting What Matters Most Act (Budget Measures), 2019*. Regulations under the Act will also be changed to remove references to the price cap provision.

Starting on January 1, 2021, developers across the province will be required to provide purchasers of new or pre-construction residential condos with a copy of a new Ontario's Residential Condominium Buyers' Guide, along with a copy of the current disclosure statement, when a purchaser buys a residential property or proposed property from the developer or a person acting on behalf of or for the benefit of the developer. The Ontario's Residential Condominium Buyers' Guide is a plain-language condo guide containing up-to-date information about a variety of aspects of condo ownership and the condo purchasing process.

Ministry of Health

The Ontario government is taking further steps to provide better, connected care to patients while supporting the province's response to COVID-19 to protect the health and safety of all Ontarians.

New regulations under the *Connecting Care Act, 2019* will:

- expand Ontario Health's corporate objectives to include carrying out its role in setting digital health standards to improve the integration and interoperability of digital tools across the health care system to give patients a more coordinated experience
- extend Ontario Health's civil liability protections to its new role in setting digital health standards
- prescribe CorHealth as an organization that could be transferred by Minister's Order into Ontario Health so that cardiac, stroke and vascular care patients and providers can benefit from more coordinated care and support.

A new regulation under the *Personal Health Information Protection Act, 2004* will provide the framework under which Ontario Health has the responsibility for setting digital health interoperability standards.

Ministry of Labour, Training and Skills Development

The Ontario government is helping save workers time and businesses money by removing duplicative training requirements in working-at-heights training. An amendment to a regulation under the *Occupational Health and Safety Act* will eliminate the need for people who have received fall protection training in Newfoundland and Labrador to repeat their training in Ontario. This will support worker mobility while maintaining worker health and safety. These changes build on Ontario's commitment to keep construction workers safe on the job and will help to create the foundation for a strong economic recovery fueled by growth.

To achieve fairer premiums rates in the construction sector, the government is making an amendment to a regulation under the *Workplace Safety and Insurance Act, 1997* that will split residential and non-residential building construction into two groups.

Ministry of Municipal Affairs and Housing

The Ontario government is helping to preserve the province's existing stock of social and affordable community housing units, while ensuring the community housing system works better for the people it serves.

An amendment to a regulation under the *Housing Services Act* will facilitate the transfer of two designated housing projects from one non-profit housing provider (Kirkland Lake Non-Profit Housing Corporation) to another (Timiskaming District Housing Corporation) by exempting the land transfer tax.

An amendment to a regulation under the *Housing Services Act* will clarify how service managers should calculate housing provider subsidies in light of the residential rent freeze.

Amendments to the *Housing Services Act* regulations for rent-geared-to-income calculations will ensure that Ontario's most vulnerable residents are protected by:

- freezing rent for tenants living in rent-geared-to-income housing in the 2021 calendar year, even if their income increases
- allowing rent to decrease if a household's income goes down
- postponing any rent increases resulting from a required rent review until January 1, 2022.

A consequential amendment to a regulation under the *Residential Tenancies Act* will remove the requirement for landlords to provide certain information on past electricity usage to prospective tenants, since the legislative authority for this requirement was already repealed.

The changes to the *Election Act* and *Municipal Elections Act* will create a single register of electors effective January 1, 2024, for provincial and municipal elections. A single list is expected to be more accurate which could result in fewer corrections at polling stations, shorter lines on election day and reduced costs for municipalities. Changes to the Municipal Property Assessment Corporation Act will facilitate the sharing of data, free of charge, between the Municipal Property Assessment Corporation and the Chief Electoral Officer.

Ministry of Natural Resources and Forestry

The Ontario government is protecting wildlife and fish populations while supporting small businesses and jobs in northern and rural areas of the province.

Amendments to a regulation under the *Fish and Wildlife Conservation Act, 1997* will modernize moose licensing, ensure a sustainable moose population and make moose hunting more fair and consistent by:

- changing moose tag draw rules
- amending some moose licensing rules for residents and non-residents
- implementing calf hunting restrictions in all areas of the province.

Complementary changes to the open seasons Minister's regulation will support calf harvest controls and respond to feedback from hunters.

Amendments to regulations under the *Fish and Wildlife Conservation Act, 1997* will help to ensure healthy and sustainable black bear populations while supporting small businesses and jobs in northern and central Ontario by:

- supporting the establishment of a regular annual spring black bear hunting season
- adjusting rules for bear tourist operators
- amending licensing rules for non-residents
- adjusting reporting requirements.

Amendments to regulations under the *Fish and Wildlife Conservation Act, 1997* will reduce unnecessary red tape and regulatory burden for individuals participating in fur dealing and trapping activities by:

- simplifying the process for airports to protect their property from damage by deer or elk
- streamlining reporting requirements for fur dealers by enabling electronic reporting on a yearly vs. monthly basis
- allowing individuals to hold both a fur dealing and trapping licence
- permitting limited use of firearms at night in order to humanely dispatch trapped animals.

An amendment to a regulation under the *Fish and Wildlife Conservation Act, 1997* will modernize Ontario's approach to aquaculture and reduce regulatory burden by exempting some educational institutions or facilities and zoos culturing fish as part of low-risk research activities from requiring an aquaculture licence while maintaining protections for the environment and native fish populations.

Amendments to regulations under the *Fish and Wildlife Conservation Act, 1997* will further protect wildlife populations and prevent the introduction and spread of chronic wasting disease (CWD) associated with the import and movement of cervids (deer, moose and elk) in Ontario, by:

- prohibiting people from importing into Ontario live, captive cervids from jurisdictions that have detected CWD in the last 6 years, and requiring a permit for importing any cervids from CWD-free jurisdictions, with some exceptions
- expanding the existing prohibition on the import of high-risk parts of cervids hunted in other jurisdictions
- requiring a permit for the movement of live cervids from one part of Ontario to another, with some exceptions
- expanding the existing prohibition on the use or possession of lures, scents and attractants made from cervid parts to include any purpose beyond hunting.

Ministry of Transportation

The Ontario government is helping to move people and goods safely, efficiently and sustainably to improve quality of life and support a globally competitive economy.

The Ontario government introduced a new regulation under the *Highway Traffic Act* that will help ensure that those who occupy the position of driving instructor are held to the highest safety standard. Driving instructors who violate the zero-blood alcohol or drug presence requirement will have their driver's licences revoked and will not be able to reapply for a driving instructor's licence for two years.

A new regulation under the *Highway Traffic Act* will establish a discretionary early release mechanism to allow police services to release rental vehicles to rental companies prior to the end of short-term, seven-day impoundments, under certain circumstances. This would eliminate the burden faced by the rental car industry when vehicles are impounded through no fault of their own.

An amendment to a regulation under the *Highway Traffic Act* will allow the use of dealer plates on commercial vehicles that are pick-up trucks for private use, reducing red tape and increasing flexibility for businesses.

The initial grandfathering expires on December 31, 2020 for the regulation enacted July 1, 2011 for phase 4 of the Vehicle Weights and Dimensions overhaul (Safe Productive Infrastructure Friendly (SPIF)). Permits for extended grandfathering come into effect January 1, 2021 for pre-SPIF vehicles, manufactured before July 1st, 2011 and that are not yet 15 years of age (they are eligible for extended grandfathering by permit, for the life of the vehicle up to 15 years of age based on the original manufacturers build date.)

An amendment to a regulation under the *Highway Traffic Act* will extend the deadline to complete annual inspection requirements for mobile cranes and concrete pumps equipped with conventional truck axles from January 1, 2021 to July 1, 2021.

Amendments to the *Highway Traffic Act* will make it an offence to park a non-electric vehicle in a designated electric vehicle (EV) charging space marked by a prescribed sign or park an EV that is not plugged in at an EV charging space marked by a prescribed sign. Ticketed vehicle owners may be subject to a fine of \$125. The new rules will help ensure that public EV charging spaces are available for those who need to recharge their vehicles and not being blocked by vehicles that are not charging.

Proclaiming the *Off-Road Vehicles Act* and making amendments to regulations under the *Highway Traffic Act* to reduce burdens for tourism operators and recreational off-road recreational vehicle (ORV) drivers by allowing ORVs to operate on specified municipal roadways unless specifically prohibited. Currently, ORVs are only permitted on municipal roadways where a municipality chooses to create a by-law enabling the use of these off-road vehicles.

Treasury Board Secretariat

The Ontario government is expanding the range of programs and services available online, simplifying the government's role in people's lives and their businesses, and putting the people at the center of everything we do. The [Ontario Onwards Action Plan](#), launched this fall, will make frontline programs and services more convenient, reliable and accessible by:

- Making government services more digitally accessible
- Reducing red tape and simplifying policies while protecting health and safety

- Improving government purchasing
 - Creating a more responsive and flexible public service.
-

Additional Resources

- Learn about the government services available to you and how government works. [Learn more](#)
-

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Government

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Media Contacts

Ivana Yelich
Premier's Office
Ivana.Yelich@ontario.ca

From: [AMO Communications](#)
To: [Cindy Pigeau](#)
Subject: AMO Policy Update – New COVID-19 Provincial Emergency Declared, Updated COVID Modelling, CA Working Group
Date: Tuesday, January 12, 2021 3:59:12 PM

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AMO Policy Update



January 12, 2021

AMO Policy Update – New COVID-19 Provincial Emergency Declared, Updated COVID Modelling, and CA Working Group

Second Provincial Emergency Declared to Address the 2nd COVID-19 Wave

Ontario Premier Doug Ford followed the release of new modeling projections (see below) this morning with the declaration of a second provincial emergency for Ontario under s 7.0.1 (1) of the *Emergency Management and Civil Protection Act* (EMCPA) that will be effective immediately.

This declaration means that the government will now make orders under the EMCPA. This action comes as a measure to help curb the rising COVID-19 cases and deaths across the Province by targeting the reduction in the levels of mobility.

Highlights from [today's announcement](#) include:

- **As of Thursday, January 14, 2021 at 12:01 a.m., a stay-at-home order comes into effect** requiring everyone in Ontario to remain at home with exceptions for essential purposes (i.e., trips to the grocery store or pharmacy, accessing health care, for exercise, or essential work).
- **Individuals are now required to wear a mask or face covering in the indoor areas of businesses or organizations that are open.** Additionally, a mask is now recommended outdoors when physical distancing of two metres is not possible.
- **New enforcement measures are set to allow Provincial offences officers, including Police, Municipal Bylaw officers, and First Nations Constables to issue tickets** to individuals, employees, or corporations who do not comply with the stay-at-home order. Additionally, all enforcement personnel now have the authority to close a premise or disperse individuals in contravention of an order.
- **The Province has updated the essential business list** with a few additional

closures, but it remains largely unchanged due to already being in a lockdown setting. This means status quo for municipal construction projects that will continue to remain on the essential business list. For more information, call the ["Stop the Spread" business information line](#).

- **The Small Business Support Grant will be accepting applications in the coming days** for small businesses who are impacted by the lockdown and meet the criteria to receive this support.
- The Ministry of Labour, Training and Skills Development is launching the "Stay Safe All Day" campaign that focuses workplace inspections in areas of high transmission (i.e., lunch or break rooms).

An emergency declaration pursuant to s. 7.0.1 under *Emergency Management and Civil Protection Act* (EMPCA) is terminated 14 days after being made and may be extended for up to a further 14 days by the Lieutenant Governor in Council. Thereafter, extensions require approval of the Legislature for additional periods of up to 28 days.

The orders currently in force under the *Reopening Ontario (A Flexible Response to COVID-19) Act*, 2020 (ROA) remain in effect until January 20, 2021. Under the ROA, orders can be extended for up to 30 days at a time, and the government must continue to report on all order extensions to the Select Committee on Emergency Management Oversight.

A full list of emergency orders under the EMPCA as well as orders under the ROA can be found on the [e-Laws website](#).

Ontario is now in a second provincial emergency due to COVID-19 with a series of orders coming into effect over the next two days. AMO will provide regular updates as more orders of a municipal interest come forward under the EMCPA.

COVID-19 Science Advisory Table Update

The [COVID-19 Science Advisory Table](#) updated their modelling given trends with recent population data. Today's [presentation](#) provides compelling data on the people and health care system impacts if these trends continue unchecked.

Their Key Findings include:

- Growth in COVID-19 cases has accelerated and is over 7% on the worst days.
- Over the last 4 weeks, there has been a:
 - 72.2% increase in COVID hospitalizations
 - 61.2% increase in COVID ICU patients.
- Almost 40% of long-term care homes have active COVID-19 outbreaks. Since January 1st, 198 LTC residents and 2 LTC staff have died of COVID-19. Forecasts suggest more deaths in wave 2 in long-term care than in wave 1.
- COVID-19 ICU occupancy is now over 400 beds. Surgeries are being cancelled and the access to care deficit will continue to increase with real consequences for health.

- Mobility and contacts between people have not decreased with the current restrictions. Survey data show that the majority of Ontarians are helping limit spread by following them. However, case numbers will not decline until more of the population follows their example.
- A new variant of concern of SARS-CoV-2 (B117) (UK variant) could drive much higher case counts, ICU occupancy and mortality if community transmission occurs. The doubling time for cases could drop by more than 2/3. This new variant is now in Ontario.
- Without significant reductions in contacts, the health system will be overwhelmed, and mortality will exceed the first wave totals before a vaccine has time to take effect.

Conservation Authorities Working Group

The Minister of Environment, Conservation and Parks (MECP) has established a multi-stakeholder Working Group to consider proposed regulations impacting conservation authorities and municipalities. Early work will focus on the mandatory programs and services to be delivered by conservation authorities and the MOUs between CAs and municipal governments for non-mandatory programs and services paid for by municipalities.

MECP has posted details of the [Working Group's](#) tasks and membership. AMO will be represented on this working group by Cathie Brown, Senior Advisor.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE

69 Fourth Avenue, Larder Lake, ON

Phone: 705-643-2158 Fax: 705-643-2311



MOVED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

SECONDED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

Motion #: 56

Resolution #: 6

Date: January 12, 2021

WHEREAS, the council of the Township of Larder Lake supports the resolution of the Municipality of Charlton and Dack, requesting that the Province of Ontario address municipal insurance cost; And

WHEREAS, the Association of Municipalities of Ontario Outlined seven recommendation to address insurance issues including:

1. The provincial government adopt a model of full proportionate liability to replace joint and several liability.
2. Implement enhancements to the existing limitations period including the continued applicability of the existing (10) day rule on slip and fall cases given recent judicial interpretations and whether a one-year limitation period may be beneficial.
3. Implement a cap for economic loss awards.
4. Increase the catastrophic impairment default benefit limit to \$2 million and increase the third-party liability coverage to \$2 million in government regulated automobile insurance plans.
5. Assess and implement additional measures which would support lower premiums or alternatives to the provision of insurance services by other entities such as non- profit insurance reciprocals.
6. Compel the insurance industry to supply all necessary financial evidence including premiums, claims and deductible limit changes which support its and municipal arguments as to the fiscal impact of joint and several liability.
7. Establish a provincial and municipal working group to consider the above and put forward recommendations to the Attorney General.

THEREFORE, BE IT RESOLVED THAT the Council for the Municipality of Larder Lake call on the Province of Ontario to immediately review these recommendations and to investigate the unethical practice of preferred vendors who are paid substantial amounts over industry standards, despite COVID 19 delays, as insurance premiums will soon be out of reach for many communities.

AND FURTHER BE IT RESOLVED THAT this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Rod Phillips, Minister of Finance, the Honourable Doug Downey, Attorney General of Ontario, the Honourable John Vanthof, MPP for Timiskaming- Cochrane, and all Ontario municipalities.

Recorded vote requested:

	For	Against
Tom Armstrong	✓	
Patricia Hull	✓	
Paul Kelly	✓	
Lynne Paquette	✓	
Patty Quinn	✓	

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Disclosure of Pecuniary Interest*

Chair: 

*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.



**Corporation of the
Municipality of West Grey**

402813 Grey Road 4
RR 2 Durham, ON N0G 1R0
519-369-2200

January 13, 2021

Re: Schedule 8 of the Provincial Budget Bill 229, Protect, Support and Recover from COVID-19 Act

WHEREAS the Ontario Government proposes amendments to the Crown Forest Sustainability Act in Schedule 8 of the Provincial Budget Bill 229, Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020;

WHEREAS the Crown Forest Sustainability Act applies to almost two thirds of Ontario's land base which amounts to over 70 million hectares of land that is habitat for many species at risk;

WHEREAS Bill 229 schedule 8 amends the Crown Forest Sustainability Act in order to exempt all forestry operations from mandatory consideration of species at risk protection and recovery as mandated by the Endangered Species Act;

WHEREAS Bill 229 schedule 8 removes the ability to issue orders in circumstances when there is imminent danger to a species at risk;

THEREFORE BE IT RESOLVED THAT West Grey council requests the Province of Ontario repeal schedule 8 of Bill 229 and that a copy of this resolution be forwarded to:

Premier Ford

Minister Philips, Minister of Finance

Minister Yakubuski, Minister of Natural Resources and Forestry

Minister Yurek, Minister of the Environment, Conservation and Parks

MPP Bill Walker, Bruce-Grey-Owen Sound

MPP Ian Arthur, NDP Environment Critic

Grey County Council
Ontario municipalities
Association of Municipalities of Ontario
Conservation Ontario
Saugeen Valley Conservation Authority
Grey Sauble Conservation Authority

Respectfully,

Genevieve Scharback,
Director of Administration / Clerk
Municipality of West Grey

www.westgrey.com

Ministry of Finance

Provincial-Local
Finance Division
10th Floor
777 Bay Street
Toronto ON M5G 2C8

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Ministère des Finances

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Tél. : 416 327 0264
Télééc.: 416 325 7644



November 17, 2020

Dear Municipal Treasurer/Clerk-Treasurer;

I am writing to inform you of the property tax and assessment measures announced in the *2020 Ontario Budget*, released on November 5, 2020.

As you may know, the government has been conducting a review of Ontario's property tax and assessment system. The Review has been exploring opportunities to support a competitive business environment, enhance the accuracy and stability of property assessments, and strengthen the governance and accountability of the Municipal Property Assessment Corporation (MPAC). As part of the Review, the Province has been consulting with municipalities, including seeking input through the Property Assessment and Taxation Review Municipal Advisory Committee.

While the consultation process is ongoing, early action is being taken on a number of measures as announced through the *2020 Ontario Budget*.

Reducing Business Education Tax by \$450 Million

There is currently a wide range of business education tax (BET) rates across the province as a result of historical assessment and tax inequities. Through the Review, municipalities and business stakeholders have expressed concerns regarding the variation of BET rates and its impact on business competitiveness. The government has also heard that, as the province recovers from the COVID-19 pandemic, addressing this variation in BET rates would reduce regional tax inequities and improve business competitiveness.

In response to these concerns, the Province announced that it will reduce all high BET rates to a rate of 0.88 per cent in 2021. This rate is ten basis points below the existing target rate and represents a reduction of 30 per cent for the many businesses that are currently subject to the highest BET rate. This will benefit over 200,000 business properties across 95 per cent of all municipalities and will create over \$450 million in annual savings for businesses.

To ensure municipalities are not negatively impacted by BET reductions, the Province will maintain BET rates at the 2020 BET rate for properties whose payments in lieu of education taxes municipalities are permitted to retain.

The Province will also adjust payments to school boards to offset the reduction in education property taxes to ensure there is no financial impact on school boards.

We will provide municipalities with draft 2021 BET rates shortly.

New Optional Small Business Property Subclass

Through the Review, stakeholders have shared concerns about the property tax burden that small businesses face. Some municipalities have requested additional property tax tools that would provide targeted tax relief to small businesses and increase business competitiveness.

The government is therefore proposing to provide municipalities with the flexibility to target property tax relief to small businesses in a way that best reflects their local circumstances. Beginning in 2021, municipalities would be able to provide a property tax reduction for eligible small businesses through the adoption of a new optional small business property subclass. The Province will also consider matching these municipal property tax reductions in order to provide further support for small businesses.

Amendments are being proposed to the *Assessment Act* that would allow municipalities to define small business eligibility in a way that best meets local needs and priorities. Further details on the optional small business subclass will be set in regulation once the legislation has passed.

Assessment of Business Properties in Redevelopment Areas

Another concern that has been expressed through the Review is the impact that redevelopment pressure and speculative sales can have on the assessment of small businesses.

To ensure the government is well-positioned to respond to input that is being provided through the review process, amendments are being proposed to the *Assessment Act* to support the potential creation of optional new assessment tools to address concerns regarding redevelopment and speculative sales.

The Province will continue to seek the advice of municipalities, businesses and other interested stakeholders through the Review to inform the potential regulatory framework for this new flexibility.

Streamlining the Business Vacancy Rebate and Reduction Programs

Municipalities currently have the flexibility to modify the Vacant Unit Rebate and the Vacant and Excess Land subclasses to better meet the needs of their community. Municipalities modifying their business vacancy programs are currently required to submit their proposed changes to the Province to be implemented through regulation. In response to requests from municipalities to streamline this process, the Province is proposing amendments to the *Municipal Act, 2001* and the *City of Toronto Act, 2006* that will enable municipalities to implement program changes through municipal by-law going forward, rather than requiring the approval of a regulatory amendment by the Minister of Finance.

Tax Exemption for The Army, Navy & Air Force Veterans in Canada (ANAVETS)

Organizations such as the Royal Canadian Legion and The Army, Navy & Air Force Veterans in Canada (ANAVETS) offer vitally important services for Canada's military veterans, including assistance in adjusting back into civilian life, advocacy on behalf of veterans, as well as support for families and seniors.

In 2018, the *Assessment Act* was amended to ensure that legion halls occupied by Ontario branches of the Royal Canadian Legion are exempt from property taxation as of the 2019 tax year.

To further ease the burden on Ontario's veterans, the government is proposing an amendment to the *Assessment Act* to extend this tax exemption to Ontario units of The Army, Navy and Air Force Veterans in Canada.

Supporting Employers in COVID-19 Hotspots

The government recognizes that necessary COVID-19-related public health measures, come at a cost to Ontario's businesses. To help support businesses impacted by these public health measures, the government announced the availability of \$300 million to assist eligible businesses with costs associated with municipal and education property taxes, and energy bills.

This support will be provided to eligible businesses in regions of Ontario where the Province determines modified Stage 2 public health restrictions are necessary, or going forward, areas categorized as control or lockdown.

Affected municipalities are encouraged to direct businesses to the following webpage for further information on how to apply for this support: www.Ontario.ca/covidsupport

Education Property Tax Deferrals

Many municipalities provided deferrals of property tax payments in response to the COVID-19 pandemic. To date, 75 per cent of municipalities representing 98 per cent of all municipal property tax levied in the province implemented property tax deferrals. To support and encourage these actions, the Province deferred the property tax payments that municipalities make to school boards by 90 days.

This deferral applied to the June 30 quarterly municipal remittance of education property taxes to school boards, as well as the September 30 quarterly municipal remittance deadline. The last installment, which is the balance for the current calendar year, remains due by December 15. As a result, there will be two payments due in December 2020.

We will continue to work closely in partnership with municipalities to ensure stability for Ontario's property tax system.

If you have any questions related to the property tax decisions noted above, please contact Chris Broughton, Director of the Property Tax Policy Branch at Chris.Broughton@ontario.ca or 416-455-6307.

Sincerely,

Original signed by

Allan Doheny
Assistant Deputy Minister

c: Jonathan Lebi, Assistant Deputy Minister, Ministry of Municipal Affairs and Housing

Cindy Pigeau

From: Gervais, Tom (SOLGEN) <Tom.Gervais@ontario.ca>
Sent: Wednesday, January 13, 2021 5:28 PM
To: Cindy Pigeau; Francine Desormeau - Town of Mattawa; JoAnne Montreuil - Municipality of Mattawan; Jason McMartin - Township of Papineau - Cameron
Cc: Beverly Bell - Mattawa & Area PSB; Amy Leclerc - Mattawa & Area PSB
Subject: Mattawa & Area Police Services Board - Composition

Corporation of the Municipality of Calvin c/o Cindy Pigeau, Clerk-Treasurer
Corporation of the Town of Mattawa c/o Francine Desormeau, CAO/Treasurer
Municipality of Mattawan c/o JoAnne Montreuil, Clerk-Treasurer
Township of Papineau-Cameron c/o Jason McMartin, CAO/Clerk/Treasurer

Greetings to All:

I am the Police Services Advisor assigned to monitor and assist the 41 police services boards in northern Ontario. There is an issue regarding the composition of the Mattawa & Area Police Services Board to bring to your attention.

Your municipalities receive policing from the Ontario Provincial Police through a joint agreement which requires participation in a joint police services board. Your municipalities opted to have a five-member board. The composition of your joint board is governed by subsection 33(5) of the *Police Services Act* (PSA):

- two persons who are members of the councils of any participating municipalities, appointed by agreement of the councils of the participating municipalities;
- one person appointed by agreement of the councils of the participating municipalities, who is neither a member of a council of a participating municipality nor an employee of a participating municipality; and
- two persons appointed by the Lieutenant Governor in Council.

The participating municipalities have appointed three members of council to the Board. In addition, a person who is neither a member of a council nor an employee of a participating municipality has not been appointed. The composition of the Board is not consistent with PSA s.33(5). I recommend the participating municipalities revoke the appointment of one member of council and recruit and appoint a community member consistent with the PSA.

I should also point out that the target date for bringing into force the new *Community Safety and Policing Act* (CSPA) is January 1, 2022. As you are likely aware, the CSPA creates OPP detachment boards. The composition of these boards and the criteria for multiple boards in a detachment is still being decided. The current PSA s.10 boards including the Mattawa & Area PSB will ultimately be dissolved in the transition.

Please contact me if you have any questions or I can be of assistance.

Regards,

Tom Gervais | Police Services Advisor
Operations Unit | External Relations Branch | Public Safety Division
Ministry of the Solicitor General
(416) 432-5645
tom.gervais@ontario.ca

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Télééc. : 416 325-7644



Le français suit l'anglais.

January 13, 2021

Dear Municipal Treasurer / Clerk-Treasurer:

I am writing to follow up on my letter, dated November 17, 2020, to provide further details on a number of property tax decisions.

These relate to the 2021 education property tax rates, the newly announced optional small business property subclass, municipal flexibility in setting property tax policy, as well as an upcoming change to the *Education Reports* in the Online Property Tax Analysis (OPTA) system.

Education Property Tax Rates

Business Education Tax Rates

As announced in the *2020 Budget*, high business education tax (BET) rates will be reduced to 0.88% in 2021. This will benefit over 200,000 business properties across 95 per cent of all municipalities and will create over \$450 million in annual savings for businesses.

To ensure municipalities are not negatively impacted by BET reductions, the Province will maintain BET rates at the 2020 BET rate for properties whose payments in lieu of education taxes municipalities are permitted to retain.

To assist with budget planning, draft 2021 business education tax rates for your municipality are attached.

Residential Education Tax Rates

The residential education tax rate for 2021 is 0.153%. This rate remains unchanged from the 2020 rate as property assessments for the 2021 taxation year will continue to be based on the same valuation date that was in effect for the 2020 taxation year.

OPTA's *Education Reports*

As you know, earlier this year the OPTA system was enhanced with the *Education Reports*, a new tool that assists municipalities with determining education property tax remittances to school boards, including reconciliation of any in-year tax adjustments. As municipalities have begun to make use of the *Education Reports*, the operators of the OPTA system have been working on expanding the functionality of the tool to also assist municipalities with the reporting of education property taxes in the Financial Information Returns (FIR).

A new report will soon be introduced as part of the *Education Reports*. This new report will resemble FIR Schedule 72B and will contain expanded fields compared to what is currently in the schedule. Many fields will be populated in advance with available OPTA data to assist municipalities with completing the annual FIR.

Should you have any questions concerning the OPTA system, please contact the OPTA help desk at 416-591-1110 or 1-800-998-5739, ext. 300.

New Optional Small Business Property Subclass

As announced in the *2020 Budget*, municipalities will be able to provide a property tax reduction for eligible small businesses through the adoption of a new optional small business property subclass, beginning in 2021.

An amendment to the *Assessment Act* has been passed, which now allows municipalities to define small business eligibility and set the discount based on their local needs and priorities through a municipal by-law. The Province will also consider matching these municipal property tax reductions in order to provide further support for small businesses.

The Ministry is continuing to consult with municipalities on specific implementation details and will notify all municipalities when the regulation implementing the subclass is filed.

Municipal Property Tax Flexibility

Levy Restriction

Municipalities with property classes subject to the levy restriction will continue to have the flexibility to apply a municipal tax increase to those classes of up to 50 per cent of any increase applied to the residential class. For instance, a municipality levying a 2 per cent increase in residential taxes could raise taxes on any restricted class by up to 1 per cent. A full levy restriction applies to multi-residential properties with a tax ratio greater than 2.0 in 2020.

Property Tax Rate Calculation Adjustment

Municipalities continue to have the option to make an adjustment to the year-end assessment used in the notional property tax rate calculation. This technical adjustment ensures that when calculating notional tax rates, municipalities and the Province can address any unintended effects due to specific in-year property assessment changes,

such as assessment appeal losses. The option to apply the adjustment is an annual municipal decision to be passed in by-law.

In response to municipal requests for clarification, I am able to confirm that equity reset events from the assessment roll are eligible for the adjustment and will be reflected in OPTA for the 2021 tax year.

Adoption of the property tax rate calculation adjustment is implemented by simply selecting the option through the OPTA system.

If you have any questions related to these decisions, please contact Chris Broughton, Director of the Property Tax Policy Branch at Chris.Broughton@ontario.ca or 416-455-6307.

Sincerely,

Original signed by

Allan Doheny
Assistant Deputy Minister
Provincial-Local Finance Division

Municipality of Calvin
2021 Draft Business Education Tax (BET) Rates

BET Rate - Broad Classes

Business Property Class	2021 BET Rate	2021 New Construction BET Rate	2021 Payment-in-Lieu of Taxation (PILT) BET Rate	2021 New Construction PILT BET Rate
Commercial	0.601963%	0.601963%	0.601963%	0.601963%
Industrial	0.880000%	0.880000%	0.980000%	0.980000%
Pipeline	0.880000%	n/a	0.907364%	n/a
Landfill	0.584711%	n/a	0.584711%	n/a
Small-Scale On-Farm (Commercial & Industrial)	0.220000%	n/a	n/a	n/a

Cindy Pigeau

From: AMO Communications <Communicate@amo.on.ca>
Sent: Thursday, January 14, 2021 2:30 PM
To: Cindy Pigeau
Subject: AMO Policy Update – New COVID-19 Ontario Regulations, Ontario Gas Tax for Transit Allocations, Ontario Heritage Act Amendments Update, Firefighter Training Changes

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January 14, 2021

AMO Policy Update – New COVID-19 Ontario Regulations, Ontario Gas Tax for Transit Allocations, Ontario Heritage Act Amendments Update, and Firefighter Training Changes

New COVID-19 Ontario Regulations under ROA and EMCPA

Ontario regulation 10/21 under *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020*

Amending O. Reg. 82/20 RULES FOR AREAS IN STAGE 1 Filed: January 13, 2021

Ontario regulation 11/21 under the *Emergency Management and Civil Protection Act*

O. Reg. 11/21 STAY-AT-HOME ORDER Filed: January 13, 2021

Ontario regulation 12/21 made under the *Provincial Offences Act*

Amending Reg. 950 of R.R.O. 1990 Filed: January 13, 2021

PROCEEDINGS COMMENCED BY CERTIFICATE OF OFFENCE – offences under an EMCPA order

Ontario regulation 13/21 made under the *Emergency Management and Civil Protection Act*

O. Reg. 13/21 RESIDENTIAL EVICTIONS Filed: January 13, 2021

The Ontario government has issued an emergency order through the above regulation to temporarily pause the enforcement of residential evictions to make sure that people

are not forced to leave their homes during this provincial declaration of emergency and while the stay-at-home-order is in force.

A full list of emergency orders under the EMPCA as well as orders under the ROA can be found on the [e-Laws website](#).

Ontario Gas Tax for Transit Allocations Announced

The Honourable Caroline Mulroney [announced](#) the 2020-21 Ontario Gas Tax funding [allocations](#) to support Ontario municipal transit systems. The Province will provide \$375 million to 109 municipalities as soon as possible in 2021. This funding is in addition to Safe Restart Agreement funding for transit systems and other supports.

The Ontario Gas Tax provides 2 cents/litre of fuel from provincial revenue to fund municipal transit capital and operations across the province. Funding from the Ontario Gas Tax is critical to supporting municipal transit systems in Ontario, especially as they work to adapt to challenges brought by the COVID-19 pandemic.

See AMO's [background information](#) on the evolution of the Ontario Gas Tax, Ontario Community Infrastructure Fund (OCIF), and other critical infrastructure programs for more details on the importance of the suite of provincial supports to municipal governments.

Update on *Ontario Heritage Act* Amendments

A proposed regulation under the *Ontario Heritage Act* and the legislative amendments made through the *More Homes, More Choice Act*, 2019, were due to come into force on January 1, 2021.

In response to municipal requests, due to ongoing pandemic considerations which have limited the ability to prepare to implement these changes, the proclamation of the amendments and the regulation **have been delayed**. No new proclamation date has been announced.

The Ministry will be posting drafts of the updated Ontario Heritage Tool Kit guide for public consultation at a later date and will communicate further on a proposed proclamation date. Should you have questions the Ministry recommends you contact your regular Ministry contacts or send an email to heritage@ontario.ca and the appropriate staff person will respond.

Firefighter Training Changes

Yesterday, the Province [announced](#) it is expanding firefighter training opportunities across the province, and modernizing the program to bring fire training closer to home. The Ontario Fire College, which has not hosted on-site training since the onset of COVID-19 in March 2020, will be decommissioned and replaced with 20 regional

training centres to deliver on-site and online fire safety training in communities where firefighters serve. The Office of the Fire Marshal is also investing in two mobile units that will bring live fire training to local fire services.

The shift to local training opportunities is expected to increase capacity for training and reduce the need for municipal fire departments to pay for travel and costs related to overtime and shift backfills.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

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Office of the Deputy Minister

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Tel.: 416 585-7100

**Ministère des Affaires
Municipales et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7100

January 14, 2021

MEMORANDUM TO: Municipal Chief Administrative Officers and Clerks

**SUBJECT: Declaration of Provincial Emergency under the
*Emergency Management and Civil Protection Act***

As COVID-19 cases continue to rise at an alarming rate, the Ontario government, in consultation with the Chief Medical Officer of Health and other health experts, announced a Declaration of Emergency under the *Emergency Management and Civil Protection Act* (EMCPA) with new measures being effective **January 14, 2021 at 12.01 a.m.**

By declaring a provincial emergency, the EMCPA provides the government with authority to make new orders to address the increasing COVID-19 cases. The Declaration of Emergency is valid for up to 14 days and can be extended once for up to another 14 days by the Lieutenant Governor in Council, and then must receive approval by the Legislature to be extended further. The Legislature can extend the emergency declaration for additional periods of no more than 28 days for each extension.

Orders made under the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020* (ROA) remain an important tool in stopping the spread of COVID-19 and continue to be in effect. These can be found online on the Government of Ontario's website at <https://www.ontario.ca/laws/statute/20r17>.

Enforcement

Under the declaration of a provincial emergency, the province has provided authority to all enforcement and provincial offences officers, including the Ontario Provincial Police, local police forces, bylaw officers, and provincial workplace inspectors to issue tickets to individuals who do not comply with the stay-at-home-order, or those not wearing a mask or face covering indoors as well as retail operators and companies who do not ensure individuals wear face coverings in their premises. Those who decide not to abide by orders will be subject to set fines and/or prosecution under both the ROA and EMCPA.

In addition, all enforcement personnel will have the authority to temporarily close a premise and disperse individuals who are in contravention of an order and will be able

to disperse people who are gathering, regardless whether a premise has been closed or remains open such as a park or house.

Individuals can continue to be ticketed or prosecuted under the ROA with respect to orders under the ROA.

In addition to the Declaration of Emergency, new Orders under the EMPCA and changes to the Stage 1 Order (O. Reg 82/20) under the ROA are now in effect. This includes: O. Reg. 10/21 – Rules for Areas in Stage 1 (Lockdown); O. Reg. 11/21 – Stay-at-Home Order; O. Reg. 12/21 – Set Fines under the Provincial Offences Act; and O. Reg. 13/21 – Residential Evictions Order. These Orders include requirements for gatherings; the stay-at-home order; a moratorium on residential evictions under the Residential Tenancies Act, 2006; hours of operation for non-essential businesses that remain open; and, the requirement that individuals wear masks and distance inside businesses and other public indoor settings.

To help support municipal enforcement activities, I am attaching information the Ministry of the Solicitor General has shared with Chiefs of Police regarding the Declaration of Emergency, and Orders under the *Emergency Management and Civil Protection Act*. These attachments provide detail on the Orders.

As I mentioned in my previous correspondence to you, to ensure we continue to maximize the impact of enforcement efforts on the ground, I strongly encourage our municipal partners to work closely with provincial enforcement officers and public health officers to coordinate enforcement activities in your communities. To identify opportunities for and to plan coordinated compliance activities in your community, please email Natasha Bartlett at natasha.bartlett@ontario.ca.

To help support enforcement personnel, staff at the Ministry of the Solicitor General continue to respond to inquiries via EssentialWorkplacesSupport.SolGen@ontario.ca. Through this confidential channel, assistance is available to enforcement personnel seven days a week. In addition, a confidential Enforcement Support Phone Line (1-866-389-7638) is operational and available to assist enforcement personnel Monday to Friday (8:30 a.m. – 5:30 p.m.).

Reporting

The Ministry of the Solicitor General has requested that municipalities that are enforcing orders under the EMCPA and ROA, and all provincial offences officers enforcing emergency orders, including municipal bylaw enforcement officers, submit data to the Ministry related to their enforcement efforts.

The collection of enforcement data is integral to monitoring and measuring the impact of accelerated enforcement and compliance activities province wide and to inform the government's response to COVID-19. I would strongly urge you again to support the Ministry of the Solicitor General's efforts to collect enforcement data. You can find out more on how you may contribute to the Ministry of the Solicitor General's weekly data collection efforts by contacting Jeanette Gorzkowski or Brianne Chan at jeanette.gorzowski@ontario.ca or brianne.chan2@ontario.ca respectively.

Staff from the Ministry's Municipal Services Offices will be contacting you and your bylaw enforcement staff to increase awareness of the compliance, enforcement and reporting efforts of the province and discuss your municipality's role in the ongoing enforcement efforts to reduce the transmission of COVID-19 and efforts to keep our communities safe.

Thank you, once again, for your continued efforts to help keep our communities safe and healthy.

Sincerely,

Kate Manson-Smith
Deputy Minister, Ministry of Municipal Affairs and Housing

Enclosure: Correspondence from the Ministry of the Solicitor General to all Chiefs of Police – English version. If a French version is required, please contact Richard.Stubbings@ontario.ca.



MUNICIPAL WORLD

WE SHARE YOUR STORIES

State of Canadian Municipalities Amid COVID-19 Survey Results

Your World Amidst a Global Pandemic



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Executive Summary

Recognizing that the COVID-19 pandemic has impacted all aspects of municipal governance, Municipal World, in partnership with The W Group, conducted a study of municipal leaders across the country to explore the unprecedented challenges, reactions, and solutions that have been experienced during the pandemic.

Over 850 municipalities participated, with 50% of respondents representing municipalities with populations of 10,000 or less.

50% of respondents were mid or senior-level management with more than 15 years of experience and 21% were elected officials. All provinces were represented with 52% responding from Ontario, 15% from Alberta, 10% from British Columbia, and 8% from Saskatchewan.

The objectives of this unique, open-ended question study were:

To Explore

To Learn

To Share

Insights and innovations that resulted during these unprecedented times and through uncertain and uncharted waters are presented in this report.

Findings included examples of the resiliency of leaders, staff, and the public.

Examples that demonstrate flexibility and adaptability, and reflect the responsibility taken by all are key themes throughout.

New opportunities have been uncovered with some short-term changes leading to long-term impacts on policies and practices in a positive way.



There was high agreement across the board that remote working policies, as well as flexible working arrangements, were going to be here long-term and those organizations that were skeptical in the past of the effectiveness of remote working are now advocates.

The question related to the impact on municipal budgets provided an interesting assessment of both negative and positive pressures on budgets - even without government grants.

The critical need for communication at all levels and throughout the pandemic was resounding, as was the need for improved and continuous planning and the adoption and leveraging of technology.

“Never Let a Good Crisis Go to Waste”

This statement, credited to Sir Winston Churchill when approaching the end of World War II where he found opportunities in the midst of crisis, has been used as a lead-off question in this very unique survey of municipal leaders.

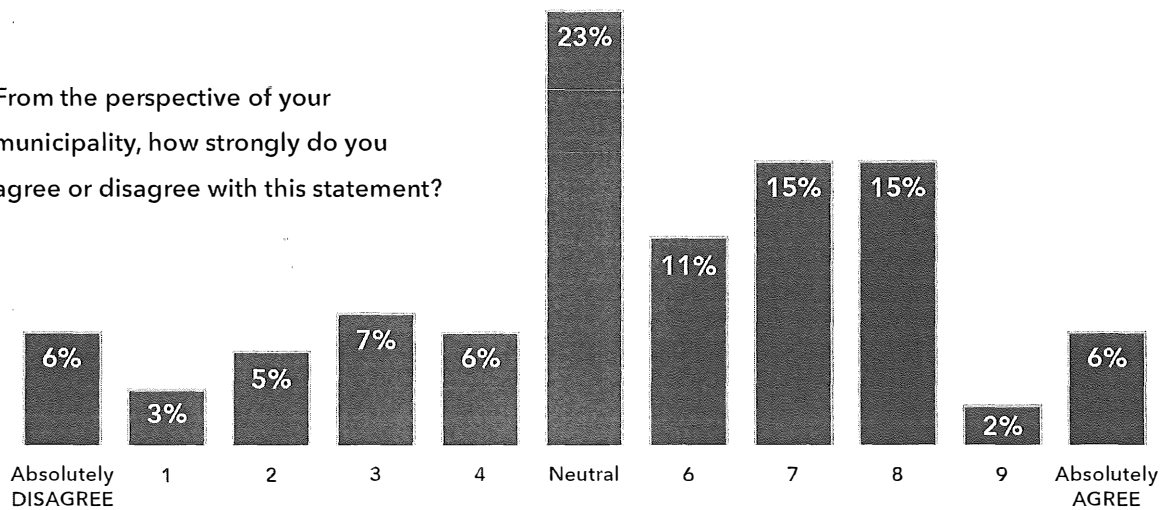
In response to whether leaders are using this current situation to move their teams to find opportunities that they would not have otherwise, 50% of respondents stated they “agree” to “absolutely agree” with this statement.





Evidence suggests that many leaders are putting the pandemic to good use by using the current situation as an opportunity to have tough conversations on policy, budget, or historic trends that would otherwise not be given the same administrative or political attention. The attitude of “don’t let a good crisis go to waste” is being applied to many areas of our municipal business. When the dust finally settles on COVID-19, we may find ourselves – organizationally – in a much better place.

From the perspective of your municipality, how strongly do you agree or disagree with this statement?



Total Respondents: 856. Excludes Not Applicable.

Tips for Action

Communications, flexibility, and adaptability proved to be the top three areas that participants felt their organizations had responded well to and that they would suggest to others as their “tip” or action item for responding to such a unique situation.

70% responded that communications were most important - in general; internally and externally; consistently; and regardless of the depth of message.

While some said there was not enough consistent communication as things unfolded, others said that there is better communication between departments and coordination “across silos” as a result of their organization’s communications activities during this time.

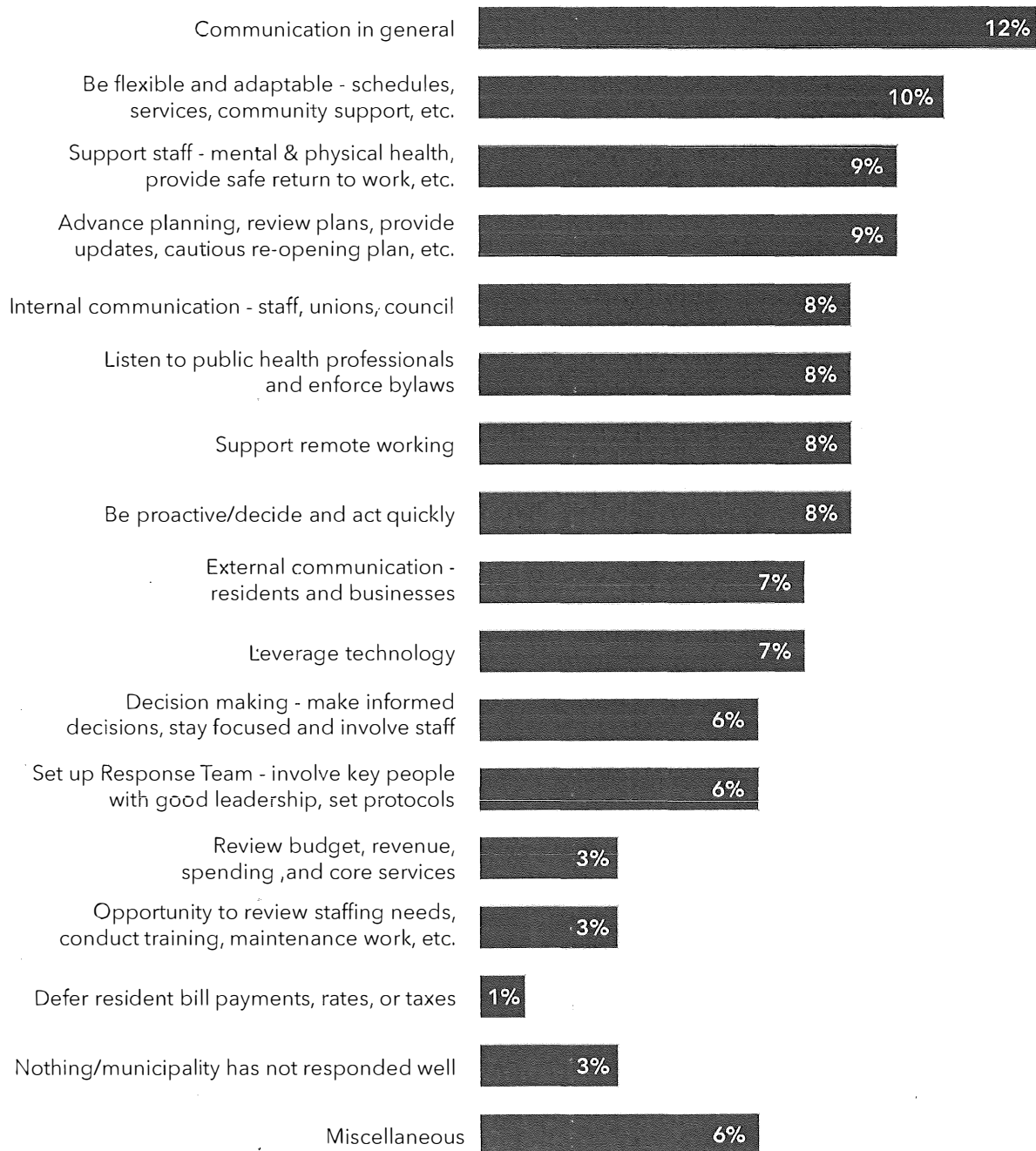
Statements that were made related to flexibility and adaptability mentioned key areas such as schedules, services, community support, remote work support, deferment of payments, and of course the importance of supporting staff from both a physical and mental health perspective and for planning and providing a safe back to work plan.

Areas where there could be additional opportunities were related to planning, decision making, and the leveraging of technology.

“Make sure you have a business continuity plan in place that will look quite different for a pandemic.”

“We have not embraced the technology that we have to virtually engage citizens or the organization beyond the legal minimum.”

Looking at areas where you feel your organization responded well, what one tip or action item would you recommend to others?



Total Respondents: 461

Will Any Short-Term Changes Become Long-Term or Permanent?

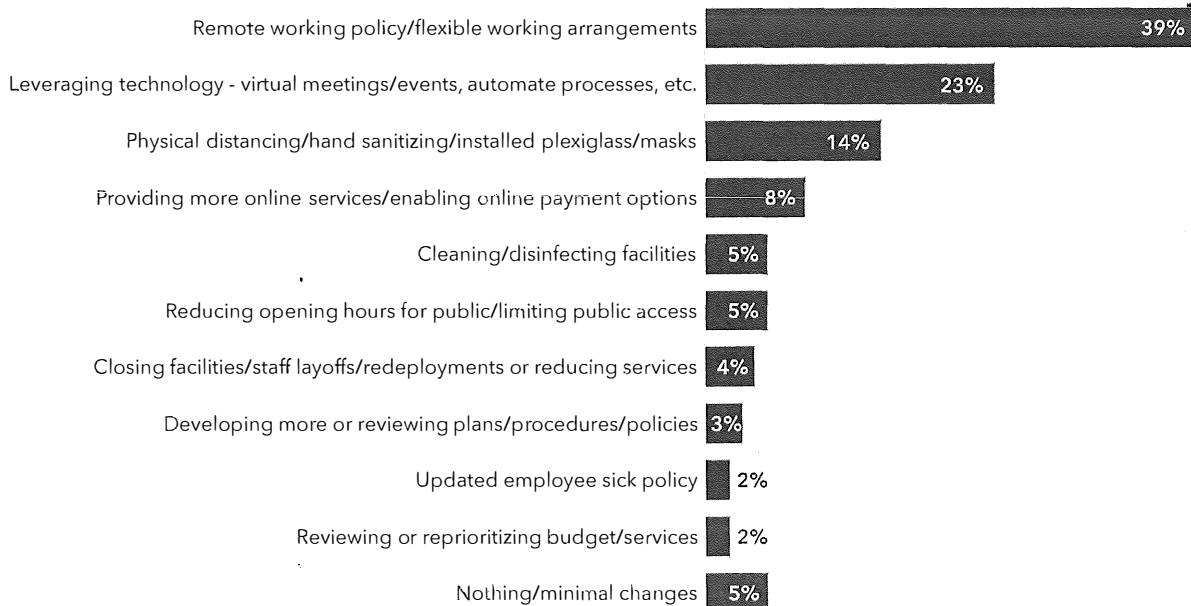
Unequivocally, remote working and flexible working arrangements were the response to what short-term changes will become long-term and/or permanent practices.

"How quickly our staff adapted to remote working was a welcome surprise. We anticipated that there would be some major hurdles, but none showed up."

Next considered to be of most importance is the leveraging of technology to hold virtual meetings and events and to automate processes and services throughout municipalities (government and administration levels).

"Early in the pandemic, the mayor conducted a series of live online Q&A events to discuss the situation and how the municipality was reacting. Uptake was very good."

What short-term changes you have made to deal with the pandemic environment do you think will become long-term and/or permanent?



How Has the Pandemic Impacted Your Budget?

"There have been huge impacts to budgets, many cuts have been made; however, savings have been realized as well."

Inasmuch as this pandemic required an immediate response to changing circumstances, comments made related to the effects on municipal budgets were not as dire as expected.

Respondents reflected on favourable budget impacts caused by less travel, less paper, lower facility, and space requirements along with the rationalization or reduction in staff and the availability of pandemic-related government response grants.

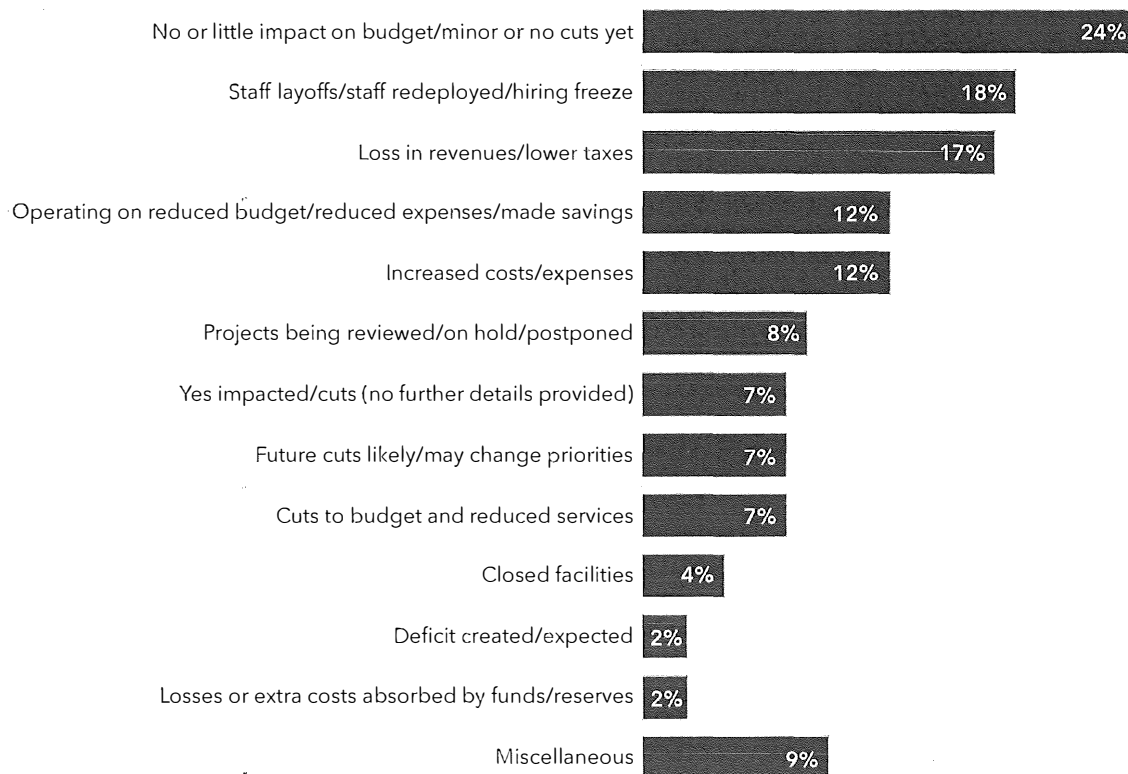
Unfavourable budget impacts were primarily related to the loss of project and program revenues and customers' ability to pay and, to a lesser extent, the cost of enhancing technology onsite and at remote sites, increasing staffing (cleaning staff), and the requirement to purchase personal protective equipment.

"We applied for emergency response grants, which have really helped with the PPE expenses within our municipality, and also allows us to provide all of our businesses within the community signage, sanitizing cleaners, and disposal masks for all of their customers."

For those municipalities without transit or recreation, the additional cost of providing all safety measures has been the largest impact on their budgets.

One respondent felt that the pandemic provided an overall opportunity as reflected in the comment: "municipal budgets needed to be reimaged - so it's timely and I think the municipal structure is long overdue for an overhaul."

How has the pandemic impacted the municipal budget and have you had to make any cuts?



Total Respondents: 453

Lessons Learned

Four key themes emerged in the question “biggest lessons learned.”

Communications

Internal Communications:

- the need for formal communications plans related to the issue of identifying the leaders responsible;
- the need for continuous communication throughout the event (regardless of the level of information); and
- the need for consistent communications within and amongst departments throughout the event.

External Communications:

- the need for alternative public meeting options (electronic); and
- the need for alternative public communications (email, social media).

Planning

All things related to advanced and regular planning was the second most important lesson, including:

- contingency plans;
- risk plans/playbooks;
- security planning;
- emergency response plans; and
- communications plans

Human Resources

The following key statements are reflected observations related to human resources:

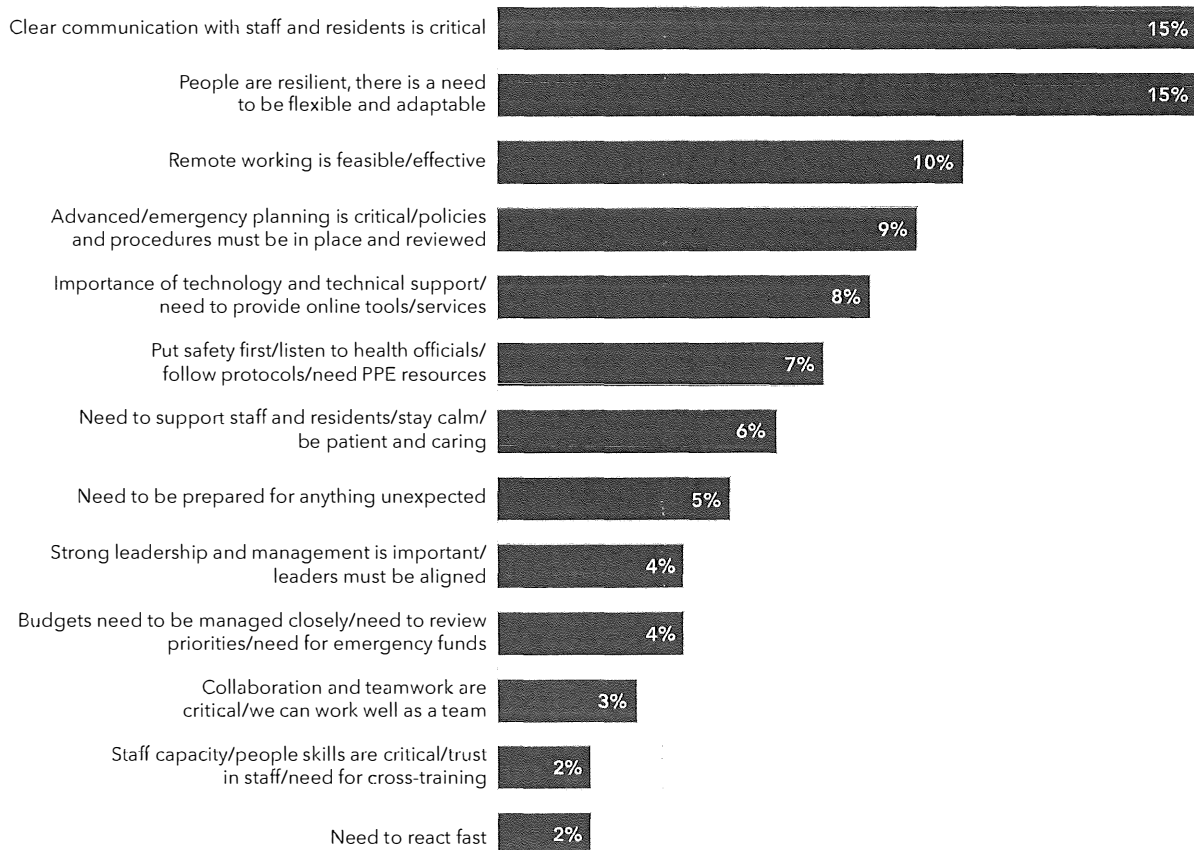
- Understanding how resilient staff is in the face of extreme challenges.
- Acknowledging how flexible and adaptable staff is and that the adoption of new practices, such as remote working, can be employed and trusted.
- The requirement for leadership to be aligned and to remain calm, patient, and caring.
- Due to the increased demands on staff, cross-training and broadening job portfolios, along with an extreme understanding of the impacts these changes will have on job performance, is critical.

Technology

Technology became a key driver throughout this pandemic, as reflected in these statements:

- The importance of technology and technical support.
- The importance of responding quickly to source and implement technology in new situations (onsite and remotely, internally, and externally).
- The importance of adapting to new ways of doing things using technology at all levels.
- The potential challenges faced with internet availability in rural areas.

Overall what do you believe are the biggest lesson(s) learned by your municipality through this experience (so far)?



Preparing for the Next Wave

Even though communication has been at the top of the “learnings” throughout the study, planning came out on top in terms of preparing for the next wave of the pandemic.

Developing new plans, reviewing current ones, and continuing the work of wave one while implementing lessons learned were top of mind for close to 50% of respondents.

The practice of remote work will remain in place as will the health practices and safety protocols as guided by the public health authorities in each province.

Staying informed, maintaining open communications, and staff training and education are also key steps in municipal plans.

What steps is your municipality taking to prepare for a possible second wave?



Total Respondents: 319

Final Thoughts

Do you have any other comments regarding how your municipality has responded to or managed issues related to COVID-19?

"We were able to turn on a dime and didn't miss a beat; we had a strong digital and technological presence already; a forward-thinking, strategic approach prior to the pandemic left us well-positioned during the crisis."

"Cannot stress enough that a clear, unified message to the public and your employees are crucial."

"There is no manual, everyone is learning at the same time."

"The Human Resource side was a learning experience. Adaptability was key for all staff in order to continue working through the pandemic. Without it, we would have laid off more staff than we actually did."

"While we are not sure what the municipal landscape will look like post-pandemic, it seems clear that it will have been permanently altered, both positively and negatively."

"It has highlighted our lack of resources."

"Proud of early response and continued safety measures for staff and public, willingness to adapt to constant changes in the world landscape."

"Interesting difference between elected officials and administration regarding the impact COVID has had on staff that have been expected to adapt and deliver services."

"Very impressed with the resilience of staff, council, and the organization as a whole."

"All said, it went fairly smooth. My next concern is PTSD and getting being back into the new normal."

Total respondents: 151



**THE CORPORATION OF THE
TOWNSHIP OF CHISHOLM**

2847 Chiswick Line, R.R. # 4, Powassan, Ontario, P0H 1Z0

MOVED BY:

Nunzio Scarfone
 James Gauthier
 Bernadette Kerr

SECONDED BY:

Nunzio Scarfone
 James Gauthier
 Bernadette Kerr

RESOLUTION #: 2021- 12

Date: January 12, 2020

WHEREAS the Corporation of the Township of Chisholm received report "Redevelopment Update for Municipalities – November 30th, 2020" from Cassellholme on December 10th, 2020;

AND WHEREAS the report recommends that each member municipality of Cassellholme, confirms their preferred method of financing the redevelopment project from two presented financing options:

Option 1 – Cassellholme will obtain financing through Infrastructure Ontario's Corporate Loan Program, levy member municipalities annually for their share of the capital costs and requires member municipalities to guarantee their share of the entire project value.

Option 2 – Member municipalities pay upfront in cash or obtain their own financing and provide the funds to Cassellholme on completion of the project and requires member municipalities to guarantee their share of the project.

AND WHEREAS the Council for the Corporation of the Township of Chisholm passed Resolution No. 2017-103 on April 11th, 2017, along with other member municipalities, and provided Cassellholme with a copy of the said resolution;

AND WHEREAS upon review of the financing options being recommended by Cassellholme and the request from member municipalities to guarantee Cassellholme's loan, the Council for the Corporation of the Municipality of East Ferris deems that the financing options being recommended are not in line with the resolution passed in 2017 which stated that "Council supports the request for legislative changes to allow the Cassellholme Board of Management to borrow the necessary funds, on its own, to complete the redevelopment project and repay the debt using a combination of capital subsidy payments by the Ministry of Health and Long-Term Care as well as revenue from operations and the annual levy to the municipalities in proportion";

AND WHEREAS Council of the Township of Chisholm stated in Resolution No. 2017-103 that prior to approval of the redevelopment project, the following information, all of which remains outstanding, be provided by the Cassellholme Board of Management to member municipalities:

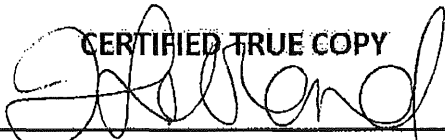
- A comprehensive business case;
- The final architectural design;
- A current cost estimate;
- A detailed financing plan which shall include the interest rate, payment schedules or the lump sum payment options for each of the municipalities involved; and
- Confirmation that the Province will advance the funds, up front for the redevelopment of Cassellholme.

BE IT HEREBY RESOLVED that Council of the Township of Chisholm continues to support the redevelopment of Cassellholme; rejects the proposed financing options being recommended by Cassellholme; and seeks new financing options that are in line with Resolution No. 2017-103, and excludes member municipalities assuming Cassellholme's long-term debt and/or providing municipal guarantees of any form including letters of credit;

AND FURTHER that Cassellholme provides member municipalities with the said outstanding information;

AND FURTHER that a copy of this resolution be sent to all Cassellholme member municipalities.

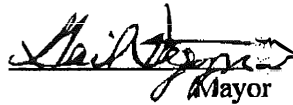
CERTIFIED TRUE COPY



CAO Clerk-Treasurer, Jennistine Leblond

I declare this Resolution

- Carried
- Defeated
- Deferred


Mayor

RECORDED VOTE

	For	Against
Nunzio Scarfone	_____	_____
James Gauthier	_____	_____
Bernadette Kerr	_____	_____
Gail Degagne	_____	_____

DECLARATION OF PECUNIARY INTEREST*

Name: _____ Reason: _____

*Removed from discussion and vote.



Ontario
 Executive Council
 Conseil exécutif

**Order in Council
 Décret**

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and concurrence of the Executive Council, orders that:

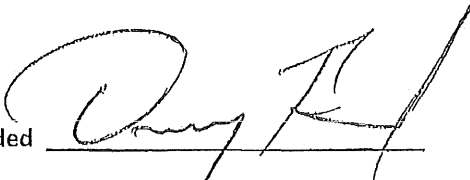
Sur la recommandation de la personne soussignée, la lieutenant-gouverneure, sur l'avis et avec le consentement du Conseil exécutif, décrète ce qui suit :


the appended Regulation be made under the *Emergency Management and Civil Protection Act*,

Le règlement ci-annexé est pris en vertu de la *Loi sur la protection civile et la gestion des situations d'urgence*.

Recommandé par :

Appuyé par : Le président du Conseil des ministres,

Recommended 

Concurred 
 Chair of Cabinet

Approuvé et décrété le

La lieutenant-gouverneure,

Approved and Ordered

JAN 13 2021; 5:56 pm
 Date and Time


 Lieutenant Governor

Filed with the Registrar of Regulations
Déposé auprès du registrateur des règlements

JAN 13 2021

Number (O. Reg.)
Numéro (Règl. de l'Ont.)

11/21

[Bilingual]

CONFIDENTIAL
Until made

REG2021.0034.e
14

ONTARIO REGULATION

made under the

EMERGENCY MANAGEMENT AND CIVIL PROTECTION ACT

STAY-AT-HOME ORDER

Terms of Order

1. The terms of this Order are set out in Schedule 1.

Application

2. This Order applies as of 12:01 a.m. on January 14, 2021.

Definition

3. In this Order,

“Stage 1 Order” means Ontario Regulation 82/20 (Rules for Areas in Stage 1) made under the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020*.

SCHEDULE 1

Requirement to remain in residence

1. (1) Every individual shall remain in their place of residence at all times unless leaving their place of residence is necessary for one or more of the following purposes:

Work, school and child care

1. Working or volunteering where the nature of the work or volunteering requires the individual to leave their residence, including when the individual's employer has determined that the nature of the individual's work requires attendance at the workplace;
2. Attending school or a post-secondary institution.

3. Attending, obtaining or providing child care.
4. Receiving or providing training or educational services.

Obtaining goods and services

5. Obtaining food, beverages and personal care items.
6. Obtaining goods or services that are necessary for the health or safety of an individual, including health care services and medications.
7. Obtaining goods, obtaining services, or performing such activities as are necessary for the safe operation, maintenance and sanitation of households, businesses, means of transportation or other places.
8. Purchasing or picking up goods through an alternative method of sale, such as curbside pickup, from a business or place that is permitted to provide curbside pickup under the Stage 1 Order.
9. Attending an appointment at a business or place that is permitted to be open by appointment under the Stage 1 Order.
10. Obtaining services from a financial institution or cheque cashing service.
11. Obtaining government services, social services and supports, mental health support services or addictions support services.

Assisting others

12. Delivering goods or providing care or other support or assistance to an individual who requires support or assistance, or receiving such support or assistance, including,
 - i. providing care for an individual in a congregate care setting, and
 - ii. accompanying an individual who requires assistance leaving their residence for any purpose permitted under this Order.
13. Taking a child to the child's parent or guardian or to the parent or guardian's residence.
14. Taking a member of the individual's household to any place the member of the household is permitted to go under this Order.

Health, safety and legal purposes

15. Doing anything that is necessary to respond to or avoid an imminent risk to the health or safety of an individual, including,

- i. protecting oneself or others from domestic violence,
 - ii. leaving or assisting someone in leaving unsafe living conditions, and
 - iii. seeking emergency assistance.
16. Exercising, including,
 - i. walking or moving around outdoors using an assistive mobility device, or
 - ii. using an outdoor recreational amenity that is permitted to be open under the Stage 1 Order.
17. Attending a place as required by law or in relation to the administration of justice.
18. Exercising an Aboriginal or treaty right as recognized and affirmed by section 35 of the *Constitution Act, 1982*.

Multiple residences and moving

19. Travelling to another residence of the individual if,
 - i. the individual intends to be at the residence for less than 24 hours and is attending for one of the purposes set out in this order; or
 - ii. the individual intends to reside at the residence for at least 14 days.
20. Travelling between the homes of parents, guardians or caregivers, if the individual is under their care.
21. Making arrangements to purchase or sell a residence or to begin or end a residential lease.
22. Moving residences.

Travel

23. Travelling to an airport, bus station or train station for the purpose of travelling to a destination that is outside of the Province.

Gatherings

24. Attending a gathering for the purpose of a wedding, a funeral or a religious service, rite or ceremony that is permitted under the Stage 1 Order or making necessary arrangements for the purpose of such a gathering.

25. If the individual lives alone, gathering with the members of a single household.

Animals

26. Obtaining goods or services that are necessary for the health or safety of an animal, including obtaining veterinary services.
27. Obtaining animal food or supplies.
28. Doing anything that is necessary to respond to or avoid an imminent risk to the health or safety of an animal, including protecting an animal from suffering abuse.
29. Walking or otherwise exercising an animal.

(2) Despite subsection (1), no person shall attend a business or place that is required to be closed under the Stage 1 Order, except to the extent that temporary access to the closed business or place is permitted under subsection 1 (6) of Schedule 1 to the Stage 1 Order.

(3) This Order does not apply to individuals who are homeless.

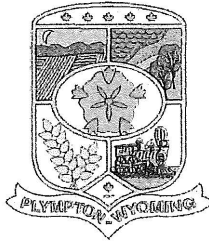
(4) If this Order allows an individual to leave their residence to go to a place, it also authorizes them to return to their residence from that place.

(5) The requirement in subsection (1) to remain at an individual's place of residence does not prevent the individual from accessing outdoor parts of their place of residence, such as a backyard, or accessing indoor or outdoor common areas of the communal residences in which they reside that are open, including lobbies.

(6) For greater certainty, nothing in this Order permits a business or place to be open if it is required to be closed under the Stage 1 Order.

(7) For greater certainty, nothing in this Order permits an individual to gather with other individuals if the gathering is not permitted under the Stage 1 Order.

(8) For greater certainty, individuals may only attend an outdoor organized public event or social gathering that is permitted under the Stage 1 Order for a purpose set out in subsection (1).



The Corporation of the Township of Matachewan (via e-mail)
P.O. Box 177,
Matachewan, ON P0K 1M0

January 18th 2021

Re: Support of Resolution from Township of Matachewan regarding request for future grant application deadlines be given a longer turnaround time;

Please be advised that on January 6th 2021 the Town of Plympton-Wyoming Council passed the following motion to support the Council of the Township of Matachewan's motion (attached) requesting that the application deadline on any further grants have a longer turnaround time; that was passed on November 25th 2020:

Motion #13 – *Moved by Bob Woolvett, Seconded by Gary Atkinson that Plympton-Wyoming Council supports the Township of Matachewan's resolution regarding Extending the Turnaround Time for Grant Applications.*

Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at ekwarciak@plympton-wyoming.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Erin Kwarciak".

Erin Kwarciak
Clerk
Town of Plympton-Wyoming

Cc: (all sent via e-mail)
Association of Municipalities of Ontario (A.M.O.)
All Municipalities in Ontario



**THE CORPORATION OF THE
TOWNSHIP OF MATACHEWAN**

December 14, 2020

Honourable Steve Clark
Office of the Minister
Minister of Municipal Affairs and Housing
777 Bay Street, 17th Floor
Toronto, ON M7A 2J3

Dear Honourable Clark:

There have been numerous announcements of available grants for municipalities. We acknowledge and are very appreciative of the opportunity to apply for these grants. For small municipalities with few employees, the turn around time for applications is very short and restrictive.

We would like to request that the application deadline on any further grants have a longer turn around time.

A copy of Resolution 2020-257 is attached. Your consideration and support of this resolution would be greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Barbara Knauth", is written over a large, stylized, circular flourish or scribble.

Barbara Knauth
Deputy Clerk Treasurer

Cc: Association of Municipalities of Ontario (A.M.O.)
Federation of Northern Ontario Municipalities (F.O.N.O.M.)
All Municipalities in Ontario

P.O. Box 177, Matachewan, ON P0K 1M0
deputyclerktreasurer@matachewan.ca
www.matachewan.com

Phone: 705-565-2274
Fax: 705-565-2564



THE CORPORATION OF THE TOWNSHIP OF MATACHEWAN
P.O. Box 177, Matachewan, Ontario P0K 1M0

DATE: November 25, 2020

RESOLUTION #: 2020-257

Moved by: *Ms. A. Commando-Dubé*

Seconded by: *Guy Dubé*

WHEREAS we have been getting numerous announcements of available grants; and

WHEREAS we are very appreciative of the opportunity to apply for these grants; however, the turn around time for applications is very short and restrictive for small municipalities with few employees;

NOW THEREFORE we, the Corporation of the Township of Matachewan, send a letter to the Hon. Steve Clarke, Minister of Municipal Affairs and Housing acknowledging the appreciation of the grants but requesting that the application deadline on any further grants have a longer turn around time; and

FURTHER THAT a copy of this resolution be forwarded to A.M.O., F.O.N.O.M. and all municipalities in Ontario.

	COUNCILLOR	YEA	NAY	PID
CARRIED	<input checked="" type="checkbox"/> Ms. A. Commando-Dubé Mayor			
AMENDED	Mr. N. Costello Mayor			
DEFEATED	Mr. G. Dubé Councillor			
TABLED	Ms. S. Ruck Councillor			
	Mr. A. Durand Councillor			

Certified to be a true
copy of the original.

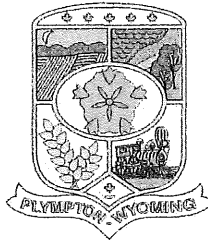
[Signature]

[Signature: Anne Commando-Dubé]

Anne Commando-Dubé
Mayor

[Signature: Janet Gore]

Janet Gore
Clerk



Municipality of Southwest Middlesex (via e-mail)

January 18th 2021

Re: Support of Resolution from the Council of Southwest Middlesex addressing concerns regarding municipal drainage matters and need for coordination with the national railways.

Please be advised that on January 6th 2021 the Town of Plympton-Wyoming Council passed the following motion to support the Council of Southwest Middlesex's motion (attached) requesting that the Province of Ontario work with the Federal Minister of Transportation to address concerns regarding municipal drainage matters and need for coordination with the national railways.

Motion #13 – Moved by Bob Woolvett, Seconded by Gary Atkinson that Plympton-Wyoming Council supports the Municipality of Southwest Middlesex's resolution regarding Drainage Matters: CN Rail.
Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at ekwarciak@plympton-wyoming.ca.

Sincerely,

Erin Kwarciak

Clerk

Town of Plympton-Wyoming

Cc: (all sent via e-mail)
The Honorable Marc Gardeau, Minister of Transport
The Honorable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
Monte McNaughton, MPP Lambton-Middlesex-London
Lianne Rood, MP Lambton-Kent-Middlesex
The Association of Municipalities of Ontario
All Ontario Municipalities



Municipality of Southwest Middlesex

December 7, 2020

Please be advised that the Council of Southwest Middlesex passed the following resolution at its November 25, 2020 Council meeting:

Drainage Matters: CN Rail

Moved by Councillor McGill
Seconded by Councillor Vink

“WHEREAS municipalities are facilitators of the provincial process under the *Drainage Act* providing land owners to enter into agreements to construct or improve drains, and for the democratic procedure for the construction, improvement and maintenance of drainage works; and

WHEREAS municipal drain infrastructure and railway track infrastructure intersect in many areas in Ontario; and

WHEREAS coordination with national railways is required for the construction or improvement of drains that benefit or intersect with national railways; and

WHEREAS the national railways have historically participated in the process for construction, improvement and maintenance of drainage works; and

WHEREAS currently municipalities are experiencing a lack of coordination with national railways on drainage projects; and

WHEREAS the lack of coordination is resulting in projects being significantly delayed or cancelled within a year; and

WHEREAS municipal drains remove excess water to support public and private infrastructure and agricultural operations;

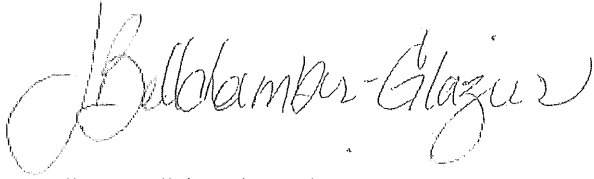
THEREFORE be it resolved that the Province of Ontario work with the Federal Minister of Transportation to address concerns regarding municipal drainage matters and need for coordination with the national railways; and

THAT Council circulate the resolution to the Provincial Ministers of Agriculture, Food, and Rural Affairs, and Municipal Affairs and Housing, and the Federal Minister of Transportation, the local MP and MPP, the Association of Municipalities of Ontario, and all municipalities.”

Municipality of Southwest Middlesex Resolution #2020-274

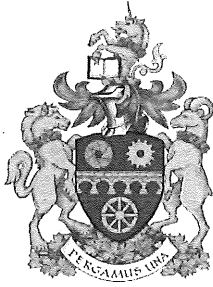
Carried

Sincerely,

A handwritten signature in black ink, reading "Jillene Bellchamber-Glazier". The signature is written in a cursive, flowing style with large, connected letters.

Jillene Bellchamber-Glazier
CAO-Clerk

Cc: The Honorable Marc Gardeau, Minister of Transport
The Honorable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
Monte McNaughton, MPP Lambton-Middlesex-London
Lianne Rood, MP Lambton-Kent-Middlesex
The Association of Municipalities of Ontario
All Ontario Municipalities



CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

3131 OLD PERTH ROAD · PO BOX 400 · RR 2 · ALMONTE ON · K0A 1A0

PHONE: 613-256-2064
FAX: 613-256-4887
WEBSITE: www.mississippimills.ca

January 18, 2021

Ministry of Municipal Affairs and Housing

17th Floor, 777 Bay Street
TORONTO, ON
M7A 2J3

Attention: The Honourable Steve Clark

Re: Request for Revisions to Municipal Elections

Dear Minister Clark,

On October 20, 2020 the Council of the Municipality of Mississippi Mills passed a resolution in support of Wollaston Township to request the Ministry of Municipal Affairs and Housing to review the *Municipal Elections Act* and provide amendments to provide clearer, stronger wording, to assist municipal Clerks in addressing issues to allow for a more definitive decision to be made when adding names to the voters' list and to ensure that there is a clear and accessible way to report election fraud and that the rules described in the *Municipal Elections Act* are actually enforceable even if there is not a current case law.

A copy of the resolution is attached for your reference.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer Russell".

Jennifer Russell
Deputy Clerk
jrussell@mississippimills.ca
613-256-2064 x 225
3131 Old Perth Rd, PO Box 400
Almonte, ON K0A 1A0

cc. Premier Doug Ford, Daryl Kramp, AMO and all Ontario Municipalities

Attachment: Resolution No. 421-20



Mississippi
Mills

COUNCIL RESOLUTION

October 20, 2020

Resolution No 421-20

Moved by Deputy Mayor Minnille

Seconded by Councillor Dalgity

CW148-20 Info List Item #6 - Request for Revisions to Municipal Elections

BE IT RESOLVED, that the Council of the Municipality of Mississippi Mills ask Minister of Municipal Affairs and Housing, the Hon, Steve Clark, to review the Municipal Elections Act and provide amendments to ensure that loopholes are closed on any pay to play schemes in rural communities where non-resident electors are permitted to participate in elections so that \$100.00 leases do not tum into ballots for garden sheds;

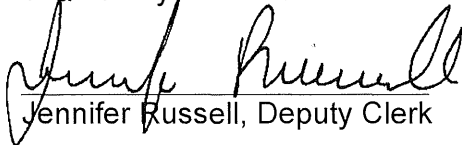
AND BE IT FURTHER RESOLVED, that the Council of the Municipality of Mississippi Mills ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to review the Municipal Elections Act and provide amendments to provide clearer, stronger wording, to assist municipal Clerks in addressing issues to allow for a more definitive decision to be made when adding names to the voters' list;

AND BE IT FURTHER RESOLVED, that the Council of the Municipality of Mississippi Mills ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to ensure that there is a clear and accessible way to report election fraud;

AND BE IT FURTHER RESOLVED, that the Council of the Municipality of Mississippi Mills ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to ensure that the rules described In the Municipal Elections Act are actually enforceable even if there is not current case law;

AND BE IT FURTHER RESOLVED, that support for this resolution be sent to Premier Doug Ford, Daryl Kramp, M.P.P. for Hastings-Lennox and Addington, all Ontario Municipalities and the Association of Municipalities of Ontario.

I, Jennifer Russell, Deputy Clerk for the Corporation of the Municipality of Mississippi Mills, do hereby certify that the above is a true copy of a resolution enacted by Council.


Jennifer Russell, Deputy Clerk

A Natural
Place
to
Grow

THE CORPORATION OF THE MUNICIPALITY OF MATTAWAN

DATE January 14, 2021 Resolution No. 2021 - 513

MOVED BY Councillor ZAHAYE

SECONDED BY Councillor LEMAIRE

BE IT RESOLVED the Corporation of the Municipality of Mattawan received the report "Redevelopment Update for Municipalities – November 30th, 2020" from Cassellholme on December 10th, 2020;

AND WHEREAS the said report recommends that each member municipality of Cassellholme confirms their preferred method of financing the redevelopment project from two presented financing options:

Option 1 – Cassellholme will obtain financing through Infrastructure Ontario's Corporate Loan Program, levy member municipalities annually for their share of the capital costs and requires member municipalities to guarantee their share of the entire project value.

Option 2 – Member municipalities pay upfront in cash or obtain their own financing and provide the funds to Cassellholme on completion of the project and requires member municipalities to guarantee their share of the project.

AND WHEREAS the Council for the Corporation of the Municipality of Mattawan passed Resolution No. 2017-465 on March 16th, 2017, along with other member municipalities, and provided Cassellholme with a copy of the said resolution;

AND WHEREAS upon review of the financing options being recommended by Cassellholme and the request from member municipalities to guarantee Cassellholme's loan, the Council for the Corporation of the Municipality of Mattawan deems that the financing options being recommended are not in line with the resolution passed in 2017 which stated that "Council supports the request for legislative changes to allow the Cassellholme Board of Management to borrow the necessary funds, on its own, to complete the redevelopment project and repay the debt using a combination of capital subsidy payments by the Ministry of Health and Long-Term Care as well as revenue from operations and the annual levy to the municipalities in proportion";

AND WHEREAS Council of the Municipality of Mattawan stated in Resolution No. 2017-465 that prior to approval of the redevelopment project, the following information, all of which remains outstanding, be provided by the Cassellholme Board of Management to member municipalities:

- A comprehensive business case;
- The final architectural design;
- A current cost estimate;
- A detailed financing plan which shall include the interest rate, payment schedules or the lump sum payment options for each of the municipalities involved; and
- Confirmation that the Province will advance the funds, up front for the redevelopment of Cassellholme.

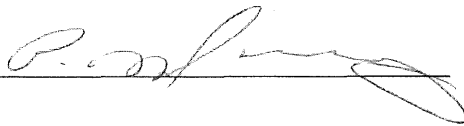
BE IT HEREBY RESOLVED that Council of the Municipality of Mattawan continues to support the redevelopment of Cassellholme; rejects the proposed financing options being recommended by Cassellholme; and seeks new financing options that are in line with Resolution No. 2017-465, and excludes member municipalities assuming Cassellholme's long-term debt and/or providing municipal guarantees of any form including letters of credit;

AND FURTHER that Cassellholme provides member municipalities with the said outstanding information;

AND FURTHER that a copy of this resolution be sent to all Cassellholme member municipalities.

CARRIED

Mayor Murphy



DIVISION VOTE

NAME OF MEMBER OF COUNCIL	YEAS	NAYS
<u>Councillor Bell</u>	_____	_____
<u>Councillor McNabb</u>	_____	_____
<u>Councillor Lemaire</u>	_____	_____
<u>Councillor Lahaye</u>	_____	_____

To: Mayor and Council
From: Ontario Stone, Sand & Gravel Association
Re: Gravel Facts in Ontario
Date: January 18, 2020

The Ontario Stone, Sand & Gravel Association (OSSGA) represents the producers and suppliers of aggregate resources – stone, sand and gravel – in Ontario.

An important part of our mandate is to correct misinformation about the industry that often finds its way into the media and the community at large. ‘NIMBY’ groups present themselves as watchdogs of industry, but all too often offer observations and recommendations which meet their own agendas – and most important, do not reflect the broader community and business interests. That said, OSSGA understands that the issues around the location and operation of pits and quarries raises questions with your constituents. We want to be here to help you answer those questions, and to stop the misinformation.

As an example, a recent NIMBY report stated that aggregate poses a threat to Ontario’s important agriculture resources. The reality is that loss of agriculture because of aggregate is not accurate. Of the 4.9 million ha of prime agricultural land in southern Ontario, only 0.7% contains a licensed aggregate operation. And much of that land is returned to an agricultural use after extraction. In addition, aggregate is an essential part of the agri-food system – necessary for farm structures, farming road construction, soil amendments, bedding, drainage, etc.

The same report suggested that because some aggregate companies are operated by multi-nationals, aggregate does not contribute significantly to local economies. The reality is that the aggregate industry in Ontario, like many industries, consists of a small number of large multinational companies, large Canadian firms, and more than 200 medium and small sized operations that range in size from 20 sites to a single sand or gravel pit. Regardless of ownership, all sites hire local workers and supply the product that generates **hundreds of thousands of jobs** in the construction industry in Ontario.

There are also comments circulating regarding haul routes, road repair and the aggregate levy that require correcting. In Ontario, the aggregate industry is the only industry to pay a levy. Currently, that levy is 20.8 ¢ per tonne which equates to more than \$20 million for all of Ontario. The majority of these funds are distributed to local municipalities for infrastructure spending.



ONTARIO STONE, SAND
& GRAVEL ASSOCIATION

In most municipalities, haul routes are located on Regional Roads – which have been built for the purpose of hauling goods. In Ontario, there are more than 200,000 trucks on the roads every day. Only 3% of these trucks are aggregate trucks. The rest carry the 90% of goods that are delivered by truck in this province. Aggregate producers want to be good neighbours and have worked with the Top Aggregate Producing Municipalities of Ontario (TAPMO) to help increase the levy. In addition, producers often work with municipalities on haul road repairs and emergency response services. In many cases in Township's throughout Ontario where entrances are located on Township roads, the producers paid to upgrade the roads to accommodate heavy trucks at their own expense.

These are just some examples of misinformation. OSSGA offers many resources to help understand the aggregate industry.

Our [videos](#) are a great place to start to learn about the industry. You will discover how we all use aggregate – every day – including the individuals critical of the industry! How, in order to build the communities and meet the growth demands of tomorrow, we must look for new supplies of high-quality aggregate today. You'll learn about the environmental due diligence that producers undertake to ensure the industry is safe, clean and responsible. And you'll see for yourself the amazing rehabilitation efforts that have resulted in some of Ontario's most beautiful landscapes – as well as innovative new land uses and agricultural projects.

If you're looking for more, check out our GravelFacts.ca/resources page for brochures on topics including water management, dust-mitigation, blasting and more information on rehabilitation.

Finally, our new brochure – *[The Life Cycle of a Pit or Quarry](#)* – walks you through the operation of a pit or quarry from site planning through to rehabilitation. The smartest, most environmentally responsible consideration when mining for stone, sand or gravel is to ensure that the gravel pit is located as close to market as possible.

OSSGA would be delighted to answer any questions about the aggregate industry in Ontario. Please do not hesitate to reach out to OSSGA's Executive Director, Norm Cheesman at 647-727-8774 or by email at ncheesman@ossiga.com.

Our industry wants to work in partnership with communities, to bring the aggregate that we all use every single day of our lives - to where it is needed in the most environmentally and economically way possible.

We won't see you in person at ROMA but hope to see some of you at OSSGA's virtual booth!



United Counties of
Stormont, Dundas & Glengarry

RESOLUTION

MOVED BY Councillor McGillis

RESOLUTION NO 2021-04

SECONDED BY Councillor Warden

DATE January 18, 2021

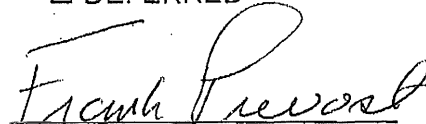
THAT the Council of the United Counties of Stormont, Dundas and Glengarry request that the Province of Ontario allow for small businesses to immediately reopen with the required health guidelines and protocols in place; and

THAT this resolution be sent to the Premier of Ontario, the Minister of Municipal Affairs and Housing, MPP Jim McDonell, and circulated to all municipalities in Ontario.

CARRIED

DEFEATED

DEFERRED


WARDEN

Recorded Vote:	
Councillor Armstrong	_____
Councillor Byvelds	_____
Councillor Fraser	_____
Councillor Gardner	_____
Councillor Landry	_____
Councillor MacDonald	_____
Councillor McGillis	_____
Councillor Prevost	_____
Councillor Smith	_____
Councillor Warden	_____
Councillor Wert	_____
Councillor Williams	_____

The Corporation of the Township of Laird
Incorporated 1891

Clerk-Treasurer
Phyllis L. MacKay
January 19, 2021

Mayor
Richard (Dick) Beitz

The Honourable Greg Rickford
Minister of Energy, Northern Development
& Mines and Minister of Indigenous Affairs
Whitney Block, Room 5630
5th Floor, 99 Wellesley St. W
Toronto, ON M7A 1W1

Dear Minister Rickford:


Re: Request for an Interim Cap on Gas Plant and Greenhouse Gas Pollution and the Development and Implementation of a Plan to Phase-Out Gas-Fired Electricity Generation (Item 10.2)

Further to the attached correspondence received from the City of Hamilton dated November 24, 2020, this is to advise that Laird Council passed motion 144-20 on December 17, 2020 which stated the following:

“That council supports City of Hamilton in requesting the Provincial Government place an interim cap on 2.5mega tonnes per year on our gas plant and greenhouse gas pollution and develop and implement a plan to phase-out all gas-fired electricity generation to 2030 to ensure that Ontario meets its climate targets.”

If you require further information, please contact our office.

Yours truly,



Phyllis L. MacKay FOR
Clerk-Treasurer

Enclosure

cc. The Honourable Doug Ford, Premier of Ontario
Andrea Horwath, Opposition Party Leader, New Democratic Party of Ontario, M.P.P
Hamilton Centre
Monique Taylor, M.P.P. Hamilton Mountain
Paul Miller, M.P.P. Hamilton East-Stoney Creek
Donna Skelly, M.P.P. Flamborough-Glanbrook
Sandy Shaw, M.P.P. Hamilton West-Ancaster-Dundas
Region of Waterloo
Association of Municipalities of Ontario

November 24, 2020

The Honourable Greg Rickford
Minister of Energy, Northern Development
& Mines and Minister of Indigenous Affairs
Whitney Block, Room 5630
5th Floor, 99 Wellesley St. W.
Toronto, ON M7A 1W1

Dear Minister Rickford:

At its meeting of November 11, 2020, Hamilton City Council approved Item 10 of the General Issues Committee Report 20-018, which reads as follows:

10. Request for an Interim Cap on Gas Plant and Greenhouse Gas Pollution and the Development and Implementation of a Plan to Phase-Out Gas-Fired Electricity Generation (Item 10.2)

WHEREAS, the Government of Ontario is planning to increase reliance on gas-fired electricity generation from Ontario's gas-fired power plants, which is anticipated to increase greenhouse gas (GHG) pollution by more than 300% by 2025 and by more than 400% by 2040;

WHEREAS, Canada's temperature is rising more than double the rate of the rest of the world (which is in alignment with climate models and projections impacting northern climates most significantly);

WHEREAS, the Province of Ontario will adversely impact more than a third of the greenhouse gas reductions it achieved by phasing-out its dirty coal-fired power plants, due to a power plan built around ramping up gas-fired generation to replace the output of the Pickering Nuclear Station (scheduled to close in 2024);

WHEREAS, alternative options are available to reversing short sighted cuts to energy efficiency programs and stop under-investing in this quick to deploy and low-cost resource, which include maximizing our energy efficiency efforts by paying up to the same price per kilowatt-hour (kWh) for energy efficiency measures as we are currently paying for power from nuclear plants (e.g., up to 9.5 cents per kWh);

WHEREAS, the Province of Ontario should continue to support renewable energy projects that have costs that are below what we are paying for nuclear power and work with communities to make the most of these economic opportunities;

WHEREAS, the Province of Ontario has alternative options to increasing gas-fired electricity generation, such as the Province of Quebec's offer to receive low-cost 24/7 power from its water powered reservoir system as a possible alternative;

WHEREAS, a fossil-free electricity system is critically important to Hamilton's efforts to reduce GHG emissions by replacing fossil fuel use with electric vehicles, electric buses, electric heat pumps, and other steps dependent on a fossil-free electricity supply; and

WHEREAS, our staff have noted this problem in their report on Updated Timelines and SMART Corporate Goals and Areas of Focus for Climate Mitigation and Adaptation where they warn that "Unless the Province of Ontario changes direction on Ontario's fuel supply mix, it is expected natural gas, and therefore GHG emissions, may continue to increase as the nuclear facilities are refurbished and the Province of Ontario further supplements the electricity grid with natural gas inputs";

THEREFORE, BE IT RESOLVED:

- (a) That the City of Hamilton request the Government of Ontario to place an interim cap of 2.5 mega tonnes per year on our gas plant and greenhouse gas pollution and develop and implement a plan to phase-out all gas-fired electricity generation by 2030 to ensure that Ontario meets its climate targets; and,
- (b) That a copy of this resolution be sent to the Premier of Ontario, to the local MPP's, to the Region of Waterloo and local area municipalities.

Therefore, the City of Hamilton respectfully requests your consideration of this matter and looks forward to your response.

Sincerely,

Fred Eisenberger
Mayor

Copied: The Honourable Doug Ford, Premier of Ontario
Andrea Horwath, Opposition Party Leader, New Democratic Party of Ontario,
M.P.P Hamilton Centre
Monique Taylor, M.P.P. Hamilton Mountain
Paul Miller, M.P.P. Hamilton East-Stoney Creek
Donna Skelly, M.P.P. Flamborough-Glanbrook
Sandy Shaw, M.P.P. Hamilton West-Ancaster-Dundas
Region of Waterloo
Ontario Municipalities
Association of Municipalities of Ontario

TOWNSHIP OF LAIRD

Motion Number: 144
143-30

Date: December 17, 2020

Moved by: T.C.D.

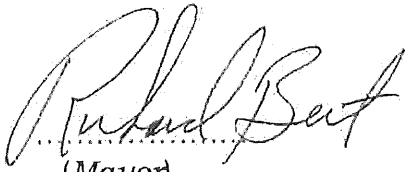
Seconded by: E.L.

That council supports City of Hamilton in requesting the Provincial Government place an interim cap of 2.5mega tonnes per year on our gas plant and greenhouse gas pollution and develop and implement a plan to phase-out all gas-fired electricity generation to 2030 to ensure that Ontario meets its climate targets.

RECORDED VOTE

For Motion Against Motion

.....
.....
.....

Signed: 
(Mayor)

VIA E-MAIL

January 19, 2021

RE: Letter of Support – Town of Matachewan: Extension of Grant Deadlines

This letter is supporting the Town of Matachewan’s resolution regarding the appreciation of grants but requesting that the application deadline on any further grants have a longer turn around time. As such, at County Council on January 14, 2021 Council supported the following resolution as noted in their motion:

“THAT Council directs Staff to prepare and send a letter of support on the Township of Matachewan resolution regarding the extension of grants to all Ontario Municipalities and AMO.”

Due to staffing constraints during this unprecedented time, the ability to receive and adequately respond to grants has been relatively short and restrictive. Should you require any additional information or wish other consideration by Council in this matter, kindly advise.

Sincerely,



Tyler Sager
Manager of Legislative Service/County
Clerk

Cc’d: Association of Municipalities of Ontario (AMO)



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Room 339-S,
West Block
Ottawa, Ontario
K1A 0A6
Tel.: 613-995-6255
Fax.: 613-996-7993

375 Main Street West
North Bay, Ontario
P1B 2T9
Tel.: 705-474-3700
Fax.: 705-474-6964

112 Whitewood Ave. West
Temiskaming Shores,
Ontario
P0J 1P0
Tel.: 705-647-6262
Fax.: 705-647-6299

Hon.
Anthony
Rota

Member of Parliament /
Député

Nipissing-Timiskaming

Anthony.Rota@parl.gc.ca

Pièce 339-S
Édifice de l'Ouest
Ottawa (Ontario)
K1A 0A6
Tél.: 613-995-6255
Télé.: 613-996-7993

375, rue Main Ouest
North Bay (Ontario)
P1B 2T9
Tél.: 705-474-3700
Télé.: 705-474-6964

112, av. Whitewood Ouest
Temiskaming Shores
(Ontario)
P0J 1P0
Tél.: 705-647-6262
Télé.: 705-647-6299

Dear local employer,

The application period for the 2021 Canada Summer Jobs program is now open. I want to help employers like you hire youth and create valuable summer job opportunities that strengthen our local economy and our community.

The program provides wage subsidies to not-for-profit organizations, public-sector employers and small businesses with 50 or fewer employees. If you are a non-profit organization, you can receive up to 100 per cent of the provincial minimum wage rate, as well as employment-related costs. Public-sector employers and small businesses can receive up to 50 per cent of the minimum hourly wage.

In 2020, the Government of Canada invested \$320.45 million in CSJ, adding an additional \$62 million to increase number of jobs for youth to 80,000.

Program changes introduced last year make it even easier for employers to provide good quality summer jobs.

- The ability to hire youth between the ages of 15-30 – not just students – who are legally entitled to work in Canada.
- Criteria clearly set out what is and isn't eligible for funding.
- All positions also posted on jobbank.gc.ca to get the word out.

I encourage you to take advantage of this program and apply for funding by January 29th, 2021.

If you would like to learn more, I invite you to attend the virtual information session:

ZOOM Meeting

Tuesday, January 26th, 2021

11 a.m. to 12 p.m.

Online with a link given to those who RSVP

RSVP: 705-474-3700 or send an email to Anthony.rota.c1@parl.gc.ca

For more information on CSJ, including the eligibility criteria and application guide, visit Canada.ca/Canada-summer-jobs, a Service Canada Office or call 1-800-935-5555. Our office is also available to assist you.

Sincerely,

Anthony Rota
MP / Député
Nipissing-Timiskaming





312915 Dereham Line
R. R. # 1, Mount Elgin, ON N0J 1N0
Phone: (519) 877-2702; (519) 485-0477;
Fax: (519) 485-2932
www.swox.org

January 11, 2021

Premier Doug Ford
Legislative Building, Queens Park
Toronto, ON M7A 1A1

Dear Premier Ford:

Speeding on provincial, county and municipal roadways continues to put the lives of Ontarians at risk. While we have access to several tools to help mitigate speeding traffic, the one tool that is currently not fully available to us is Automatic Speed Enforcement (ASE) (aka Photo Radar). Over the past decade, in South West Oxford the vast majority of charges laid are for drivers travelling well in excess of the posted speed limit. The cost of providing police time for something that could be done through the use of technology is disturbing to our council. The Council feels that it would be far more effective to have police concentrate on other problems such as Break and Enters, illegal drugs and domestic problems.

We need a way to address the poor behaviours and habits that are putting our citizens at risk and tying up much needed first responder resources that could be better utilized to improve the well-being of our communities. Speeding, particularly through our small villages, creates community concerns for the safety and wellbeing of our children and other vulnerable members. We need your help.

In keeping with this The Council of the Township of South-West Oxford duly moved and carried the following resolution at the regular meeting held on January 5, 2021:

...RESOLVED that the Council of the Township of South-West Oxford provide direction to the Clerk to send a letter to the Premier, MPP Ernie Hardeman, AMO and all Ontario municipalities in support of the use of Automatic Speed Enforcement (photo radar) by municipalities.

Please help municipalities in the Province by passing the necessary regulations for municipalities to use ASE (if they choose) that will bring about the driving behavioural changes we need.

We look forward to your help with this issue.

Yours truly,

A handwritten signature in cursive script that reads "Mary Ellen Greb".

Mary Ellen Greb, CAO

c.c. AMO, Honourable Ernie Hardeman, Ontario Municipalities



Tribunals Ontario

Assessment Review Board
15 Grosvenor Street, Ground Floor
Toronto ON, M7A 2G6
Tel: 1-866-448-2248
Website: www.tribunalsontario.ca/arb/

Tribunaux décisionnels Ontario

Commission de révision de l'évaluation foncière
15 rue Grosvenor, rez-de-chaussée
Toronto, ON M7A 2G6
Tél : 1-866-448-2248
Site web : www.tribunalsontario.ca/cref/

January 19, 2021

TO: ARB Stakeholders
Counsel of the Assessment Bar
Property Tax Representatives
Municipal Property Assessment Corporation (MPAC)
Municipalities

RE: Second Declaration of Emergency (O.Reg.50/20) and Board Updates

On January 12, 2021, the Ontario government issued a second Declaration of Emergency under the *Emergency Management and Civil Protection Act (EMCPA)* effective January 14, 2021 for 28 days until February 10, 2021.

The ARB now conducts all of its administrative and adjudicative processes using a digital-first approach. Parties have been successfully communicating and participating in these electronic processes, particularly since the first Declaration of Emergency on March 16, 2020. The ARB has reviewed it discretion under the second Declaration of Emergency and confirms that its current practices and procedures allow the ARB to provide its services in a manner consistent with the “stay at home” order. The ARB will not be suspending any timelines.

The Schedule of Events will continue as published with no changes or suspension to the timelines set. The ARB anticipates all parties will continue to meet their timelines accordingly. The ARB understands that these times can present difficult and sometimes unanticipated challenges. If, despite all efforts, parties are unable to meet a deadline, or require an extension and/or an adjournment, they may submit a request to the ARB through an Expedited Board Directions request form. The ARB will review and determine each request on its own merits.

We will continue to post updates to the ARB website as this situation evolves.

We appreciate your support, understanding and commitment to the ARB's processes.

Thank you,

Stephen Jovanovic
A/Associate Chair

Kelly Triantafilou
Registrar

Corporation of the Municipality of Calvin
Council/Board Report By Dept-(Unpaid)



AP5130

Page : 1

Date : Jan 21, 2021

Time : 1:26 pm

Supplier : 0000000 To PT00000007

Batch : 8 To 8

Department : All

Cash Requirement Date : 21-Jan-2021

Bank : 099 To 1

Class : All

Supplier	Supplier Name	Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0101	ADMINISTRATION				
19020	SELECTCOM INC.				
0004911127	Phone for Admin, Fire & Roads- Jan 2021	8	10-Jan-2021	21-Jan-2021	
1-5-0101-103	TELEPHONE, FAX, CELL PHONE				215.92
Department Total :					215.92

Supplier	Supplier Name	Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0200	FIRE PROTECTION				
06008	FIRE MARSHAL'S PUBLIC FIRE SAF				
IN005509	FMPFSC 2021 Membership	8	12-Jan-2021	21-Jan-2021	
1-5-0200-134	MEMBERSHIPS - FIRE				100.00
19020	SELECTCOM INC.				
0004911127	Phone for Admin, Fire & Roads- Jan 2021	8	10-Jan-2021	21-Jan-2021	
1-5-0200-137	COMMUNICATIONS - FIRE				41.10
20036	TRANS CANADA SAFETY				
18435	Gas Detector & Dock	8	21-Jan-2021	21-Jan-2021	
1-5-0200-101	MATERIALS & SUPPLIES-FIRE				6,815.03
18714	SCBA Inspection	8	14-Jan-2021	21-Jan-2021	
1-5-0200-101	MATERIALS & SUPPLIES-FIRE				779.70
18765	Smoke Alarms	8	18-Jan-2021	21-Jan-2021	
1-5-0200-139	FIRE PREVENTION				22.58
Department Total :					7,758.41

Supplier	Supplier Name	Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0300	ROADS				
01009	ANDERSON & ROSS				
72863	Service Garage Doors	8	21-Jan-2021	21-Jan-2021	
1-5-0300-135	BUILDING MAINTENANCE-ROADS				239.34
08010	BUMPER TO BUMPER - H.E. BROWN				
439446/D	Small Tools - Gauge Returned	8	21-Jan-2021	21-Jan-2021	
1-5-0300-149	SMALL TOOLS - ROADS				-125.77
445164/D	Shop Supplies	8	07-Jan-2021	21-Jan-2021	
1-5-0300-150	OFFICE AND SHOP EXPENSE - ROADS				265.05
446378/D	Small Tools - Gauge	8	18-Jan-2021	21-Jan-2021	
1-5-0300-149	SMALL TOOLS - ROADS				125.77
K45164/D	Shop Supplies	8	08-Jan-2021	21-Jan-2021	
1-5-0300-150	OFFICE AND SHOP EXPENSE - ROADS				186.30
19020	SELECTCOM INC.				
0004911127	Phone for Admin, Fire & Roads- Jan 2021	8	10-Jan-2021	21-Jan-2021	
1-5-0300-103	TELEPHONE, CELL PHONE - ROADS				54.66
Department Total :					745.35

Supplier	Supplier Name	Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0325	TRUCK EXPENDITURES				
07011	GRANT FUELS INC.				
212085	Truck Clear Diesel 1,207.5L @ \$1.12/L	8	13-Jan-2021	21-Jan-2021	
1-5-0325-106	FUEL & OIL - TRUCK EXPEND.				1,349.46
Department Total :					1,349.46

Supplier	Supplier Name	Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0326	GRADER EXPENDITURES				
07011	GRANT FUELS INC.				
212086	35% Loader & 65% Grader Dyed Diesel 178.9L @ \$0.96/L	8	13-Jan-2021	21-Jan-2021	
1-5-0326-106	FUEL & OIL - GRADER EXPEND.				111.17
Department Total :					111.17

Supplier	Supplier Name	Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0327	LOADER/HOE EXPENDITURES				
07011	GRANT FUELS INC.				
212086	35% Loader & 65% Grader Dyed Diesel 178.9L @ \$0.96/L	8	13-Jan-2021	21-Jan-2021	

Corporation of the Municipality of Calvin
Council/Board Report By Dept-(Unpaid)



AP5130

Page : 2

Date : Jan 21, 2021

Time : 1:26 pm

Supplier : 0000000 To PT00000007

Cash Requirement Date : 21-Jan-2021

Batch : 8 To 8

Bank : 099 To 1

Department : All

Class : All

Supplier	Supplier Name				Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 0327 LOADER/HOE EXPENDITURES								
1-5-0327-106				FUEL & OIL - LOADER/HOE EXP.				59.86
Department Total :								59.86
<hr/>								
DEPARTMENT 0500 HEALTH SERVICES								
13010	NORTH BAY PARRY SOUND DIST. HE							
JAN 2021 LEVY	January 2021 Levy				8	21-Jan-2021	21-Jan-2021	
1-5-0500-108				HEALTH UNIT				1,427.81
Department Total :								1,427.81
<hr/>								
DEPARTMENT 0600 SOCIAL SERVICES								
13056	DIST. OF NIPISSING SOCIAL SERV							
2020-0271	January 2020 Levy				8	21-Jan-2021	21-Jan-2021	
1-5-0600-110				COMMUNITY & SOCIAL SERVICES				19,815.58
Department Total :								19,815.58
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DEPARTMENT 0700 RECREATION								
01012	ARNSTEIN INDUSTRIAL EQUIP.							
01-105447	Snowbber				8	13-Jan-2021	21-Jan-2021	
1-5-0700-153				RINK & SPORTSCENTRE				3,488.31
23010	WILSON'S BUILDERS SUPPLIES							
95973	Paint, Mud & Knobs				8	20-Jan-2021	21-Jan-2021	
1-5-0700-135				BUILDING MAINTENANCE				85.13
Department Total :								3,573.44
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DEPARTMENT 0800 PLANNING AND DEVELOPMENT								
12915	MUNICIPAL PROPERTY ASSESSMENT							
1800027259	MPAC QTR#1 2021				8	21-Jan-2021	21-Jan-2021	
1-5-0800-162				ASSESSMENT SERVICES				3,388.45
Department Total :								3,388.45
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Unpaid Total :								38,445.45

Total Unpaid for Approval :	38,445.45
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	0.00
Total EFT Paid for Approval :	0.00
Grand Total ITEMS for Approval :	38,445.45